

# Town of Indian Shores

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## **PUBLIC SERVICES COMMITTEE**

### **AGENDA - FEBRUARY 23, 2010**

**Begins at 1:00 P.M.**

- 1.0 Consideration of approving Committee Agenda for February 23, 2010.**
- 2.0 Consideration of approving Minutes of Committee meeting held on December 15, 2009. (Ref.: Pgs. 1 – 4)**
- 3.0 Briefing by Chief Williams on status of vacant Public Services position.**
- 4.0 Consideration of approving proposed lighted Christmas ornament for the holidays.**
- 5.0 Consideration of approving the repair and repainting of the Town's existing Indian painting. (Ref.: Pg. 5)**
- 6.0 Consideration of approving the proposed Landscape Architecture Plan for the Town's new Municipal Center. (To be distributed.)**
- 7.0 Consideration of re-assignment of Police parking during construction.**

  
**MARCIA GRANTHAM, CMC**  
Town Clerk

**Any person who decides to appeal any decision of the Public Services Committee with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.**

James J. Lawrence  
Mayor

Joan G. Herndon  
Vice Mayor

Carole Ireland  
Councilor

Steve Sutch  
Councilor

William F. Smith  
Councilor

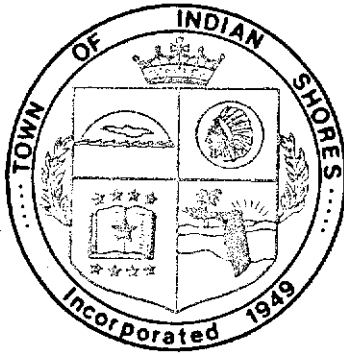
E.D. Williams  
Town Administrator  
Chief of Police

Mary Karayianes  
Director of Finance  
and Personnel

Marcia Grantham  
Town Clerk

James Yacavone  
Town Attorney

Lawrence G. Nayman  
Building Code  
Administrator



*Town of*  
**INDIAN SHORES, FLORIDA**

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**PUBLIC SERVICES COMMITTEE**

**MINUTES - DECEMBER 15, 2009**

**INDIAN SHORES PUBLIC SERVICES COMMITTEE MEETING convened at 2:01 P.M. Those present were Vice Mayor Herndon, Chairman; Councilor Irelan; Keith Simpson, Citizen Member.**

**Also Present: Mayor Lawrence; Councilor Smith; Councilor Sutch; Lawrence Nayman, Building Official; Bob Brotherton, Engineer; Marcia Grantham, Town Clerk; Chief Williams, Town Administrator; Dave Berger, Public Services Supervisor; Anne Miller; Mary Lois Harrison; Art Newsome; Janet Hoppe.**

**1.0 Consideration of approving Committee Agenda for December 15, 2009.**

**MOTION by Councilor Irelan – seconded by Keith Simpson – to approve Committee Agenda for December 15, 2009 as published, subject to adding Item 8.0 to discuss the Christmas Boat Parade. Motion carried 3-0.**

**2.0 Consideration of approving Minutes of Committee meeting held on July 21, 2009.**

**MOTION by Keith Simpson – seconded by Councilor Irelan – to approve Agenda Item 2.0, as published. Motion carried 3-0.**

**3.0 Consideration of promoting Dave Berger to Public Works Supervisor.**

**Chief Williams reported that Dave has been working in the capacity of “Acting Supervisor”, noting that he had previously worked for the Town before working for Pinellas County, and advised he had submitted his formal application for the Supervisor position.**

**Chief Williams reviewed the extensive training and background for Dave Berger, stating he felt people on staff should be promoted when qualified.**

**MAYOR**

James J. Lawrence

**VICE MAYOR**

Joan G. Herndon

**COUNCILORS**

Carole Irelan

William F. Smith

Steve Sutch

**TOWN CLERK**

Marcia Grantham

**DIRECTOR OF FINANCE**

Mary Karayianes

**CHIEF OF POLICE**

**TOWN ADMINISTRATOR**

E. D. Williams

**BUILDING CODE ADMINISTRATOR**

Lawrence G. Nayman

**Chief Williams** advised he had discussed the budget parameters with the Director of Finance and Personnel, and both agreed on entry level for the Supervisory position at mid-range, which is about 5% over what he is presently earning in the "Acting Supervisor" capacity, which is approximately \$41,266.00 and effective 12/5/09. **Chief Williams** noted there is a six (6) month probationary period.

**Chairman Herndon** stated that Dave works well with everyone and people in his department have a lot of respect for him

**Bob Brotherton** stated he has enjoyed working with Dave, advising he stays on top of things, is focused, and does things the proper way.

**Councilor Irelan** stated anytime there is a need for interaction for anything that everything is always done correctly.

**Chief Williams** stated over the last three months he usually meets with Dave on Fridays, and he has not discussed any matter with him that he was not already aware of and on top of resolving.

**MOTION** by **Councilor Irelan** – seconded by **Keith Simpson** – to promote Dave Berger to Supervisor of the Public Services Department, with salary approximately \$41,266.00, effective 12/5/09. **Motion carried 3-0.**

**4.0 Consideration of re-classifying Howard Kent to Senior Groundskeeper.**

**Chief Williams** reported Howard Kent's is presently in the position of "Groundskeeper", noting he has been with the Town for several years and has worked hard to reach the top of the scale in that class. **Chief Williams** stated he is requesting that Howard Kent be re-classified to move into another pay scale for future growth, with no difference in money at this time,

**MOTION** by **Councilor Irelan** – seconded by **Keith Simpson** – to approve Howard Kent being re-classified as "Senior Groundskeeper", effective 12/5/09. **Motion carried 3-0.**

**5.0 Consideration of recommendation regarding purchase of eight (8) decorative trash cans, to be placed at each beach access.**

**Chief Williams** reported this item had been extensively discussed at the Ad Hoc Beautification Committee, and Bob Brotherton, Engineer, had contacted a local vendor, with would reduce shipping cost, and it looked like a great project for future expansion.

**Bob Brotherton, Engineer**, reviewed the proposed trash receptacles, with molded impressions, option for recessed area for dedicated sponsors to recover costs, and discussed need to order lids and liners in advance of the cans to ensure proper fit.

**Mr. Brotherton** reported cost of the liners are \$54.00 each, and the lids are \$109.00 for a total of \$1,304.00 for eight (8) trash receptacles. He advised the cost of each trash receptacle is \$613.00 each.

**MOTION by Councilor Irelan** – seconded by **Keith Simpson** – to approve purchasing the liners and lids for eight (8) trash receptacles at approximately \$1,304.00, from Belson Company. **Motion carried 3-0.**

**MOTION by Keith Simpson** – seconded by **Councilor Irelan** – to recommend Council approve purchasing eight (8) trash receptacles from Florida Statuary and Molds at a cost of \$613.00 each. **Motion carried 3-0.**

**6.0 Consideration of benches to be placed at some bus stop locations.**

**Chief Williams** reported on six (6) possible sites for locating new benches as bus stop shelters, as follows: 191<sup>st</sup> Ave. E.; 195<sup>th</sup> Ave. W. beach access; 200<sup>th</sup> Ave. W. on beach access; 200<sup>th</sup> Avenue E.; 186<sup>th</sup> Ave. W.; At North Town end entrance sign.

**Chief Williams** stated it would be necessary to obtain easements for some which may be on private property, as they were doing for some of the tree plantings, and advised he would like to do all the easements needed at one time.

Discussion followed among the Committee members with Chief Williams responding to various questions.

**Chairman Herndon** stated these sites would be inspected and information obtained from PSTA as to how many riders are picked up at each location.

Committee members requested Mr. Brotherton to determine if the benches are tied together and how long they can be.

**MOTION by Councilor Irelan** – seconded by **Keith Simpson** – to forward the Committee's recommendation to order ten (10) benches to Council for their consideration. **Motion carried 3-0.**

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**7.0 Discussion/update report on mailboxes/numbers, tree plantings at bus stop locations, and miscellaneous items.**

*Chief Williams reported on the following items:*

- (1) Bob Brotherton and Dave Berger have reconciled the street sign order for moving forward with the purchase.*
- (2) Mailboxes will have plastic numbers with stainless steel screws, noting a program will be set up for those from the public who wish to order the mailboxes at \$50.00 each, and the Town will install the box with the numbers on it.*
- (3) Bus stops for plantings are down to one at the Boat Ramp and the West side of Tiki at 196<sup>th</sup> Avenue.*
- (4) Dave Berger spoke to Home Depot about timbers, and no price reduction unless you were purchasing 2,500 timbers. Dave stated it would be approximately \$80.00 for each of the three (3) bus stop locations for flower beds.*

*It was a consensus of Committee members to proceed with the white Crape Myrtle trees.*

**8.0 Discussion of Christmas Boat Parade scheduled for 12/20/09.**

*Councilor Irelan advised she felt it would not be necessary for Salt Rock Grill to provide refreshments for the Boat Parade this year, unless they really wanted to, as it would again be 8:30 P.M., or later, when the boats come through Indian Shores.*

*After discussion, it was a consensus to continue with the refreshments this year and would evaluate again for next year.*

- \*\* Mayor Lawrence reported one of the three Palm trees planted on 197<sup>th</sup> was dead, and requested Dave Berger inspect for replacement.*
- \*\* Mayor Lawrence further reported on receiving an e-mail from Bay Mariner Condo complaining of "mountainous" piles of doggie poop, and requested Dave Berger to investigate this complaint.*

**INDIAN SHORES PUBLIC SERVICES COMMITTEE MEETING adjourned at 3:20 P.M.**

*Marcia Grantham*  
**MARCIA GRANTHAM, CMC**  
Town Clerk

**Bonnie Dhonau**

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**From:** anna hamilton [annahamiltonartist@hotmail.com]  
**Sent:** Wednesday, February 03, 2010 8:27 AM  
**To:** Bonnie Dhonau  
**Subject:** Proposal for Indian Shores painting

## Proposal

*Anna Hamilton Artist  
411 Live Oak Lane  
Dunedin , Florida 34698  
727-204-5515*

- Repairing and repainting existing Indian painting - \$600.00
- Sanding , priming , painting and sealing a new more detailed native American Indian design ( using existing piece of wood ) - \$890.00

Proposal to the Town Of Indian shores . Estimate only . Additional work could result in additional charges

take to Committee 2/23