

Town of Indian Shores

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TOWN COUNCIL WORKSHOP

MINUTES - JULY 12, 2010

INDIAN SHORES TOWN COUNCIL WORKSHOP MEETING convened at 2:00 P.M.
Those present were Vice Mayor Herndon, Councilor Smith, Councilor Sutch and Councilor Irelan.

Absent: Mayor Lawrence

Also Present: Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Chief Williams, Town Administrator; Anne Miller; Art Newsome; Larry Schear.

1.0 Review/discussion of proposed BUDGET for FY 2010/11 – Draft #1.

Mary Karayianes, Director of Finance, reviewed the cover Memo and the recommendation from Chief Williams and her to retain the present millage rate of 1.7500 mills and transfer from Fund Balance the shortfall amount of \$88,973 to balance the proposed Budget. She noted that Worksheets were attached reflecting how they had arrived at these numbers.

The Director of Finance reported the proposed Budget was prepared with “no cost of living increase” and “no merit increases”. She further reported they reviewed proposed personnel reductions of three (3) part-time positions and a reduction of the Building Official’s hours by eight (8) hours per week, however the savings, which were off-set by 52 weeks of unemployment pay, resulted in a net savings of about \$66,000.00.

It was also reported that the Town of Indian Shores is a “reimbursable employer” regarding unemployment payments, noting “unemployment claims” have been minimal over the years.

The Director of Finance reviewed the “Departmental Summary”, which had been thoroughly reviewed “line-item by line-item” by each Department Head, for reductions in the upcoming budget. She also recommended reviewing the new Budget each quarter after final adoption in order to stay on top of costs associated with the new Municipal Center, and other variables.

James J. Lawrence
Mayor

Joan G. Herndon
Vice Mayor

Carole Irelan
Councilor

Steve Sutch
Councilor

William F. Smith
Councilor

E.D. Williams
Town Administrator
Chief of Police

Mary Karayianes
Director of Finance
and Personnel

Marcia Grantham
Town Clerk

James Yacavone
Town Attorney

Lawrence G. Nayman
Building Code
Administrator

The Director of Finance reviewed taxes levied for prior years and recommended budgeting 96%, rather than 97%, and discussed the two other options for balancing the Budget, with small increases in the present millage rate, together with the recommended method discussed earlier.

Chief Williams stated he would like to request Council make a determination today by consensus to settle the matter of the status of the part-time positions, as all were put on notice six (6) months ago, and he would like to be able to advise employees of their status as soon as possible.

Vice Mayor Herndon stated she believes there will be enough funds left over in Fund Balance to ensure coverage of the shortfall, and would like to see all the part-time employees retained in this proposed Budget.

It was a consensus of the Council members to retain the present part-time positions, as all Council members were in agreement with Vice Mayor Herndon.

After discussion it was also a consensus of the Council members to accept the recommendation from Chief Williams and the Director of Finance to retain the present millage rate of 1.7500 mills and transfer from Fund Balance the shortfall amount of \$88,973.00 to balance the proposed FY 2010/11 Budget.

INDIAN SHORES TOWN COUNCIL WORKSHOP MEETING adjourned at 2:30 P.M.


MARCIA GRANTHAM, CMC
Town Clerk