

Town of Indian Shores

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TOWN COUNCIL WORKSHOP

AGENDA – JULY 20, 2010

Begins at 2:00 P.M.

1.0 Review/discussion of proposed BUDGET for FY 2010/11 – Draft #2

Marcia Grantham

MARCIA GRANTHAM, CMC

Town Clerk

James J. Lawrence
Mayor

Joan G. Herndon
Vice Mayor

Carole Irelan
Councilor

Steve Sutch
Councilor

William F. Smith
Councilor

E.D. Williams
Town Administrator
Chief of Police

Mary Karayianes
Director of Finance
and Personnel

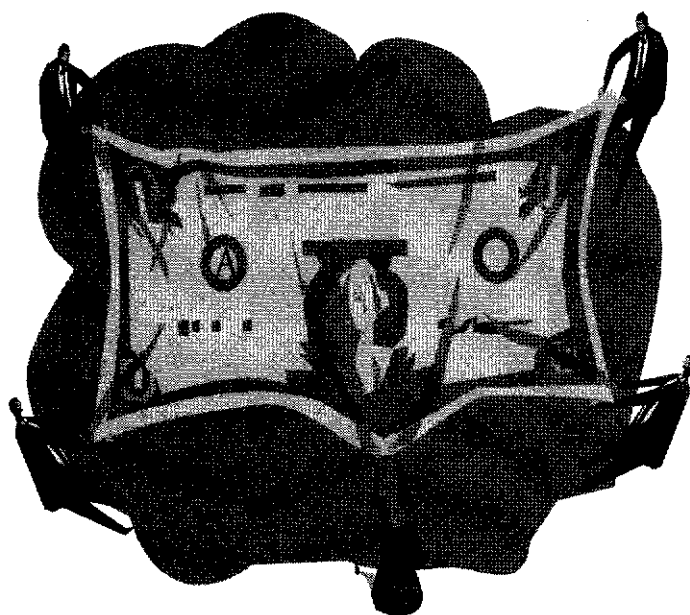
Marcia Grantham
Town Clerk

James Yacavone
Town Attorney

Lawrence G. Nayman
Building Code
Administrator

Town of

Indian Shores



Proposed Budget

FY2010/2011

July 20, 2010

Executive Summary

**TOWN OF INDIAN SHORES
FY 2010/2011 Operating Budget
And Capital Improvement Plan**

Executive Summary

The Fiscal 2010/2011 Budget is proposed with the following considerations:

For FY 2010/2011, we are again in the undesirable position of having our taxable value for existing properties decline 10.5% but with the gross taxable value of new construction totaling \$ 899,722 added to that value, the **net reduction in gross taxable value of property is 10.4%**.

For the 2010 millage rate we are allowed to increase the rolled-back rate by the change in per capita Florida personal income which has been certified by the Florida Department of Revenue at -1.89%. The **2010 aggregate rolled-back rate** has been calculated at **1.9553 mills**.

For the purpose of calculating the maximum allowable millage rate we utilize the amended DR-420 MM-P form that provides direction in calculating the required TRIM rates. The **maximum millage rate** that can be levied by a Majority vote of the Council is **2.5939 mills**. We can levy a millage rate of **2.8533 mills** by a 2/3 rds. vote of the membership of the Council.

The following chart is a comparison of the taxable value, millage rate and taxes generated for the current fiscal year and the values estimated for the upcoming fiscal year 2010/2011.

<u>FY 2009/2010</u>		<u>RATE</u>	<u>LEVY</u>	<u>BUDGET</u>
Certified Taxable Value	\$ 749,562,914	1.7500	1,311,735	1,249,482
<u>FY 2010/2011</u>				
Estimated Taxable Value	\$ 671,764,735	1.7500	1,175,588	1,128,565

This budget is prepared with an **Operating Millage of 1.7500** which is **10.50% less** than the rolled-back rate of **1.9553** and is our current millage rate. The budgeted **property tax revenue** in the general fund is **\$120,917 less than last year** totaling \$1,128,565 budgeted at **96%**.

Town of Indian Shores						
Property Value Assessment History						
FY	Taxable		Revenue	Budget	% Inc/Dec	
	Assessed value	Millage				
=====	=====	=====	=====	=====	=====	
2010/2011	671,764,735	1.7500	1,175,588	1,128,565	-10.38%	Bdgt. 96%
2009/2010	749,572,914	1.7500	1,311,753	1,249,482	-9.58%	Bdgt. 95%
2008/2009	906,729,664	1.6000	1,450,767	1,378,229	-13.04%	Bdgt. 95%
2007/2008	1,042,656,289	1.6000	1,668,250	1,584,838	-7.36%	Bdgt. 95%
2006/2007	1,078,303,689	1.6700	1,800,767	1,710,729	32.47%	Bdgt. 95%
2005/2006	793,594,710	1.7129	1,359,348	1,318,568	26.67%	Bdgt. 97%
2004/2005	626,503,610	1.7129	1,073,138	1,040,944	13.43%	Bdgt. 97%
2003/2004	552,314,890	1.7129	946,060	917,678	20.34%	Bdgt. 97%
2002/2003	458,971,690	1.7129	786,173	762,587	25.34%	Bdgt. 97%
2001/2002	366,175,080	1.7129	627,221	608,405	19.57%	Bdgt. 97%
				10 Yr. Avg.	10.78%	

The Table above shows the taxable assessed value and millage rate on an annual basis along with the percent of increase or decrease in budgeted revenue along with the 10 year average change. In 2006 a more conservative approach was taken with the town only budgeting 95% of the expected tax revenue. For 2010 we are recommending to increase the budgeted tax revenue to 96%.

1. Several revenue sources are estimated to increase over the budgeted amounts from last year such as Utility Taxes and Franchise Fees but the estimated reduction in total revenue over last year for the General Fund is estimated to be **\$130,176**.
2. The Town's General Salary Plan is shown with **no CPI-W adjustment (COLA)** for general employees and **no salary adjustment pool** of funds to grant merit increases.
3. The insurance accounts have been estimated based on discussions with the Town's insurance agents and the current market situation.
4. Professional Services have been budgeted for the Audit per agreement, for the Town Attorney at \$20,000, for the Town's network and computer technical support and actuarial services for the annual Other Post Employment Benefits (OPEB) calculation. The Legal Services line item in the Building Department for the Special Magistrate is budgeted at \$10,000.
5. Funds have been allocated for a programmed five-year IT Plan for the Town's computer needs in the Administration Department.
6. The budget proposal includes providing Police Service for Redington Shores. The FY 10/11 contract charge is **\$ 411,647**. The Town of Redington Shores previously

signed a five-year agreement for the provision of Law Enforcement Services with this being the fourth year of the agreement.

7. Capital purchases include a police vehicle purchased in the Capital Improvement Fund **(\$27,050)** and money for other items totaling **\$23,850** is detailed in each department within the general fund.
8. The Sheriff's lease for the space in the Public Services Building provides **\$15,700** of revenue to the general fund along with the Communication Tower lease agreement that is increasing from \$23,000 to **\$ 26,700** due to an additional co-locate on the tower..
9. Within the General Fund we recognize **\$45,000** of parking machine revenue. This is the net amount of revenue after payment of 7% sales tax, and the 40% Pinellas County share. The large increase is due to the new parking machine and our ability to accept credit cards.
10. In the Public Services Department the FY 10/11 budget includes transfers to other funds for various purposes. **\$337,000** in Public Utility Tax and 2.5% of the Communications Services Tax money is transferred to the Capital Improvement Fund for payment of our undergrounding debt. In addition, **\$55,600** is transferred to the Road and Bridge Fund to supplement funds for the cost of street lighting and traffic signal maintenance.

11. **GRANTS –**

Within the General Fund we have budgeted **\$4,300** for two grants to purchase police equipment and Bullet Proof Vests.

Within the Capital Improvement Fund we have scheduled two grant projects. The FDOT Beautification Grant **(\$150,000)** is the second half of the funds for the Gulf Boulevard landscaping for the Northern section of the Town and the Bryne Memorial Justice Assistance Grant (JAG) from the countywide allocation of funds **(\$10,000)** for the purchase of Tasers for the Police Department.

12. **MUNICIPAL CENTER PROJECT -**

The Municipal Center construction began in June with the beginning of the driving of the support pilings.

The 4.5 Million dollars for construction and furnishing of the building was appropriated and financed in the FY2009/2010 budget as follows:

Transfer from General Fund Reserves	\$1,300,000
Capital Improvement Fund Reserves	1,100,000
Previously appropriated Local Option Sales Tax	100,000
Bank Loan Proceeds	<u>2,000,000</u>
TOTAL	\$4,500,000

Any funds not expended by the end of the fiscal year (September 30, 2010) will be encumbered to complete the project.

Anticipated completion of construction of the building is December 2010, notwithstanding any weather or other unanticipated conditions.

General Fund

TOWN OF INDIAN SHORES
Statement of Estimated Revenues
2010 - 2011 FY BUDGET
GENERAL FUND

REVENUE	ACCT. # FUND #001	Actual 2008/2009	Amended Budget 2009/2010	Budget 2010/2011	5 YR AV
AD VALOREM TAX	311.100	1,407,705	1,249,482	1,128,565	1,418,474
UTILITY TAX - ELECTRIC	314.100	258,636	240,000	271,000	475,204
UTILITY TAX - P. C. WATER	314.300	57,710	49,000	48,000	
UTILITY TAX - GAS	314.400	12,232	10,000	15,000	
COMMUNICATION TAX	315.000	136,668	120,000	121,000	150,342
PERMITS	322.000	49,898	35,000	40,000	177,722
FRANCHISE FEES - ELECTRIC	323.100	259,681	214,000	238,000	219,854
FRANCHISE FEES - GAS	323.400	13,296	9,500	13,000	11,306
SITE PLAN REVIEW	325.000	-	100	100	10,856
OTHER LIC	329.000	1,450	100	1,000	859
FED GRANT Police Equip.	331.202	1,000	4,487	4,300	855
DISASTER RELIEF	331.300	1,754	-	-	
STATE REVENUE SHARING	335.120	21,999	22,149	22,600	25,595
STATE ALCOHOL LICENSE	335.150	2,860	3,500	3,000	3,418
1/2 CT SALES TAX	335.180	89,089	87,000	87,000	97,360
FUEL TAX REIMBURSEMENT	335.410	1,146	750	1,000	1,004
RECYCLING GRANT - STATE	337.300	-	-	1,200	9,062
ZONING FEE	341.200	-	100	100	120
COPY FEES	341.400	502	500	500	669
QUALIFYING FEES	341.900	187	100	100	162
POLICE SERVICE CONTRACT	342.100	377,537	397,514	411,647	348,406
RD & BRIDGE CHARGES	342.200	7,560	12,000	10,000	12,996
POLICE SERV EX DUTY	342.400	360	-	1,500	6,680
CONSERVATION FEE	343.700	4,966	2,600	4,000	14,902
LIBRARY FEES	347.100	2,814	2,500	3,000	2,182
COURT FINES	351.100	19,804	26,800	14,000	33,795
POLICE EDUCATION	351.300	1,508	1,800	1,500	1,835
PARKING FINES	351.500	3,470	-	4,000	
FINES-LOCAL ORD.VIOLATION	354.000	25,275	-	5,000	
INTEREST - BANK.	361.100	956	2,600	500	9,468
INTEREST - SBA & FMNT & MMA	361.200	40,841	31,000	20,000	74,269
RENTAL FEES	362.000	742	500	500	1,290
MOBIL TOWER- AGMNT	362.200	23,177	23,000	26,700	17,333
COUNTY LEASE PS BLDG	362.400	15,772	15,700	15,700	35,932
ADMIN.FEES-RS PKG.TKTS	363.250	252	-	1,200	
INSURANCE PROCEEDS	364.320	6,445	500	500	2,539
SALE OF EQUIPMENT	364.400	-	1,000	1,000	994
CONTRIBUTIONS	366.900	120	500	100	204
MISC REVENUE	369.900	740	1,000	1,000	12,230
GEN FD RESERVE TRANSFER	381.008	-	1,300,000	-	
G. F. RESERVE TRANS RD & BDGE	381.011	50,600	59,500	55,600	-
G.F. RESERVE TRANS -TO PRKG FD	381.401	-	12,500	-	
FUND BALANCE APPROPRIATION	271.000	-	97,406	88,973	
CIF TRANSFER IN (DEBT)	381.301	15,361	-	-	-
TRANSFER IN - PARKING FD	381.400	12,085	13,900	45,000	15,380
TOTAL	GEN REVENUE	\$ 2,926,198	\$ 4,048,088	\$ 2,706,885	\$ 3,205,310

**TOWN OF INDIAN SHORES
GENERAL FUND EXPENDITURES**

The General Fund expenditures primarily reflect the cost for operation of the Town's Government. Your Government consists of the following Departments.

Legislative - Department 011: The Legislative Department consists of the Town Council

Administrative - Department 022: The Administrative Department consists of the Town Administrator, Assistant to the Administrator/PIO, Town Clerk, Deputy Clerk and part-time Receptionist.

Finance - Department 033: The Finance and Personnel Department consists of the Director of Finance and Personnel and part-time Accounting Clerk

Maintenance - Department 044: The Maintenance Department utilizes allocated personnel hours from Public Services and tracks the cost of supplies for general facility maintenance.

Police - Department 055: The Police Department is comprised of the Chief, the Captain, a Detective, a Sergeant, a Secretary/Administrative Assistant, Full-Time and Part-Time Dispatchers, Seven Officers, and Reserve Officers.

Building - Department 066: The Building Department consists of the Building Official and Assistant to the Building Official / Floodplain Manager.

Library - Department 077: The Library provides services to our residents with no direct personnel costs to the Town through Voluntary service.

Public Service - Department 088: The Public Services Department consists of a Supervisor, Groundskeeper, and 1 part-time Laborer.

Each department is responsible for monitoring line item expenditures on a monthly basis.

**TOWN OF INDIAN SHORES
LEGISLATIVE SERVICES**

The expenditures under this section of the budget reflect the following:

1. Council Members and Committee Members salary.
2. Council Retirement
3. Council reimbursement for seminars, meetings, travel and per diem.
 - a. Sun Coast League of Cities Annual Conference
 - b. Florida League of Cities Conference
 - c. Representation at the Fl. Shore and Beach Preservation Conference

TOWN OF INDIAN SHORES 2010-2011 FY BUDGET					
LEGISLATIVE DEPARTMENT					
EXPENDITURES	ACCT.#	Actual	Amended Budget	Budget	Actual
	011.000	2008/2009	2009/2010	2010/2011	5 YR AV
PERSONAL SERV.	511.100	41,735	43,274	44,418	36,144
EXPENSES	511.300	8,276	10,000	9,000	8,881
RESERVE	511.271	-	-	-	0
TOTAL		50,011	53,274	53,418	45,025

**TOWN OF INDIAN SHORES
ADMINISTRATIVE DEPARTMENT**

The expenditures under this section of the budget reflect the following:

- 1** Salary and benefits for the Town Clerk, Deputy Clerk, part-time Administrative Receptionist, part-time Town Administrator and the Administrative Assistant / PIO.
- 2** Professional Services such as consultants, lawyers ,computer support and engineering services.
- 3** Office supplies and maintenance for Town Hall.
- 4** Education and memberships for Council , Administrative Staff and Police Department
- 5** Funds for reimbursement to employees for approved courses and expenses related to their jobs towards an advanced degree.
- 6** Equipment Purchase: ie: Software ,computer
- 7** Other Council approved donations or promotional activities.

TOWN OF INDIAN SHORES

2010-2011 FY BUDGET

ADMINISTRATIVE DEPARTMENT

EXPENDITURES	ACCT.#	Actual 2008/2009	Amended		Actual 5 YR AV
			Budget 2009/2010	Budget 2010/2011	
PERSONAL SERV	512.100	266,854	299,660	286,430	215,389
PROFESSIONAL SUPPORT	512.310	42,873.36	45,000	37,500	52,906
CONTRACTUAL SERVICES	512.340	834.33	1,000	1,000	1,183
TRAVEL/PER DIEM	512.400	10,897	1,000	500	278
COMMUNICATION	512.410	3,573	10,000	10,000	11,107
TRANSPORTATION	512.420	4,329	3,500	3,500	3,428
RENTAL POSTAGE EQUIPT.	512.440	4,252	4,500	4,500	3,215
MAINTENANCE	512.460	7,802	6,500	6,500	5,357
PRINTING	512.470	0	6,000	6,000	5,728
OTHER	512.490	3,075	6,500	6,500	1,922
EQUIPMENT-100	512.510	60.84	200	200	28
SUPPLY	512.520	11,577	14,000	14,000	14,764
PUB'L MEMSHIP /ED	512.540	6,389	7,000	7,000	9,269
PD RESERVED ED \$	512.541	1,906	3,500	3,500	3,157
EQUIPMENT	512.640	0	4,000	2,000	7,729
IT EQUIPMENT & SUPPLIES	512.650	13,391	16,100	18,600	31,260
LEGAL SERVICE	514.310	13,066	30,000	20,000	31,144
JUDICIAL	516.310	2,474	-	-	4,489
UTILITIES	519.430	26,196	25,000	58,000	25,759
PROMOTIONAL	519.480	5,438	6,000	6,000	4,468
AID TO ORG.	519.820	0	2,500	2,500	1,010
OVERTIME	521.140	151.89	450	450	320
TOTAL		425,143	492,410	494,680	433,913

**TOWN OF INDIAN SHORES
FINANCE DEPARTMENT**

The expenditures under this section of the budget reflect the following:

1. Salary and benefits for the Director of Finance and a Part Time assistant.
2. Auditor fees.
3. Supplies, education, memberships, and training of the Finance Department.
4. Town Insurance coverage, excluding workers compensation and insurance costs directly related to the Police Department.

TOWN OF INDIAN SHORES 2010-2011 FY BUDGET FINANCE DEPARTMENT					
EXPENDITURES	ACCT.#	Actual	Amended Budget	Budget	Actual
	033.000	2008/2009	2009/2010	2010/2011	5 YR AV
PERSONAL SERV	513.100	112,254	117,776	116,410	104,079
AUDIT SERVICES	513.320	10,000	9,100	9,350	9,380
OTHER CONT SERV.	513.340	8,199	1,200	4,000	3,841
TRAVEL/PER DIEM	513.400	1,005	1,000	1,000	446
PRINTING & BINDING	513.470	404	500	500	289
SUPPLY	513.520	905	1,000	1,000	1,404
MEMBERSHIP/ED	513.540	951	1,200	1,000	767
PROFESSIONAL SERV	519.310	1,022	1,300	500	765
INSURANCE	519.450	43,497	49,000	45,000	38,976
TOTAL		178,236	182,076	178,760	159,947

**TOWN OF INDIAN SHORES
MAINTENANCE
GENERAL FACILITIES**

The expenditures under this section of the budget reflect the following:

1. Cost for Building Maintenance and insect control.
2. Supplies and cost to maintain Town Hall Building including Air Conditioning and Heating Systems.
3. Contract for professional cleaning and floor maintenance in all town buildings.
4. Equipment has been increased for planned replacement of the Air Conditioner in the Town Hall Administration Office.

TOWN OF INDIAN SHORES					
2010-2011 FY BUDGET					
BUILDING MAINTENANCE DEPARTMENT					
EXPENDITURES	ACCT.#	Actual	Amended		Actual
			Budget	Budget	
	044.000	2008/2009	2009/2010	2010/2011	5 YR AV
PERSONAL SERV	519.100	14,680	16,000	18,000	14,467
CONTRACTS	519.340	11,890	8,000	8,000	18,969
RENTAL	519.440	-	100	100	0
MAINTENANCE	519.460	5,718	8,000	5,000	6,095
SUPPLIES	519.520	4,979	5,500	5,500	4,285
EQUIPMENT	519.640	5,242	2,000	1,000	4,167
TOTAL		42,509	39,600	37,600	48,847

**TOWN OF INDIAN SHORES
POLICE DEPARTMENT**

This budget pertains to the following Police related expenditures:

- 1** Salaries, benefits and overtime for 14 personnel including the Chief, Major, Detective, Sergeant, 7 Police Officers, Administrative Assistant/Secretary, and 1 full-time and 1 part-time Dispatcher.
- 2** The Police Union approved a three (3) year contract for all sworn officers and dispatchers with this being the final year.
- 3** Police related professional services, publications, memberships, travel and per diem.
- 4** Rental and leases and communication services, repairs and maintenance to vehicles and equipment.
- 5** Anticipated purchase of machinery and equipment -(a police vehicle will be purchased by the Capital Improvement Fund)
- 6** Office supplies, fuel, uniforms and operating expenses such as insurance and auditing .
- 7** Police training is a reserved account. It is reflected in the Administration Department as account #001-022.000-541.520. FY10/11 budgeted funds = \$3,500.

**TOWN OF INDIAN SHORES
2010-2011 FY BUDGET**

POLICE DEPARTMENT

EXPENDITURES	ACCT.#	Actual	Amended	Budget	Actual
			Budget		
	055.000	2008/2009	2009/2010	2010/2011	5 YR AV
PERSONAL SERV	521.100	901,534	988,512	1,011,337	830,300
OVERTIME	521.140	21,199	30,000	30,000	32,692
PROFESSIONAL FEE	521.310	1,588	1,500	3,747	2,504
POLICE ATTORNEY	521.311	60	-	-	
POLICE AUDIT	521.320	8,450	9,100	9,350	6,950
CONTRACTUAL SERVICES	521.340	-	6,900	7,176	
TRAVEL/PER DIEM	521.400	646	750	750	444
COMMUNICATION	521.410	14,082	22,932	23,849	11,733
TRANSPORTATION	521.420	232	300	300	268
RENTAL	521.440		150	150	2,273
INSURANCE	521.450	36,536	36,260	37,525	31,137
MAINTENANCE	521.460	14,149	14,000	14,000	12,229
SUPPLIES - GAS, ETC.	521.520	34,356	25,000	30,000	32,215
MEMBERSHIP/ED	521.540	610	350	350	532
EQUIPMENT	521.640	1,119	3,487	7,600	5,265
TOTAL		1,034,561	1,139,241	1,176,134	968,563

**TOWN OF INDIAN SHORES
BUILDING DEPARTMENT**

The expenditures under this section of the budget reflect the following:

- 1 Salary and benefits of the Building Official and a full-time Administrative Assistant to the Building Official / Floodplain Manager.
- 2 Supplies, education and expenditures related to the Building Department.
- 3 Funds for the Special Magistrate to hear complicated and difficult cases such as FEMA related cases - \$10,000.

TOWN OF INDIAN SHORES 2010-2011 FY BUDGET BUILDING DEPARTMENT					
EXPENDITURES	ACCT. #	Actual 2008/2009	Amended Budget 2009/2010	Budget 2010/2011	Actual 5 YR AV
PERSONAL SERV	524.100	167,634	185,484	178,955	152,821
LEGAL SERVICES	524.311	5,285	12,233	10,000	3,057
TRAVEL	524.400	1,769	2,300	2,300	1,368
OVERTIME	521.140	563	1,300	1,300	1,152
CONTRACTUAL SVCS	524.340	150	1,000	100	18,863
COMMUNICATIONS	524.410	-	100	-	145
MAINTENANCE	524.460	2,884	4,000	4,000	3,123
PRINTING & BINDING	524.470		250	-	22
SUPPLIES	524.520	3,602	3,000	3,000	3,037
MEMBERSHIP	524.540	3,025	4,000	3,500	3,151
EQUIPMENT	524.640	685	1,000	750	2,966
TOTAL		185,597	214,667	203,905	189,706

**TOWN OF INDIAN SHORES
LIBRARY**

These expenditures under this section of the budget reflect the following:

- 1 Supplies and other costs to operate the Town's Voluntary Library, including \$75.00 County Library Membership reimbursement.
- 2 Purchase of Library Books.

TOWN OF INDIAN SHORES 2010-2011 FY BUDGET					
LIBRARY DEPARTMENT					
EXPENDITURES	ACCT/#	Actual	Amended		Actual
			Budget	Budget	
	077.000	2008/2009	2009/2010	2010/2011	5 YR AV
SUPPLY	571.520	427	400	300	228
MEMBERSHIP	571.540	935	1,500	1,000	912
EQUIPMENT	571.640	-	75	100	15
BOOKS	571.660	3,240	3,500	3,400	3,403
TOTAL		4,602	5,475	4,800	4,559

**TOWN OF INDIAN SHORES
PUBLIC SERVICE DEPARTMENT**

The expenditures under this section of the budget reflect the following:

- 1 Two full-time and one part-time Public Service employees with time allotted for janitorial services for Town facilities and street maintenance. The personnel services account is reduced by \$18,000 to reflect the time allocated in the Building Maintenance Department.
- 2 Contractual Services is decreased to \$7,000 for expenses to allow for Temporary Labor to supplement the workforce during peak workload times.
- 3 Maintenance has been reduced to \$11,000 in anticipation of the new municipal center facility.
- 4 Stormwater Maintenance has been budgeted at \$5,000 to cover the cost of cleaning CDS Units and ditch and pipe cleaning and other drainage requirements.
- 5 Civil Defense supplies - Emergency Management for Hurricanes - \$2,000
- 6 Costs necessary to maintain the following items:
 - A. Town Parks, Bathrooms and Medians
 - B. Annex Building
 - C. Public Service Building
 - D. Beach Cleaning
 - E. Recycling
 - F. Fire Alarm Monitoring
 - G. Generator maintenance and service
- 7 Due to sufficient funds being held in reserve for equipment replacement we have again opted not to set aside the \$10,000.
- 8 Overtime has been budgeted at \$2,000 as in the previous year.
- 9 Funds for Christmas lights and banners were removed from the budget.
- 10 Beautification funds have been budgeted at \$7,500 due to the on-going FDOT Gulf Boulevard Beautification Grant.
- 11 Transfers are for the Budgeted transfer of Utility Taxes and 2.5% of the Communications Services Tax to the Capital Improvement Fund for debt service and transfer of funds to the Road and Bridge Fund to supplement funds for Streetlighting expenses.

TOWN OF INDIAN SHORES

2010-2011 FY BUDGET

DEPARTMENT OF PUBLIC SERVICE

EXPENDITURES	ACCT.#	Actual 2008/2009	Amended		Actual 5 YR AV
			Budget 2009/2010	Budget 2010/2011	
PERSONAL SERV	519.100	176,860	191,345	116,638	137,186
CONTRACTUAL SERVICES	519.340	3,698	15,350	7,000	12,838
TRAVEL	519.400		250	100	-
COMMUNICATIONS	519.410	567	750	750	998
RENTALS & LEASES	519.440		2,200	-	
MAINTENANCE	519.460	11,104	12,500	11,000	13,196
STORMWATER MAINTENANCE	519.464	-	5,000	5,000	890
SUPPLY	519.520	8,935	9,000	9,000	9,989
CIVIL DEFENSE	519.525	1,332	2,000	2,000	858
MEMBERSHIPS/TRAINING	519.540	105	500	500	188
EQUIPMENT RESV	519.600	10,000	-	-	-
EQUIPMENT	519.640	2,593	2,500	1,500	9,303
OVERTIME	521.140	2,480	2,000	2,000	2,336
RECYCLE	534.520	1,901	2,000	2,000	1,989
CHRISTMAS DÉCOR.& FLAGS	572.000	3,050	5,000	-	5,754
BEAUTIFICATION	575.000	12,397	7,500	7,500	10,931
DEPARTMENT TOTAL		235,022	257,895	164,988	
TRANSFER TO CIP FOR PROJECTS	519.381	-	1,300,000	-	347,272
UTILITY TAX Transfer to CIP for DEBT	519.382	331,995	302,000	337,000	190,413
GF RESERVE TRANS - PRKG FD	519.272	-	12,500	-	
RESERVE Transfer to Rd & Bridge	519.273	50,600	59,500	55,600	30,539
GF TRANSFER - Debt Service	519.274	22,134	-	-	
TRANSFERS		404,729	1,674,000	392,600	
GRAND TOTAL		639,751	1,931,895	557,588	578,419

**TOWN OF INDIAN SHORES
2010-2011 FY BUDGET**

DEPARTMENTAL SUMMARY

		Amended	
	ACTUAL	Budget	BUDGET
DEPARTMENT	2008/2009	2009/2010	2010/2011
Legislative	50,011	53,274	53,418
Administrative	425,143	492,410	494,680
Finance	178,236	182,076	178,760
Building Maintenance	42,509	39,600	37,600
Police	1,034,561	1,139,241	1,176,134
Building	185,597	214,667	203,905
Library	4,602	5,475	4,800
Public Service	235,022	257,895	164,988
Transfers	404,729	1,374,000	392,600
TOTAL	2,560,410	3,758,638	2,706,885

TOWN OF INDIAN SHORES GENERAL FUND SUMMARY 2010/2011						
<i>Department</i>	Salaries & Overtime	FICA	Worker's Comp	Retirement	Health/ Dent & Dis.	Total Personal Service
Administrative	219,031	16,756	767	26,856	23,471	286,880
Finance	90,621	6,933	317	10,239	8,300	116,410
Building Dept	133,325	10,199	3,872	17,332	15,526	180,255
Police	747,126	57,155	25,965	121,950	89,141	1,041,337
Public Services	77,416	7,299	8,110	10,289	15,523	118,638
Legislative	33,795	2,587	118	7,918		44,419
Building Maint	18,000					18,000
Library	0					0
Totals	1,319,314	100,929	39,149	194,585	151,961	1,805,938

TOWN OF INDIAN SHORES GENERAL FUND SUMMARY 2010/2011							
<i>Department</i>	Contract/ Maint.	Auditors	Attorney Consult	Transfer to Other Funds	Operating	Capital	Total Budget
Administrative	49,300		57,500		80,400	20,600	494,680
Finance	-	9,350			53,000		178,760
Building Dept	2,195		10,000		10,705	750	203,905
Police	14,500	9,350	-		110,947	-	1,176,134
Public Services	17,586			392,600	27,264	1,500	557,588
Legislative					9,000		53,418
Building Maint	-				18,600	1,000	37,600
Library					4,800		4,800
Totals	83,581	18,700	67,500	392,600	314,716	23,850	2,706,885

**Road
And
Bridge
Fund**

**TOWN OF INDIAN SHORES
ROAD AND BRIDGE**

The Road and Bridge Fund reflects a budget for improvements and maintenance of the roads and beach accesses ,street lighting, traffic light maintenance and electricity. This fund controls the use of the restricted revenues.

There are several revenue sources that are restricted to road and transportation purposes only. The State Revenue Sharing program monies are distributed monthly according to Florida Statutes Section 206.605 (3). Currently 26.63% of the Revenue Sharing Funds are credited to the Road and Bridge Fund.

Local Option Gas Tax funds are distributed by the County on a monthly basis and are credited to the Road and Bridge Fund for road and transportation expenses.

Other funds are credited to the Road and Bridge Fund such as reimbursement from the State and County for the maintenance of traffic signals.

Transportation Impact Fees are charged to offset the cost of additional facilities or services necessary as the result of new development.

TOWN OF INDIAN SHORES					
2010-2011 FY BUDGET					
ROAD & BRIDGE FUND					
	ACCT. #	Actual	Amended	Budget	Actual
REVENUES	FUND # 011	2008/2009	2009/2010	2010/2011	5 YR AV
STATE REV SHARE	335.120	8,223	8,100	9,000	10,136
STATE ST. LGT. & SIGNL.	335.490	25,619	24,000	25,000	9,481
LOCAL OPTION GAS	338.900	23,570	24,000	24,000	15,815
TRANS G F UNDESIG FD BAL	381.001	50,600	59,500	55,600	4,944
RESERVE TRANSFER	381.001	29,606	-	-	20,419
TOTAL		137,618	115,600	113,600	63,429

ROAD & BRIDGE FUND					
	ACCT. #	Actual	Amended	Budget	Actual
EXPENDITURES	088.000	2008/2009	2009/2010	2010/2011	5 YR AV
PERSONAL SERV	541.100	7,560	12,000	10,000	14,102
UTILITIES	541.430	91,727	96,600	96,600	20,082
MAINTENANCE signals & Lights	541.460	6,818	7,000	7,000	6,922
197th AVE PAVING	541.630	49,606	-	-	0
TOTAL		155,711	115,600	113,600	41,106

**Capital
Improvement
Fund**

**TOWN OF INDIAN SHORES
CAPITAL IMPROVEMENT**

The Capital Improvement Budget reflects anticipated Capital expenditures for the **2010/2011** year as presented in the Town of Indian Shores Capital Improvement Program.

2010 - 2011 FY BUDGET

Police Vehicle	\$ 27,050
FDOT Beautification Grant -Gulf Blvd	150,000
Police Equipment Grant	10,000
	<hr/>
	187,050
<u>Municipal Center Debt</u>	
Debt Payment and Fees (Estimated)	126,950
<u>Undergrounding Debt</u>	
Debt Payment - Principal	120,000
Debt Payment - Interest	250,415
Debt Payment - Charges & Fees	5,973
	<hr/>
	503,338
TOTAL	<hr/> <hr/> \$ 690,388

TOWN OF INDIAN SHORES					
2010-2011 FY BUDGET					
CAPITAL IMPROVEMENT FUND					
	ACCT. #	Actual	Amended	Budget	Actual
REVENUE	FUND 300	2008/2009	2009/2010	2010/2011	5 YR AV
FDOT - BEAUTIFICATION GRANT	332.100	-	150,000	150,000	26,581
INFRASTRUCTURE TAX	335.180	131,571	126,000	160,000	142,395
INTEREST ON INVESTMENT	361.200	5,500	-	-	69,124
TRANS FROM GF - COMM SVC TAX	381.006	3,417	3,000	3,000	1,227
TRANS FROM GF - PUB SVC TAX	381.007	328,578	299,000	334,000	120,805
TRANS GENERAL FD RESERVES	381.008	22,134	1,300,000	-	
CIF RESERVE TRANSFER - MUNI CTRE	381.271		1,100,000	-	
JAG GRANT	331.150	-	60,800	10,000	11,505
TRANS FROM CIF - FD BAL DEBT	381.273	-	73,631	33,388	15,797
REAPPROPRIATION OF PRIOR YR FDS	382.000	-	100,000	-	
LOAN PROCEEDS	384.000		2,000,000	-	
TOTAL		491,200	5,212,431	690,388	703,502

**TOWN OF INDIAN SHORES
2010-2011 FY BUDGET**

CAPITAL IMPROVEMENT FUND

	ACCT. #	Actual 2008/2009	Amended		Actual 5 YR AV
			Budget 2009/2010	Budget 2010/2011	
EXPENDITURES	300				
FDOT - BEAUTIFICATION	519.890	4,569	150,000	150,000	0
POLICE VEHICLE	519.272	21,845	26,520	27,050	22,685
STORMWATER MANAGEMENT	519.710		50,000	-	38,861
MUNICIPAL CENTER	519.887	-	4,500,000	-	0
193 RD. AVE. EAST IMPROVEMENTS	519.889	37,913	-	-	
2ND ST EXTENSION WALKOVER	519.891	-	49,480	-	
POLICE EQUIPMENT	521.640	-	60,800	10,000	11,505
DEPT SUB-TOTAL		64,327	4,836,800	187,050	
MUNICIPAL CENTER					
LOAN PAYMENTS & FEES	560.000	-	-	126,950	
UNDERGROUNDING					
DEBT PAYMENT - PRINCIPAL	571.000	115,000	115,000	120,000	105,000
DEBT PAYMENT - INTEREST	572.002	258,134	254,540	250,415	229,886
DEBT PAYMENT - FEES	573.000	5,965	6,091	5,973	4,803
DEBT SUB-TOTAL		379,099	375,631	503,338	
GRAND TOTAL		443,426	5,212,431	690,388	2,152,887

Parking Fund

**TOWN OF INDIAN SHORES
PARKING FEE FUND**

2010 - 2011 FY BUDGET

The Parking Fee Fund records the operation and maintenance of the Town-owned parking devices used for the collection of vehicular parking fees in the parking areas.

The Town of Indian Shores has an interlocal agreement with Pinellas County to reimburse 40% of the revenues net of Sales Tax payments to the County on a quarterly basis.

Any improvements to the Tiki Gardens Parking Area is reviewed with Pinellas County and then reimbursed to the town through retainage of the parking fees paid up to the balance due the Town.

Revenue Estimated:	\$ 80,000
Sales Tax	5,600
= Estimated Net	\$ 74,400
Pinellas County	29,400
Town of Indian Shores	45,000
Equipment Maintenance	2,000
*Budgeted as General Revenue	\$ 45,000

**TOWN OF INDIAN SHORES
2010 - 2011 FY BUDGET**

PARKING FUND

			Amended		
	ACCT.#	Actual	Budget	Budget	Actual
REVENUES	400	2008/2009	2009/2010	2010/2011	5 YR AV
PARK REVENUE	344.500	21,970	25,000	80,000	29,488
GEN FD TRANS.	381.001		12,500		
FD BAL TRANS.	381.400	-		2,000	0
TOTAL		21,970	37,500	82,000	29,488

PARKING FUND

			Amended		
	ACCT. #	Actual	Budget	Budget	
EXPENDITURES	055.000	2007/2008	2008/2009	2009/2010	5 YR AV
MAINTENANCE	545.460	2,469	12,500	2,000	1,320
SALES TAX	545.490	1,437	1,636	5,600	1,958
TO GENERAL	581.001	12,320	13,900	45,000	16,520
TO COUNTY	581.002	8,213	9,464	29,400	11,012
TOTAL		24,439	37,500	82,000	30,810

INTERFUND TRANSFER SUMMARY

FY 2010/2011					
TRANSFERS FROM	TRANSFER TO				TOTAL TRANSFERS FROM
	General	Capital Improvement	Parking	Road and Bridge	
General		337,000		55,600	392,600
Road and Bridge					0
Capital Improvement					0
Parking	45,000				45,000
TOTAL TRANSFERS TO:	45,000	337,000	0	55,600	437,600

**TOWN OF INDIAN SHORES
MAINTENANCE/SUPPORT AGREEMENTS**

VENDOR	DESCRIPTION	AMOUNT
Zeno Office Solutions	Copy Machine Lease	\$ 2,675
Zeno Office Solutions	Annual Maintenance - Copy Machine	1,000
Professional Services	I. T. ; Engineering & Actuary	37,500
Fund Balance	Software Support	3,200
Pitney Bowes	Postage Machine	1,400
Verizon Florida Inc.	Telephone System	1,525
Municipal Code	Ordinance Codification	2,000
Image One	Annual Large Scanner Maintenance	2,195
Castles to Cottages	Town Hall Cleaning & Floor Maintenance	4,150
Siemens	Fire alarm Monitoring	1,500
Coastal Service & Supply Inc.	Generator Service	401
Pinellas County	Traffic Signal Maint.	7,000
Waste Services of Fl. Inc	RECYCLE	2,035
Alsco	Uniform Service	2,500
Pinellas County Sheriff	Radio Dispatch	14,500
	TOTAL	\$ 83,581

NOTE: Some of these agreements will be voided with the construction of the new Municipal Center.
The Indian Shores Town Hall will be demolished when the new building is completed.

2010 BUDGET CALENDAR		
Date	Description	Reference
Tuesday March 2	Administration & Finance Committee meeting to recommend a CPI figure to the Council for approval for the Director of Finance to prepare the preliminary FY2010/2011 Budget.	
Tuesday March 23	Council Meeting - Chief presents the FY2010/2011 Targeted Police Budget for approval.	
Thursday April 1	Town notifies Redington Shores of FY2010/2011 Police Budget and renewal of Police Service Contract.	
Wednesday April 28 2:00 PM	Council Workshop to review preliminary budget considerations for FY2010/2011.	
Monday May 3	Town of Redington Shores notifies Town regarding renewal of Police Service Contract.	
Tuesday June 1	Property Appraiser delivers Estimate of Taxable Value	200.065 (7)
Thursday July 1	Property Appraiser delivers Certification of Taxable Value (DR-420)	200.065 (1)
Monday July 12 2:00 PM	Special Council Workshop for discussion/review of Budget Draft # 1 for Fiscal Year 2010/2011	
Tuesday July 20 2:00 PM	Council Workshop for discussion/review of Budget Draft # 2 for Fiscal Year 2010/2011	
Tuesday July 27 7:00 PM	Special Council Meeting - Determine the proposed aggregate millage rate, rolled-back rate, date, time, and meeting place of the two (2) required public hearings to adopt a tentative budget and a final budget.	
Tuesday August 3	Notify the Property Appraiser of proposed millage rate, date/time/place of 1st public hearing (return completed DR-420)	200.065 (2)(b)
Monday August 23	Property Appraiser mails TRIM Notices	200.065 (2)(b)
Wednesday September 8 7:00 PM	Special Council Meeting - 1st Public Hearing to adopt a tentative millage rate and FY2010/2011 Budget	200.065 (2)c
Sunday September 19	Publish Budget Advertisement of the Town's intent to hold the final Public Hearing to adopt the final budget and millage rate	200.065 (2)(d) 200.065 (3)
Wednesday September 22 7:00 PM	Special Council Meeting - hold 2nd Public Hearing to adopt final budget and millage rate	200.065 (2)(d)
Friday October 22	FINAL day to Certify TRIM process to the Department of Revenue	200.068