

Town of Indian Shores

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ADMINISTRATIVE AND FINANCE COMMITTEE

MINUTES - MARCH 1, 2011

INDIAN SHORES ADMINISTRATIVE AND FINANCE COMMITTEE MEETING
convened at 2:00 P.M. Those present were Mayor Lawrence, Chairman; Councilor Irelan and Art Newsome, Citizen Member.

Also Present: Vice Mayor Herndon; Councilor Smith; Councilor Sutch; Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Chief Williams, Town Administrator; Lawrence Nayman, Building Official; Anne Miller.

1.0 Consideration of approving Committee Agenda for March 1, 2011.

MOTION by Councilor Irelan – seconded by Art Newsome – to approve Committee Agenda for March 1, 2011, as published. Motion carried 3-0.

2.0 Consideration of approving Minutes of Committee meeting held on September 21, 2010.

MOTION by Art Newsome – seconded by Councilor Irelan – to approve Minutes of Committee meeting held on September 21, 2010, as published. Motion carried 3-0.

3.0 Consideration of determining the CPI figure proposed for Town's Draft Budget for FY 2011/2012.

Mayor Lawrence stated this is step one in the process and confirmed that all Council members had read the Memo from the Director of Finance and the Town Administrator.

Mayor Lawrence advised the Memo reflects the CPI is 1.7% higher than December 2009, and their recommendation was for no increase for the CPI adjustment along with no merit increase for FY 2011/12, due to continued shortfall in revenue as a result of the reduction in value of real property.

Mary Karayianes, Director of Finance, reported they were working with an electronic version of the TRIM process this year.

James J. Lawrence
Mayor

Joan G. Herndon
Vice Mayor

Carole Irelan
Councilor

Steve Sutch
Councilor

William F. Smith
Councilor

E.D. Williams
Town Administrator
Chief of Police

Mary Karayianes
Director of Finance
and Personnel

Marcia Grantham
Town Clerk

James Yacavone
Town Attorney

Lawrence G. Nayman
Building Code
Administrator

MOTION by **Councilor Irelan** – seconded by **Art Newsome** – to approve the recommendation of the Director of Finance and Town Administrator and to authorize the Director of Finance to prepare the draft budget to reflect no CPI increase and no merit increases. **Motion carried 3-0.**

4.0 Consideration of approving proposed Police Target Budget for FY 2011/12.

Chief Williams reported this is a collective bargaining year with the contract expiring on September 30, 2011, noting he is into the cycle with Redington Shores regarding the Law Enforcement Contract and will insert a disclaimer recommending a figure, advising it could be more or less based on bargaining, as you cannot go into bargaining with a fixed position.

Mayor Lawrence noted the Police received their raises and merit increases over the last three years due to the contract, and that would weigh heavy on his mind as the Town goes through the negotiation process.

Chief Williams reported that all but three were stepped out in the salary plan, noting the five (5) year contract with Redington Shores also expires on September 30, 2011. He advised it would basically be the same as last year, noting it will be less than the Sheriff charges. **Chief Williams** reviewed his proposed target budget as follows:

Administrative Costs – reflecting a 3.4% increase; **Personnel Services** – reflecting a 1% decrease, noting he capitalized on two (2) vacant employee positions; **Operating Expenses** – reflecting a 1.06% increase, and a zero overall increase in the proposed budget.

Chief Williams stated the only unknown is regarding collective bargaining, and feels they will be looking at a one (1) year contract, noting it will be a tight tough bargaining year.

MOTION by **Councilor Irelan** – seconded by **Art Newsome** – to recommend Council approve the proposed Police Target Budget for FY 2011/12, as presented. **Motion carried 3-0.**

Chief Williams reported that Bob Pierce, Dispatcher, has submitted his resignation, and will work on an “as needed” basis over the next two months, noting he is looking at a couple of things and will bring something back to the Committee.

ADMINISTRATIVE AND FINANCE COMMITTEE MEETING adjourned at 2:30 P.M.


MARCIA GRANTHAM, CMC
Town Clerk