

Town of Indian Shores



19305 Gulf Boulevard, Indian Shores, FL 33785
ph 727.595.4020 fax 727.596.0050

www.myindianshores.com

TOWN COUNCIL WORKSHOP

MINUTES - MAY 3, 2011

INDIAN SHORES TOWN COUNCIL WORKSHOP MEETING convened at 1:30 P.M. Those present were Mayor Lawrence, Vice Mayor Herndon, Councilor Smith, Councilor Sutch and Councilor Irelan.

Also Present: Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Chief Williams, Town Administrator; Lawrence Nayman, Building Official; Anne Miller; Art Newsome; Wes Westphal.

1.0 Review/discussion of proposed preliminary Budget for FY 2011/12.

Mary Karayianes, Director of Finance, stated the packet presented a general overview of financial conditions, and briefly reviewed the contents reflected as follows:

Salary and Classification Plans – which have not changed in the last three years.

CPI History – 1.70% increase for 2011, however on March 1, 2011 the Administrative and Finance Committee recommended no increases for CPI or merit for upcoming budget.

Insurance Coverage

Maintenance Contracts and Agreements

Summary of Benefits

Historical Budget review of General Fund

History of Millage

2011 Budget Calendar

Councilor Irelan asked what the figure would be for a CPI increase of 1.7%, and the Director of Finance advised it equated to approximately \$10,000.00.

The Director of Finance reported she had today received an updated estimate from the Property Appraiser's office, which reflects a 7% decrease in property, rather than the initial figure of 8% to 10%, noting the City of Indian Rocks Beach reflects the same percentage. She further reported if the 10% figure is accurate the loss in revenue would be about \$117,000.00, and if the 7% figure holds the loss would be about \$82,000.00.

James J. Lawrence
Mayor

Joan G. Herndon
Vice Mayor

Carole Irelan
Councilor

Steve Sutch
Councilor

William F. Smith
Councilor

E.D. Williams
Town Administrator
Chief of Police

Mary Karayianes
Director of Finance
and Personnel

Marcia Grantham
Town Clerk

James Yacavone
Town Attorney

Lawrence G. Nayman
Building Code
Administrator

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Councilor Smith questioned where the Town stood in the Classification Plan, and the **Director of Finance** advised it was about in the middle.

Councilor Smith also questioned about how much the NPDES plan will cost for next year.

Chief Williams stated a nominal amount had been budgeted in the current year's budget, and he did not believe that figure will drastically change in the upcoming year's budget, noting he believes the budgeted figure will be approximately \$10,000.00, and reviewed some history relative to the Town's outfalls and responsibility.

Chief Williams reported he has worked up the Police Budget, as that reflects two-thirds of the total budget, noting union negotiations still have to be completed, but feels that will work out. He further reported he and the Director of Finance will soon be working on the expense side and will have more information soon on the revenues. He advised they would use a figure of \$100,000.00 in loss of revenue to work up the Budget.

Mayor Lawrence noted that on June 1, 2011 the Town will receive the firm estimate of taxable value from the Property Appraiser, with the Certification of Taxable Value to be delivered by July 1, 2011, and the next Workshop on the Budget is scheduled for July 19, 2011. He noted at that time Council would need to try and determine sources that will be used for any shortfall.

Mary Karayianes, Director of Finance, stated she has done some revenue analysis covering the last two years figures, and things look alright, however she will continue the analysis and begin to look at expenditures.

Chief Williams briefed the Council on a cost estimate received from Kapper Construction for raising the porticos at the site of the future Community Garden in the amount of \$4,250.00. He advised he is trying to coordinate use of equipment while working on the Second Street E. paving project, and would like a consensus and place for retro-active approval at the next Council meeting on May 10, 2011.

It was a consensus of the Council members to approve the proposed estimate in the amount of \$4,250.00 from Kapper Construction to raise the porticos, as presented, and schedule for retro-active approval at the Council meeting on May 10, 2011.

TOWN COUNCIL WORKSHOP MEETING adjourned at 2:14 P.M.


MARCIA GRANTHAM, CMC
Town Clerk