

Town of Indian Shores

19305 Gulf Boulevard, Indian Shores, FL 33785
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www.myindianshores.com



TOWN COUNCIL WORKSHOP

AGENDA - JUNE 28, 2011

Begins at 1:30 P.M.

- 1.0 Discussion/review of proposed preliminary Budget for FY 2011/2012.**
- 2.0 Discussion of representative to serve on the Pinellas Planning Council.**
- 3.0 Discussion of potential to identify additional parking spaces in Town for beach nourishment requirements.**
- 4.0 Discussion of proposed offer from Crown Castle for buy-out of lease.**
- 5.0 Discussion of proposed increase of Town parking fines.**


MARCIA GRANTHAM, CMC
Town Clerk

James J. Lawrence
Mayor

Joan G. Herndon
Vice Mayor

Carole Irelan
Councilor

Steve Sutch
Councilor

William F. Smith
Councilor

E.D. Williams
Town Administrator
Chief of Police

Mary Karayianes
Director of Finance
and Personnel

Marcia Grantham
Town Clerk

James Yacavone
Town Attorney

Lawrence G. Nayman
Building Code
Administrator

Memo

To: Honorable Mayor James Lawrence and Council Members

From: Mary E. Karayianes, Director of Finance and Personnel *(MKR)*

Date: June 28, 2011

Re: FY 2011/2012 Budget Workshop

As you all know, on June 1, 2011 the Property Appraiser's Office provided us with a preliminary estimate of the 2011 Taxable Assessed Value. The Certified Taxable Value will be announced on July 1, 2011.

The estimated Taxable Value is **\$626,597,612** which is a **reduction of 6.48%** over last year. This reduction results in a **loss of \$64,916** in budgeted ad valorem tax revenue.

When preparing the budget there are three areas we customarily look at. They are Revenues, Expenditures, and Fund Balance.

REVENUES

Ad Valorem Taxes - *Please see the attached sheet showing the Property Value Assessment History Chart and the 4 Year Taxable Value Reduction Chart*

Please see the Assessed Value Comparison Chart

EXPENDITURES

Personnel Costs - Salary and Benefits budgeted at **\$1,819,578**.

Options Elected: 1.7% COLA not budgeted (Savings of \$13,265.09)
3.0% Merit Pool not budgeted (Savings of \$23,408.98)

Options considered: Elimination of 3 Part-Time positions – Salary and Benefits - \$39,935 less Unemployment costs - \$17,873
NET reduction = \$22,061

Operating Expenses – *Please see the attached Departmental Summary Sheet showing details of the increases and decreases that resulted in a reduction of \$46,708.*

FUND BALANCE

Please see the FY11/12 Statement of Estimated Revenues

The difference between the estimated Revenue (without any appropriation from fund balance) and the proposed expenditures gives you the calculated shortage in revenue that needs to be taken from the unreserved fund balance.

STAFF RECOMMENDATIONS:

1. Increase the millage rate to the rolled-back rate with NO TAX INCREASE to the residents. (Currently estimated at 1.8725)
2. Approve the reduction in expenditures by \$ 46,708.
3. Appropriate the shortfall in revenue from the Unreserved Fund Balance – currently estimated at \$ 28,625.

Town of Indian Shores							
Property Value Assessment History							
FY	Taxable	Millage	Revenue	Budget	Revenue		Budget Inc/(Dec) over prior year
	Assessed Value				% Inc/Dec	Bdgt.	
2011/2012	626,597,612					Bdgt. 97%	
2010/2011	670,029,812	1.7500	1,172,552	1,128,565	-10.61%	Bdgt. 96%	(120,917.00)
2009/2010	749,572,914	1.7500	1,311,753	1,249,482	-9.58%	Bdgt. 95%	(128,747.09)
2008/2009	906,729,664	1.6000	1,450,767	1,378,229	-13.04%	Bdgt. 95%	(206,608.47)
2007/2008	1,042,656,289	1.6000	1,668,250	1,584,838	-7.36%	Bdgt. 95%	(125,891.24)
2006/2007	1,078,303,689	1.6700	1,800,767	1,710,729	32.47%	Bdgt. 95%	392,160.88
2005/2006	793,594,710	1.7129	1,359,348	1,318,568	26.67%	Bdgt. 97%	277,624.03
2004/2005	626,503,610	1.7129	1,073,138	1,040,944	13.43%	Bdgt. 97%	123,265.52
2003/2004	552,314,890	1.7129	946,060	917,678	20.34%	Bdgt. 97%	155,090.94
2002/2003	458,971,690	1.7129	786,173	762,587	25.34%	Bdgt. 97%	154,182.77
2001/2002	366,175,080	1.7129	627,221	608,405	19.57%	Bdgt. 97%	99,597.98
				10 Yr. Avg.	9.72%		

4 YEAR TAXABLE VALUE REDUCTION CHART				
FY	Taxable Values	% Change	Taxable Revenue	\$ Change
2010/2011	670,029,812	-10.61%	\$ 1,172,552	(120,917)
2009/2010	749,572,914	-9.58%	\$ 1,311,753	(128,747)
2008/2009	906,729,664	-13.04%	\$ 1,450,767	(206,608)
2007/2008	1,042,656,289	-7.36%	\$ 1,668,250	(125,891)
		-40.59%		(582,164)

TOWN OF INDIAN SHORES

2011-2012 FY BUDGET

DEPARTMENTAL SUMMARY

DEPARTMENT	ACTUAL 2009/2010	Amended		BUDGET 2011/2012	Net Changes 2011/2012	Line Item Reductions	Line Item Additions	
		Budget 2010/2011	BUDGET 2011/2012					
Legislative	51,458	53,418	51,881	(1,537)	(1,537)	-		6% Reduction in Expenses + FRS
Administrative	412,502	494,680	464,435	(30,245)	(32,495)	2,250		Includes -\$20,000 from Utilities
Finance	170,851	178,760	179,030	270	(480)	750		6% Reduc in expenses
Building Maintenance	29,981	37,600	36,424	(1,176)	(1,176)	-		6% Reduc except for Personnel
Parking	2,523	2,000	3,000	1,000		1,000		Add'l Cost of CC servicing
Police	1,135,715	1,176,134	1,177,134	1,000	-	1,000		Grant expense added
Building	195,202	203,905	195,321	(8,584)	(10,084)	1,500		6% Reduc in expenses
Library	4,837	4,800	4,800	-	-	-		
Public Service	178,333	164,988	153,227	(11,761)	(13,261)	1,500		6% Reduc in expenses
Transfers	1,746,342	392,600	396,925	4,325	(10,000)	14,325		
TOTAL	3,927,747	2,708,885	2,662,177	(46,708)	(69,033)	22,325		(46,708)
		test	0					
		test	0.00					

mkarayanianes:
TRANSFERS =
 Increase in Utility Tax
 Revenue \$351,025
 that is transferred out
 to the Cap Improv
 Fund

mkarayanianes:
TRANSFERS =
 Reduced Gen Fd
 Reserve Transfer to
 R&B from \$55,900 to
 \$45,900
 (Used \$10,000 of R&B
 Reserve to Balance)

TOWN OF INDIAN SHORES
Statement of Estimated Revenues
2011 - 2012 FY BUDGET
GENERAL FUND

	ACCT. #	Actual	Amended Budget	Budget	
REVENUE	FUND #001	2009/2010	2010/2011	2011/2012	5 YR AV
AD VALOREM TAX	311.100	1,269,429	1,128,565	1,138,105	1,418,474
UTILITY TAX - ELECTRIC	314.100	290,804	271,000	285,000	475,204
UTILITY TAX - P. C. WATER	314.300	58,725	48,000	48,000	
UTILITY TAX - GAS	314.400	12,958	15,000	15,000	
COMMUNICATION TAX	315.000	128,543	121,000	121,000	150,342
PERMITS	322.000	53,069	40,000	55,000	177,722
FRANCHISE FEES - ELECTRIC	323.100	269,597	238,000	250,000	219,854
FRANCHISE FEES - GAS	323.400	12,525	13,000	13,000	11,306
SITE PLAN REVIEW	325.000	370	100	100	10,856
OTHER LIC	329.000	1,200	1,000	1,000	859
FED GRANT Police Equip.	331.202	3,487	4,300	1,000	855
STATE DISASTER RELIEF	331.300	13	-	-	
STATE REVENUE SHARING	335.120	21,550	22,600	21,400	25,595
STATE ALCOHOL LICENSE	335.150	2,741	3,000	3,000	3,418
1/2 CT SALES TAX	335.180	92,859	87,000	87,000	97,360
FUEL TAX REIMBURSEMENT	335.410	1,170	1,000	1,000	1,004
RECYCLING GRANT - STATE	337.300	-	1,200	1,300	9,062
ZONING FEE	341.200	1	100	100	120
COPY FEES	341.400	561	500	600	669
QUALIFYING FEES	341.900	100	100	100	162
POLICE SERVICE CONTRACT	342.100	397,550	411,647	411,647	348,406
RD & BRIDGE CHARGES	342.200	13,410	10,000	10,000	12,996
POLICE SERV EX DUTY	342.400	1,189	1,500	1,000	6,680
CONSERVATION FEE	343.700	4,754	4,000	5,000	14,902
PARKING MACHINE REVENUE	344.500	-	47,000	36,000	
LIBRARY FEES	347.100	3,062	3,000	3,000	2,182
COURT FINES	351.100	14,144	14,000	14,000	33,795
POLICE EDUCATION	351.300	1,242	1,500	1,500	1,835
PARKING FINES	351.500	3,108	4,000	4,000	
FINES-LOCAL ORD.VIOLATION	354.000	3,764	5,000	2,500	
INTEREST - BANK.	361.100	135	500	100	9,468
INTEREST - SBA & FMIvT & MMA	361.200	22,714	20,000	8,500	74,269
RENTAL FEES	362.000	2,771	500	500	1,290
MOBIL TOWER- AGMNT	362.200	22,035	26,700	28,400	17,333
COUNTY LEASE PS BLDG	362.400	15,772	15,700	15,700	35,932
ADMIN.FEES-RS PKG.TKTS	363.250	1,120	1,200	500	
INSURANCE PROCEEDS	364.320	243	500	500	2,539
SALE OF EQUIPMENT	364.400	50	1,000	2,000	994
CONTRIBUTIONS	366.900	-	100	100	204
MISC REVENUE	369.900	1,605	1,000	1,000	12,230
GEN FD RESERVE TRANSFER	381.008		-	-	
G. F. RESERVE TRANS RD & BDGE	381.011		55,600	45,900	-
G.F. RESERVE TRANS -TO PRKG FD	381.401		-	-	
FUND BALANCE APPROPRIATION	271.000		88,973	28,625	
CIF TRANSFER IN (DEBT)	381.301		-	-	-
TRANSFER IN - PARKING FD	381.400	28,690			15,380
TOTAL	GEN REVENUE	\$ 2,757,059	\$ 2,708,885	\$ 2,662,177	\$ 3,205,310

Memo

To: Honorable Mayor James Lawrence and Council Members

From: Mary E. Karayianes, Director of Finance and Personnel



Date: June 28, 2011

Re: CAPITAL IMPROVEMENT PROGRAM

Attached please find a DRAFT Capital Improvement Program schedule that covers from the current Fiscal Year through Fiscal 2019/2020.

The only two projects budgeted for next year is the purchase of a Police cruiser and the second half of the FDOT Gulf Boulevard Beautification.

Two projects not on the Plan need to be added: The refurbishment of the Playground and the Tennis Courts behind the Municipal Center. Any type of grant funding for both projects is extremely doubtful.

I have included the Pinellas County Undergrounding Reimbursement but backed it off until FY2013/2014. We will need to update the status of this revenue source to have a more accurate picture of our ability to schedule projects.

The Penny for Pinellas revenue (1 Cent Sales Surtax) continues to falter based on the economy and our estimates have been revised downward.

Debt Service payments are funded with the 1 Ct. Sales Surtax and the Utility Tax that is budgeted in the General Fund. The Utility Tax remains strong and continues as a solid source to cover the majority of our debt service payments.

TOWN OF INDIAN SHORES CAPITAL IMPROVEMENT PROGRAM

PROJECTS SUMMARY - FISCAL YEAR 2010/2011 - 2019/2020

EXPENDITURES	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	ESY
Department	Project										
Police Dept	Police Vehicle	27,050	27,987	28,419	29,272	30,150	31,966	33,265	34,596	35,980	505,942
Public Service	General Loan Payment for Nature										255,361
Public Service	Stormwater Maintenance					25,000					1,423,939
Public Service	Municipal Center										4,500,000
Police Dept	Police Equipment	10,000									128,325
Public Service	McEwen Park Improvements / Misc & Seawall			50,000		150,000					204,569
Public Service	Boardwalk behind Town Hall										50,000
Public Service	Seawall Repair - South of Public Services Bldg					50,000					50,000
Public Service	FDOT - Beautification (Gulf Blvd - Northern Section)	150,000	150,000								450,000
Public Service	2ND Street Extension Walkover	49,490									450,000
	MUNICIPAL CENTER DEBT PAYMENTS	140,565	203,155	198,032	193,071	188,109	183,285	178,187	173,225	168,264	1,793,590
	UNDERGROUNDING - DEBT SERVICE PAYMENTS	376,388	376,834	376,913	376,656	376,618	376,075	375,101	377,983	374,696	5,773,356
	Total Expenditures	753,463	757,611	653,364	646,998	769,877	640,414	585,274	584,473	577,556	18,666,935
	REVENUE										2010-2020
	Funding Summary:										
	1 Cent Sales Tax	160,000	130,000	135,200	139,256	143,434	147,737	152,169	156,734	159,969	1,613,463
	P.C. Undergrounding Reimbursement										4,008,385
	FRDAP Grant - Boardwalk behind Town Hall (Unsecured)				50,000						252,380
	Re-appropriate prior years CIP Funds	49,480									
	FDOT Beautification Grant - Gulf Boulevard	150,000	150,000								
	JAG Grant (Police)	10,000									
	FRDAP Grant - McEwen Park Improvements (Unsecured)			50,000							
	Transfer from Gen Fd - Capital Projects										
	Transfer from GEN FD - COMM SVC TAX for DEBT PAYT	3,000	3,625	3,120	3,245	3,375	3,510	3,650	3,796	3,948	34,773
	Transfer from GEN FD - PUB SVC TAX for DEBT PAYT	334,000	348,000	358,440	369,193	380,269	391,677	403,427	415,530	427,996	4,440,836
	CAP IMPROV FD BAL - RESERVE TRANSFER - DEBT	47,003	48,925								5,555,679
	CAP IMPROV FD BAL - CAPITAL PURCHASES		27,631								1,265,210
	Total Funding	753,483	757,611	546,760	962,533	927,916	943,762	960,085	1,377,737	1,393,489	24,487,352
	FUND BALANCE - YEAR END										
	September 30, 2010										
	Municipal Center	\$	3,419,815.09								
	Encumbered	\$	8,022.60								
	Unreserved Fd Bal.	\$	10,484.90								
	Debt Service Reserve	\$	267,529.00								
	TOTAL FUND BALANCE \$	\$	3,705,831.59								

600 Cleveland Street, Suite 850 • Clearwater, Florida 33755-4160
Telephone 727.464.8250 • Fax 727.464.8212 • www.pinellasplanningcouncil.org

June 16, 2011

Ms. Marcia Grantham, Town Clerk
Town of Indian Shores
19305 Gulf Boulevard
Indian Shores, Florida 33785-2257

Vice Mayor John Doran, Chairman
Mayor Jim Ronecker, Vice Chairman
Vice Mayor Jerry Knight, Secretary
Commissioner John Morroni, Treasurer
Mayor David O. Archie
Commissioner Nina Bandoni
Councilmember Sandra L. Bradbury
Vice Mayor Dave Carson
Mayor Pat Gerard
Councilmember Samuel Henderson
Councilmember Jim Kennedy
School Board Member Linda S. Lerner
Mayor Patricia J. Shontz

Michael C. Crawford, AICP
Interim Executive Director

Dear Ms. Grantham:

As you know, Commissioner Jerry Knight of North Redington Beach currently serves as representative for the communities of Belleair Beach, Belleair Shore, Indian Rocks Beach, Indian Shores, North Redington Beach, Redington Beach and Redington Shores ("Group B" communities) on the Planning Council for the two-year period, January 2011 through December 2012. However, with his recent announcement that he will resign from the Council effective with the July 20 meeting, it will be necessary to appoint a replacement for the remainder of his term with the Council.

The process for appointment by the communities of Belleair Beach, Belleair Shore, Indian Rocks Beach, Indian Shores, North Redington Beach, Redington Beach and Redington Shores is for each community to nominate a person from their respective council or commission and forward this nomination to the Board of County Commissioners who shall then make the appointment from among those nominated. However, the preferred approach is for all to collaborate and nominate a single representative, as has typically been done in the past.

Additionally, please keep in mind that the Council's Special Act is proposed for significant revision early in 2012, including the unification of the Council and the Pinellas County Metropolitan Planning Organization (MPO) which may affect the term described above. Once the unification is complete, the Group B communities will be included as part of the "Beach" representation; that is, the ten barrier island local governments (does not include the City of Clearwater). Not only will the beach communities then have one representative on the new unified PPC/MPO, but their duties and role will include transportation in addition to land use.

Because the PPC is proposed for transition and unification with the MPO, your community may wish to consult with your representative to the Big C to help in the selection of the representative to serve the remainder of Jerry Knight's term. This group has deliberated and decided upon a method for selection of the "unified" board member that may prove useful to your community.

In order that we can prepare the agenda item for appointment by the Board of County Commissioners for their August 9 meeting, I ask that you forward nominations to fill the remainder of Commissioner Knight's term to me no later than July 15, 2011.

Thank you.

Sincerely,

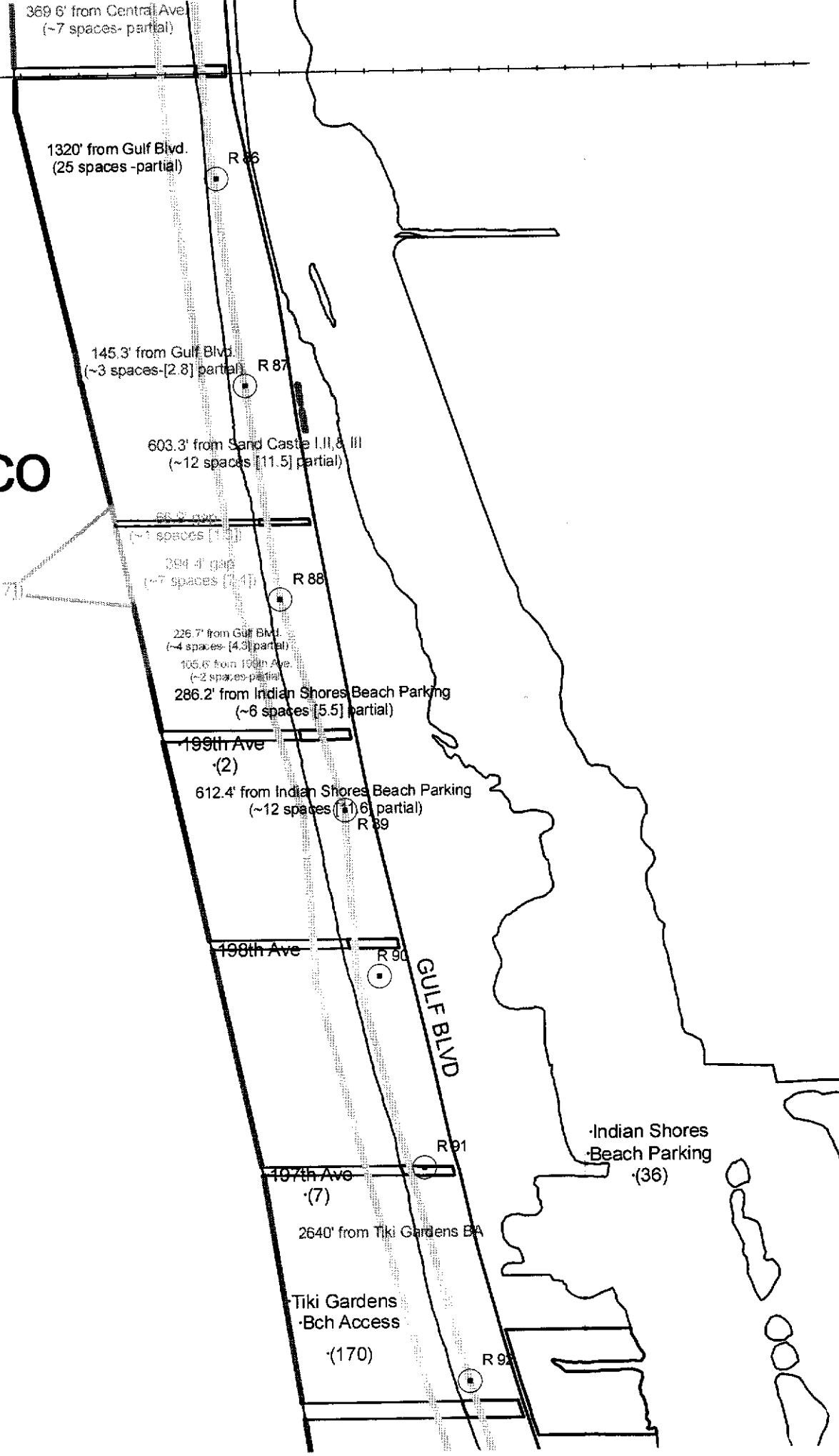
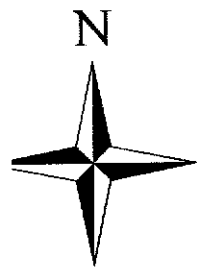
A handwritten signature in cursive script that reads "Michael C. Crawford".

Michael C. Crawford, AICP
Interim Executive Director

cc: The Honorable James Lawrence, Mayor

Indian Rocks Beach
Indian Shores

Gulf of Mexico



461.3' gap (~9 spaces [8.7])