

# Town of Indian Shores

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## ADMINISTRATIVE AND FINANCE COMMITTEE

### MINUTES - AUGUST 23, 2011

**INDIAN SHORES ADMINISTRATIVE AND FINANCE COMMITTEE MEETING**  
*convened at 3:07 P.M. Those present were Mayor Lawrence; Councilor Irelan and Art Newsome, Citizen Member.*

*Also Present: Vice Mayor Herndon; Councilor Smith; Councilor Sutch; Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Chief Williams, Town Administrator; Anne Miller; Steve Uhlhorn.*

**1.0 Consideration of approving Committee Agenda for August 23, 2011.**

*MOTION by Councilor Irelan – seconded by Art Newsome – to approve Committee Agenda for August 23, 2011, as published. Motion carried 3-0.*

**2.0 Consideration of approving Minutes of Committee meeting held on April 26, 2011.**

*MOTION by Art Newsome – seconded by Councilor Irelan – to approve Minutes of Committee meeting held on April 26, 2011, as published. Motion carried 3-0.*

**2.0.1 Police Department Uniforms.**

*Chief Williams reported any uniform change he brings to Council for approval, and as part of Federal Revenue Sharing funds the Department has been able to secure new streamlined “bullet proof” vests, which is now mandatory wear for the Department.*

*Detective Jeff Rawson demonstrated the new vests, which can be worn on the outside and has the appearance of a shirt front, with pockets, and is much more comfortable to wear and is more flexible for moving.*

*Chief Williams reported that October 1, 2011 the funds could be absorbed in the Budget, noting the vests serve a dual purpose, as a morale booster and does not detract from the uniform.*

James J. Lawrence  
Mayor

Joan G. Herndon  
Vice Mayor

Carole Irelan  
Councilor

Steve Sutch  
Councilor

William F. Smith  
Councilor

E.D. Williams  
Town Administrator  
Chief of Police

Mary Karayianes  
Director of Finance  
and Personnel

Marcia Grantham  
Town Clerk

James Yacavone  
Town Attorney

Lawrence G. Nayman  
Building Code  
Administrator

**3.0 Consideration of approving re-organization of Public Works Supervision.**

*Chief Williams reported he was presenting this matter to both Committees, the Public Services Committee and this Committee to sanction the salary adjustment.*

***MOTION by Councilor Irelan – seconded by Art Newsome – to approve the proposed Reorganization of Public Services Department as reflected in the Memo from Chief Williams dated 8/22/2011, which includes salary of \$31,200.00, plus benefits for Ken Nayman and salary adjust of \$2,600.00 annually for Bonnie Dhonau, both effective 8/24/2011. Motion carried 3-0.***

**4.0 Consideration of approval to purchase new Police vehicle.**

*Chief Williams reported that Detective Rawson submitted a picture of the Town's marked police vehicle to Law and Order magazine, and it made the cut of "outstanding" marked cars.*

*Chief Williams presented a quote from Garber Ford Inc. in the amount of \$26,045.10, plus cost of graphics \$475.00, for a total cost of \$26,520.10 for a new 2011 Ford Crown Victoria police vehicle. He noted the vehicle is on the State contract and funds are budgeted each year in the CIP fund for a new car.*

***MOTION by Councilor Irelan – seconded by Art Newsome – to recommend Council approve request from Chief Williams to purchase a new police vehicle for the amount of \$26,520.10. Motion carried 3-0.***

**5.0 Consideration of approval to purchase a Base Station Radio for Dispatch.**

*Chief Williams addressed his Memo dated 8/22/2011, requesting approval of expenditure from the Police Forfeiture Account in the amount of \$7,501.88, from Suncoast Communications & Electronics, Inc., for purchase of an 800 megahertz radio base station/remotes/controller/antenna in order to broadcast from the new municipal center.*

*Chief Williams reported the Department had been turned down by the County-wide JAG grant on their request for this radio.*

***MOTION by Art Newsome – seconded by Councilor Irelan – to recommend Council approve request from Chief Williams to purchase a radio base station from forfeiture funds in the amount of \$7,501.88. Motion carried 3-0.***

**6.0 Consideration of approving renewal of Employment Agreement with Chief Williams.**

*Chief Williams* advised there were two contracts, one covering the Police Chief position and the other covers the Town Administrator position, with both expiring 9/30/11.

*Chief Williams* reported both contracts reflect a two (2) year extension, no change in salary, with term expiring 9/30/2013.

**MOTION** by **Councilor Irelan** – seconded by **Art Newsome** – to recommend Council approve renewal of both Employment Agreements with Chief Williams.  
**Motion carried 3-0.**

- \*\* *Mayor Lawrence* reported that traditionally the PZB Committee meetings had been held at 4:30 P.M., as a result of having a lot of site plan approvals, however Committee members had been contacted and all agreed to move the time of the meetings up to 2 P.M., and see how this time frame works.
- \*\* *Mayor Lawrence* briefly reported on an issue that had arisen yesterday from the County relative to exempting its facilities from regulation by the cities. He advised that Chief Williams had sent an e-mail response to Mr. LaSala, County Administrator, and this item would be discussed at a BIG-C meeting in order to give input.

**INDIAN SHORES ADMINISTRATIVE AND FINANCE COMMITTEE MEETING**  
**adjourned at 3:45 P.M.**

  
MARCIA GRANTHAM, CMC  
Town Clerk