

INDIAN SHORES



19305 Gulf Boulevard, Indian Shores, FL 33785

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*** PUBLIC MEETING ***

ST. PATRICK'S DAY FESTIVAL AD HOC COMMITTEE MEETING AGENDA FRIDAY, FEBRUARY 7, 2025, BEGINS AT 10:00 A.M. INDIAN SHORES MUNICIPAL CENTER, 4TH FLOOR

ITEM # AGENDA ITEM

- 1.0 Consideration of approving the February 7, 2025, St. Patrick's Day Festival (SPDF) Ad Hoc Committee Meeting agenda.
- 2.0 Comments from the public on any agenda item.
- 3.0 Approval of January 24, 2025, SPDF Committee Meeting Minutes.
(Ref. pgs: 1-4)
- 4.0 SPDF planning updates and discussions.
- 5.0 Proposed SPDF budget for consideration of approval at the February 11, 2025, Town Council Meeting.
- 6.0 Citizens' comments on any subject.
- 7.0 Committee Members' comments on any subject.
- 8.0 Meeting adjournment.

PLEASE SILENCE ALL CELL PHONES
PLEASE LIMIT PUBLIC COMMENTS TO 3 MINUTES

Freddie Lozano, CMC
Town Clerk

Any person who decides to appeal any decision of the St. Patrick's Day Festival Ad Hoc Committee and the Town Council with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Any person with a disability requiring reasonable accommodation to participate in this meeting should contact the Town Clerk's office with your request within 24 hours prior to the start of the meeting. Phone 727.595.4020, Fax 727.596.0050.

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*** PUBLIC MEETING ***

ST. PATRICK'S DAY FESTIVAL AD HOC COMMITTEE MEETING MINUTES FRIDAY, JANUARY 24, 2025, BEGAN AT 10:00 A.M. INDIAN SHORES MUNICIPAL CENTER, 4TH FLOOR

The Special Town Council Meeting convened at 10:04 A.M.

Those present: Committee Chair Mayor Diantha Schear, Committee Citizen Members Alice Lawrence, Claudia Riva, and Georgia Tawil.

Also present: Finance and Personnel Director Amy Lockhart, Accounting Specialist Angie Tillia, Town Clerk Freddie Lozano, Asst. to Town Clerk Ashley Ierna, Police Chief Rick Swann, Public Services Supervisor Mike Charlton and Senior Groundskeeper Steve Hale.

Those absent: Carla Bolling

PLEDGE OF ALLEGIANCE TO THE FLAG

ITEM # AGENDA ITEM

- 1.0 Consideration of approving the January 24, 2025, St. Patrick's Day Festival (SPDF) Ad Hoc Committee Meeting agenda.**

Motion by Ms. Riva – seconded by **Ms. Lawrence** to approve the January 24, 2025, SPDF Ad Hoc Committee Meeting agenda. **All Ayes.**
Motion carried 4-0.

- 2.0 Comments from the public on any agenda item.**

Madam Chair Schear announced Carla Bolling as the fourth Committee Citizen Member who was unable to attend this meeting.

- 3.0 Discussion on planning preparations for the Indian Shores St. Patrick's Day Festival scheduled for Saturday, March 15, 2025.**

See attached bulleted discussion items.

4.0 **Citizens' comments on any subject.** None.

5.0 **Council Members' comments on any subject.** None.

6.0 **Meeting adjournment.**

Motion by **Ms. Lawrence** – seconded by **Ms. Riva** to adjourn the meeting. **All Ayes. Motion carried 4-0.**

Meeting adjourned at 11:15 AM.

Freddie Lozano, CMC
Town Clerk

St. Patrick's Day Ad Hoc Committee Meeting Minutes

January 24, 2025, 10:00 AM – 11:15 AM

Police Department:

- Cash pickup escort to building
- Will not be responsible for any vendor related items
- Will not be participating in food and beverage ticket sale transactions
- Will monitor the festival grounds to maintain order
- PD will need the vendor list and their locations

Vendor Space Fees:

- The Committee agreed to lower the per vendor space fee from \$65 to \$50, as well as providing discount pricing for those needing two or three vendor spaces. The Town Clerk proposed a \$10 discount for two spaces and \$20 discount for three spaces, which the Committee agreed on. The Committee approved \$50 for one space and \$90 for two. The Committee approved \$110 for three spaces. However, the three-space discounted price was miscalculated and should be \$130 (\$150-\$20) instead of \$110.

Food and Beverage Ticket Booths:

- The Finance Department confirmed there will be two ticket booths this year; one in the parking lot and the other by the Irish Pub behind the Pavilion.

Beer:

- A beer truck is not an option due to the cost.
- Canned beer was not preferred due to the amount of waste cans can produce.
- Ms. Riva will research possible alternatives to serve the beer, such as kegs. She will apply for the state license for alcohol sales.

Food Vendors:

- Johnnie Mack's BBQ confirmed participation to offer corned beef and cabbage, and bbq items.
- Staff will search for potential food vendors by reaching out to local restaurants.
- The Irish Pub at the Pavilion kitchen will be selling hot dogs.

Entertainment:

- The Irish Dancers have been signed to perform around 1:00 PM at the festival.
- A search for a bag pipe player and a DJ is underway.

Shuttle Service:

- Madam Chair Schear secured Fin Shuttle Tours for \$750, between 10:30 AM – 4:00 PM. The shuttle will transport festivalgoers to and from Town Hall and Tiki Gardens.

Pavilion Kitchen Refrigerator Replacement:

- A request for a reach-in refrigerator was made. The Finance Director mentioned FEMA will only reimburse for a replacement fridge comparable to the storm-damaged fridge.

Festival Advertising:

- Staff will prepare a message to display on the electronic board.
- Festival updates will be provided in the weekly Mayors Message.
- Public Services will begin installing the festival signs after Valentine's Day.

Volunteers:

- Staff will provide the previous volunteer list to the Committee.
- Instead of T-shirts this year, each staff and volunteers will be provided with a one size fits all work/safety vest.

Supplies:

- A working document for needed supplies has been started.
- Ms. Lawrence volunteered to inventory the supplies stored in the Pavilion kitchen.

Committee and Staff Communication:

- An email for festival-related communications will be created and provided to the Committee and Staff once ready.
- The Marine Unit and Salt Rock Grill will be advised of the festival.

NEXT MEETING

Friday, February 7, 10am
4th Floor Community Room