

INDIAN SHORES



19305 Gulf Boulevard, Indian Shores, FL 33785

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*** PUBLIC MEETING ***

ST. PATRICK'S DAY FESTIVAL AD HOC COMMITTEE MEETING AGENDA MONDAY, FEBRUARY 17, 2025, BEGINS AT 10:00 A.M. INDIAN SHORES MUNICIPAL CENTER, 4TH FLOOR

ITEM # AGENDA ITEM

- 1.0 Consideration of approving the February 17, 2025, St. Patrick's Day Festival (SPDF) Ad Hoc Committee Meeting agenda.
- 2.0 Comments from the public on any agenda item.
- 3.0 Approval of February 7, 2025, SPDF Committee Meeting Minutes.
(Ref. pgs.:1-3)
- 4.0 SPDF planning updates and discussions.
 - Festival schedule of events
 - DJ
 - Signage
 - Vendor updates
 - Volunteer updates
 - Supply updates
- 5.0 Citizens' comments on any subject.
- 6.0 Committee Members' comments on any subject.
- 7.0 Meeting adjournment.

PLEASE SILENCE ALL CELL PHONES
PLEASE LIMIT PUBLIC COMMENTS TO 3 MINUTES



Freddie Lozano, CMC
Town Clerk

Any person who decides to appeal any decision of the St. Patrick's Day Festival Ad Hoc Committee and the Town Council with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Any person with a disability requiring reasonable accommodation to participate in this meeting should contact the Town Clerk's office with your request within 24 hours prior to the start of the meeting. Phone 727.595.4020, Fax 727.596.0050.

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*** PUBLIC MEETING ***

ST. PATRICK'S DAY FESTIVAL AD HOC COMMITTEE MINTUTES FRIDAY, FEBRUARY 7, 2025, BEGAN AT 10:00 A.M. INDIAN SHORES MUNICIPAL CENTER, 4TH FLOOR

The Special Town Council Meeting convened at 10:00 A.M.

Those Present: Committee Chair Mayor Diantha Schear, Committee Citizen Members: Claudia Riva, Georgia Tawil, and Carla Bolling

Also present: Town Administrator Tina Porter, Finance Accounting Specialist Angela Tillia, Town Clerk Freddie Lozano, Asst. to Town Clerk Ashley Ierna, Police Captain Lee Ann Holroyd, Lt. Daniel Doherty, Public Services Supervisor Mike Charlton And Senior Groundskeeper Steve Hale

Those absent: Committee Citizen Member Alice Lawrence

ITEM # AGENDA ITEM

1.0 Consideration of approving the February 7, 2025, St. Patrick's Day Festival (SPDF) Ad Hoc Committee Meeting agenda.

Motion by Ms. Tawil – seconded by Ms. Bolling to approve the February 7, 2025, SPDF Ad Hoc Committee Meeting agenda. **All ayes.**
Motion carried 4-0.

2.0 Comments from the public on any agenda item. None

3.0 SPDF planning discussions

Updates to the SharePoint Site

- The Town Administrator is working with I.T. to provide the committee access to SharePoint where all festival-related documents are stored.

Vendor Participation

- Thirty-six vendors have shown interest in the upcoming festival. Applications are being processed, including from notable vendors like Johnny Mac's BBQ.
- The types of vendors range from food and beverages to artisan products.
- Discussion included challenges concerning the beer truck and beverage options.
- The committee considered alternatives to kegs due to logistical issues, leaning towards cans for ease of service.
- Various quantities of beer, including green beer, and wine were discussed, including specific brands to serve, with an estimated 888 cans of beer planned for purchase.

Signage and Alcohol Management

- It was emphasized that no alcohol should be taken off the premises to ensure compliance with local regulations
- Recommendations included placing signage in the event to contain alcohol consumption within the even area and disposal of waste to help maintain order and cleanliness.

Coordination and Cleanup Duties

- Plans were discussed for after-event cleanup, assigning specific duties to committee members and volunteers for efficient waste management.
- The number of volunteers needed for pre-festival preparation and post-event cleanup was determined to ensure smooth operations.

Entertainment Arrangements

- Discussions regarding planning for entertainment, including securing Irish dancers and a local DJ for the event.
- A program of scheduled events throughout the festival will be determined to maximize engagement without conflicts.

Shipping and Supplies

- An inventory of supplies, including cups and coolers, was reviewed, with plans to order additional items as needed.
- Recommendations for advertising and promotional materials for the festival were made to ensure community engagement.
- Ideas for incorporating community participation, such as election voter registration and inclusive activities at the festival were floated.
- A reminder was made for all members to sync on their assigned tasks and ensure that everyone is aware of their roles leading up to the festival.

4.0 Proposed SPDF budget for consideration of approval at the February 11, 2025, Town Council Meeting.

A proposed budget is underway and will be brought to the February 11, 2025, Council meeting.

- 5.0 Citizens' comments on any subject.** None
- 6.0 Committee Members' comments on any subject.** None
- 7.0 Meeting adjournment.**

Motion by Ms.Riva – seconded by Ms.Tawil to adjourn the meeting at 11:15 am. All Ayes. Motion carried 4-0.



Ashley Ierna
Admin. Asst. to Town Clerk