

INDIAN SHORES

Ph 727.595.4020 Fax 727.596.0050
19305 Gulf Boulevard, Indian Shores, FL 33785
www.myindianshores.com

SPECIAL TOWN COUNCIL MEETING MINUTES TUESDAY, JULY 20, 2021, BEGAN AT 10:00 A.M. INDIAN SHORES MUNICIPAL CENTER, 4TH FLOOR

The meeting convened at 10:00 A.M.

Those present: Mayor Patrick C. Soranno, Vice Mayor Mike Hackerson, Councilor Diantha Schear, Councilor Bill Smith, and Town Attorney Regina Kardash.

Also present: Town Administrator Bonnie Dhonau, Town Clerk Freddie Lozano, Interim Town Engineer Jerry Dabkowski, Sarah Lynn Westmoreland Mullins, LLC, Artist Steve Graff, and Fire Commissioner Larry Schear.

Those absent: Councilor Mike Petruccelli

PLEDGE OF ALLEGIANCE TO THE FLAG

ITEM # AGENDA ITEM

1.0 Consideration of approving the Special Town Council Meeting agenda for July 20, 2021.

Motion by **Vice Mayor Hackerson** – seconded by **Councilor Schear** to approve the Special Town Council Meeting agenda for July 20, 2021.

Motion carried 5-0.

2.0 Comments from the public on any agenda item. None.

3.0 Consideration of Selection Committee’s vendor recommendation for Invitation to Negotiate for the Monument Project at Tiki Gardens.

Patrick C. Soranno
Mayor

Mike Hackerson
Vice Mayor

Diantha Schear
Councilor

Michael (Mike) Petruccelli
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney

Ms. Dhonau reported that only one, SignStar, out of the two vendors that expressed interest in the projected submitted a proposal. David Kloote of Kloote Contracting, Inc. was the other interested vendor who wrote in an email he addressed to Mr. Lozano that they were unable to submit a bid due to many of the constraints. Mr. Kloote did wish the Town all the best with the project.

After reviewing SignStar's bid package, Interim Town Engineer Jerry Dabkowski and Landscape Architect Celia Nichols provided feedback on different items that need to be addressed that could impact the pricing if Council decides to move forward with SignStar. Everything must be carefully looked at to ultimately arrive at a guaranteed maximum price. It does appear that the project is a viable one.

After consideration of additional projected attorneys, engineer, and artist expenses if it is decided that the statue will be included, there will be approximately \$700,000 of Penny III and Penny IV monies available to expend on the project.

Mayor Soranno mentioned that there may be additional funding available in terms of grants or outright gifts.

Motion by **Vice Mayor Hackerson** – seconded by **Councilor Smith** to approve the recommendation of SignStar and Alternate Design #1 for the Monument Project at Tiki Gardens.

Ms. Dhonau wanted the Council to be aware that the Town may need to expend an additional \$28,000 with this design.

Council polled. All Ayes. Motion carried 4-0.

4.0 Citizen's comments on any subject.

Larry Schear, 19829 Gulf Blvd., wanted to reiterate that this project should be named the James J. Lawrence Memorial Project as indicated in SignStar's bid materials.

Sara Mullins, 2244 21st Avenue S., St. Petersburg, FL, thanked the Council and Ms. Dhonau for the focus and the amount of work that has been put on this project to make it happen. She knows that visitors will enjoy that North corner of Tiki Gardens.

5.0 Council members' comments on any subject.

Councilor Schear thought it was appropriate that the memorial is for James Lawrence because he was instrumental in acquiring funds from the County for Gulf Boulevard Beautification, which will continue on for many years. He also served in the Air Force and has served as a Committee and Council Member and ultimately serving as Mayor of the Town.

Councilor Smith concurred with Councilor Schear's comments adding that Mr. Lawrence will leave a legacy that will go on for many years.

Vice Mayor Hackerson will be attending ISPOA's meeting this afternoon to discuss the proposed combined holiday party and inform ISPOA President Art Newsome that there will be approximately 30 tickets remaining for ISPOA members after approximately 128 tickets are given to the Town staff and Police Department, Building Official, Town Engineer, Town Attorney, committee and Library volunteers, Town Auditor, and Newspaper Correspondent, along with their guests. There is only room for 156 seats on the 4th Floor.

Councilor Schear will take necessary action with regards to the band remaining booked or canceled depending on whether the party will be combined or separated.

Before Mayor Soranno adjourned the meeting, **Ms. Dhonau** asked Attorney Kardash if there is a mechanism that can be put in place once the contract is written that will allow the Mayor to enter into a contract to get the project under way without having to wait until the August 10 Town Council Meeting for approval.

Attorney Kardash replied that she can craft a contract based specifically on the approved selection of SignStar and the dollar amount.

Motion by **Vice Mayor Hackerson** – seconded by **Councilor Smith** to delegate the signing of the contract to Mayor Soranno that is not to exceed the amount of \$728,453 for the Alternate #1 design.

Council polled. All Ayes. Motion carried 4-0.

Mayor Soranno would like to see if there are folks from the surrounding areas that maybe willing to donate to this iconic Town project.

6.0 Meeting adjournment.

10:25 A.M.



Freddie Lozano
Town Clerk

Additional reference materials brought to the July 20, 2021, Special Town Council Meeting to be included in the meeting minutes.

Freddie Lozano

From: David C Kloote <dkloote@aol.com>
Sent: Sunday, July 18, 2021 4:58 PM
To: Freddie Lozano
Subject: Town of Indian Shores-Monument Project

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Be suspicious of requests for login information.]

Mr. Lozano,

Briefly, we had previously reported to the town our interest in the referenced project and had submitted several request for information/clarifications to the City regarding the same.

Unfortunately, we we were unable to secure a proposal (s) for the art hardscape callouts in order to complete our submission of the ITN. Without receipt of a proposal from any vendor to address pricing, delivery and other terms we were simply unable to provide a responsible, responsible proposal to the City on the July 16, 2021 deadline. Further, without critical information from the art hardscape vendors that were the basis of design, we also did not know if we could complete desired project milestones.

Thank you for your assistance during the bidding process and we wish the City the best with the project.

Very truly your,

David C Kloote
President/Project Manager



Kloote Contracting, Inc
PO Box 339
Palm Harbor, FL 34682
727.785.6800 O
727.789.5544 F
727.463.4617 C
dave@kloote.com
www.kloote.com

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Additional reference materials brought to the July 20, 2021, Special Town Council Meeting to be included in the meeting minutes.



July 19, 2021

Bonnie Dhonau, Town Administrator
Town of Indian Shores
19305 Gulf Blvd.
Indian Shores, FL 33785

Re: ITN 2021-01 Landscape Architect's bid review of Signstar (Vendor) submittal dated July 7, 2021

Dear Ms. Dhonau:

As requested, when we last met, the following findings are in addition to the letter submitted by ICE on July 17, 2021.

1. Page 3; item 3., mentions 'site survey with the Town...' needs to be clarified to ensure this cost to layout job is included in total price. In addition, further down in this same paragraph it mentions under 'd. Production of quality artwork', which needs clarification that these graphics are included in total price.
2. Page 4; item 6., mentions 'Construction plans to be modified and/ or revised....' Is this included and if so, who will modify?
3. Page 4; item 7., mentions 'comments received from town...revisions to plans, schedule....' is confusing. It is our understanding that the plans will not be modified or reviewed.
4. Page 4; item 12, mentions 'MOT' but this is not shown in quote. If it is included then detail MOT plan should be provided to Town for review and items included; cones, signs, flagmen, etc., should be shown along with company MOT certification unless using a subcontractor who is certified, etc. Include Certifications in package.
5. Page 4; under Potential Safety Hazards....we noted that Mr. Powell and other are exempt from WC.
6. Page 5. Under 3, mentions 'Power Failure'...which brings to mind that the bid does not describe source of water or power for project?
7. Page 21. Who is the Structural Engineer, PE for the job to provide shop drawings for footers for Obelisk and Arch or Statue and Arch?
8. Page 23, item 1., mentions difficulty with plant material availability. Can contractor use a 'contract grow' process to ensure plants meet specifications on the contract documents? Smaller material may be difficult to accommodate if Fixed Fee as this equates to potential credit back to Owner.

July 19, 2021

Additional reference materials brought to the July 20, 2021, Special Town Council Meeting to be included in the meeting minutes.

NICHOLS LANDSCAPE ARCHITECTURE, INC.

I.S. Monument Project- Bid Review-July.19.2021

9. Page 25, item 4. mentions a 'Talk Kiosk', item 5. Mentions 'sundial instructions...' and item 7., mentions 'complete set of 11x17 color drawings...' all of which are not intended to be in this plan set.
10. Page 25 does not mention that the Obelisk is per the design and specification of the Artist.
11. All options; engineering, shop drawings, permitting for: footing attachment to obelisk/ statue or arch and their steel reinforcement, testing for compaction, etc. are not described. Will structural soil be used?
12. Page 26, the arch is 'etched' but to what specifications, depth, width, etc.? It also states that the arch will be "painted finish"? is this correct? Will it be painted and etched?
13. Page 28, delete 3 upright fixtures and 6 GFI inlets as not intended to be in scope of work. Clarify that bollards include the GFI as specified. Confirm that the Tiki Gardens site does not have an existing electrical panel to tie into for this job.
14. Under sitework/ plaza/ landscape, it is noted that tree protection, demolition, grading, construction layout, berms (earthwork), items and their specifications/ plans are not referenced. It is mentioned that there will be 2 bike racks, not shown on plans/
15. Page 29, ensure permitting fees includes the structural engineering permits. Remove FDOT and Pinellas Permits. Describe the fees for the Florida Engineering of Signstar elements only. Footer design for bollard and bench should be included.
16. The 3M product is included with *painting* throughout. This needs clarification.
17. Mockups for concrete work should be clarified, as these are in the plans and specifications.
18. We are not clear who will be performing the site work or concrete work. Can this subcontractor be clarified?
19. Mobilization and site storage should be clarified?
20. Schedule and deliverables as they relate to liquidated damages?

We look forward to reviewing this further with everyone on July 22, 2021 at 10 am.

Sincerely,

NICHOLS LANDSCAPE ARCHITECTURE, INC.



Celia R. Nichols, PLA, ASLA

President

xc: Mr. Larry Fluty, PE, Jerry Dabkowski, PE

July 17, 2021

Bonnie Dhonau, Town Administrator
Town of Indian Shores
19305 Gulf Boulevard
Indian Shores, Florida 33785

Re: ITN 2021 -01 bid review of Signstar (Vendor) submittal dated 07 16, 2021

Ms. Dhonau:

As requested, the following findings per the advertised evaluation criteria are being presented per your request of 07 16 21.

The Town bid package that I am using for reviewing the Signstar submittal is based upon the package titled Monument Project "Invitation to Negotiate" Submittal Evaluation Criteria ITN 2021-01 which was handed to me by Freddie Lozano, Town Clerk, on 07 08 21 at the Town Center.

Evaluation Criteria # 1 – Project team qualifications and experience:

- Submittal/Vendor meets the criteria.

Evaluation Criteria # 2 – References:

- Checking references via e mails sent by Jerry on 07 17 21 to the top 3 references for their opinions.

Evaluation Criteria # 3 – Firm and Project team qualifications and ability:

- Vendor appears to understand the end product desired. Clarifications of the exact drawings to be used and the schedule to "adhere to", will be determined at the July 22, 2021 meeting at the Town Center at 10:00 am with all concerned parties.

Evaluation Criteria # 4 – Understanding workload and team availability:

- Page 23 of the vendor submittal. A schedule was not presented with commitments of dates for procurement of products or a schedule for installation timeframes. The vendor does not mention availability to perform this effort or other obligations with others as a conflict or schedule issue.

Evaluation Criteria # 5 – Sealed GMP Proposal:

- Based upon clarifications to discuss at the upcoming July 22, 2021 meeting at 10:00 am at the Town Center, items of guaranteed maximum price will be presented per the pricing matrix preferred options, as provided by the vendor on page 24 of the submittal. The preferred option with a guaranteed maximum price will seek approval by a future Town Council meeting.

Page 1 of 3

Page 2 of 3

July 17, 2021

Signstar bid review for ITN 2021-01

(Continued)

Evaluation Criteria # 6 – Financial Statement:

- This sealed financial package submittal fails for the following reasons:
 1. Not on corporate letterhead, dated, form of business, etc.

Other Findings:

A.

Signstar Dwg # 21-55320-5 R7A Dated 3-11-21 illustrates a 40-foot diameter concrete ring.

Nichols Dwg # L-05, dated 06 16 21 illustrates a 50-foot diameter concrete ring.

B.

Signstar Dwg # 21-55320-5 R7A Revised dated 6-15-21 illustrates a Kiosk.

Nichols 100% plans, dated 06 16 21, do not illustrate a Kiosk.

C.

Signstar Dwg # 21-55320-5 R7A Revised dated 6-15-21 illustrate sundial slots in pavement.

Nichols 100% plans, dated 06 16 21, do not illustrate sundial slots in pavement.

D.

Signstar Pages 30 thru 34 confusing between cost of the obelisk vs statue.

E.

Concerns of missing GFI outlets and up lighting by Celia Nichols

F.

Nichols 100% plans, sheet L-08, dated 06 16 21, illustrate 6" concrete vs 4" ?

G.

Need discussion on liquidating damages ?

H.

Vendor list Nichols Landscape as a participating sub-contractor in their bid ? Allowed ?

I.

Vendor discussion on Liquidating back charges, page 23 ?

J.

Vendor discussion on key cost items but are they included in the bid, page 24 at the bottom ?

Page 3 of 3

July 17, 2021

Signstar bid review for ITN 2021-01

(Continued)

Look forward to our meeting on Thursday, July 22, 2021 at 10:00 am for further discussions and clarifications.

Sincerely,

Infrastructure Consulting & Engineering, PLLC

On behalf of the Town of Indian Shores



Jerry Dabkowski, PE

Town Engineer, Indian Shores, Florida

**Town Council Meeting
Minutes – Page 6**

January 10, 2017

Mayor Soranno stated Mr. Thompson is now living in another city, due to his condominium burning down.

Motion by Councilor Smith – seconded by **Vice Mayor Schear**, accepting letter of resignation from Gene Thompson from Seat #5 on the Indian Shores Board of Adjustment. **Motion carried 4-0.**

- 18.0 Consideration of appointing James R. Ryan to Seat #5 on the Indian Shores Board of Adjustment, term effective immediately and expiring on October 28, 2019.**

Motion by Councilor Smith – seconded by **Vice Mayor Schear**, to appoint James R. Ryan to Seat #5 on the Indian Shores Board of Adjustment, term effective immediately and expiring on October 28, 2019. **Motion carried 4-0.**

- 19.0 Consideration of accepting a donation from Communications Associates, Inc. in the amount of \$5,000 for equipment improvement and maintenance for the Indian Shores Police Department.**

Chief Hughes explained the donation comes from a very successful company, which installs 911 communication towers. The donation will be used to buy the extended warranties for the refurbished vehicles.

Motion by Councilor Smith – seconded by **Councilor Hackerson**, to accept the donation from Communications Associates, Inc. in the amount of \$5,000 for equipment improvement and maintenance for the Indian Shores Police Department. **Motion carried 4-0.**

- 20.0 Consideration of accepting donation toward a Memorial sign for the Nature Park Boardwalk, honoring Mayor James Lawrence, and recognition of PSFRD's plan to dedicate the new Station #26 in the Mayor's name.**

Bonnie Dhonau, Town Administrator, explained that she was approached by Commissioner Cookie Kennedy, and informed that **Forward Pinellas** wanted to make a substantial donation in memory of Mayor Lawrence.

**Town Council Meeting
Minutes – Page 7**

January 10, 2017

Ms. Dhonau stated there is a need for updating the old key-west style kiosk at the boardwalk in the Nature Park to coordinate with the new Town signs. This was just one idea brought forth and the Arts Council could discuss.

Councilor Smith commented the monument project might be a possibility also, since Mayor Lawrence had such a huge influence and deserves a significant memorial.

Mayor Soranno reported that Pinellas Suncoast Fire and Rescue District (PSFRD) will also dedicate new Station #26 in the Mayor's name.

Motion by Vice Mayor Schear – seconded by **Councilor Smith**, to accept the donation from Forward Pinellas toward a memorial for Mayor Lawrence and seek recommendation from the Arts Council relative to the type of memorial project to be created. **Motion carried 4-0.**

Mayor Soranno requested that the letter from Forward Pinellas be included as correspondence at the next regular Council meeting.

21.0 Consideration of approval to purchase three refurbished vehicles for the Police Department, at a total cost of \$32,425.

Chief Hughes explained more than \$37,000 had been allocated in the Capital Improvement budget to purchase a new vehicle for the police department. However, the fleet is getting old and he has been evaluating other alternatives to purchasing brand new. For less than the cost of a new vehicle, the department can purchase three refurbished vehicles, with life expectancy of 4 years and a savings of \$4,000. A donation of \$5,000 that was given to the department will be used to partially purchase extended warranties. The F-150 purchased will be used as a patrol vehicle, as often there are objects in the road that need to hauled away.

Motion by Councilor Smith – seconded by **Vice Mayor Schear**, to approve the purchase of three refurbished vehicles for the Police Department, at a total cost of \$32,425. **Motion carried 4-0.**

Arts Council Ad Hoc Committee

January 17, 2017

Minutes – Page 3

Danny Powell stated the signage has been produced. The lettering has not been attached yet and could be lowered on the sign to avoid interfering with the netting, or the letters can be made slightly smaller to fit all inside the sun, approximately 9.25 inches, which is an adequate size for visibility regarding a non-directional sign.

Committee members discussed the readability of larger letters versus having smaller letters fit inside the sun area.

Motion by **Neil Rode** – seconded by **Marcie Smith**, to use the existing letters designed and previously approved. **Motion carried 5-0.**

6. Review and recommendation to Council relative to the Tiki Gardens agreement with Pinellas County for use of public land for a monument and related appurtenances.

Councilor Smith stated the latest version has been included in the packets. However, no changes were made in the agreement relative to holding Town activities at the plaza. The Town must apply for and go through a permitting process for holding events at a County park.

Marcie Smith stated the County has a process to follow for reserving shelters and issuance of annual parking passes. However, there was nothing specific listed for Tiki Gardens. There needs to be clarification regarding what criteria to follow, what the rules are, and who to contact to initiate the process. She questioned whether or not we would even need a permit to simply gather there.

Motion by **Marcie Smith** – seconded by **Bonnie Dhonau**, recommend Council approve the agreement as written. **Motion carried 5-0.**

7. Consideration of accepting donation from Forward Pinellas and others to establish a memorial for Mayor James Lawrence.

Bonnie Dhonau explained Commissioner Cookie Kennedy from Forward Pinellas approached her about making a donation in memory of Mayor Lawrence. Alice Lawrence indicated donations be made to an animal shelter, but there might be something the Town can do and name in his memory. The Big-C made a donation in his name toward the Golden Retriever Rescue.

Arts Council Ad Hoc Committee

January 17, 2017

Minutes – Page 4

Ms. Dhonau stated one idea was to address replacing the kiosk at the boardwalk entrance in the Nature Park, which has a Key West design and should be replaced to compliment the new Town signs. A brass plaque could be affixed stating it was made possible with a donation from Forward Pinellas. This project would have to go through the design/build process.

Councilor Smith mentioned a donation could be designated toward the memorial, but questioned whether naming the municipal building would be appropriate.

Larry Schear commented the PSFRD intended to name their new Station #26 after Mayor Lawrence

Marcie Smith once the amount of the contribution has been determined, the Committee will have a better idea what to use it for.

Motion by Marcie Smith – seconded by Neil Rode, to authorize Bonnie Dhonau to accept the donation from Forward Pinellas and the Arts Council to determine the use of the donation at a later date.

Motion carried 5-0.

8. Update on status of sign construction.

Danny Powell stated the project is progressing. The skeletons are up and the skins will go on next week, including stone tiles, block bases and stone facades. There was a delay with FDOT, but now all permits have been approved. The Utility permit is in hand for the boring under Gulf Blvd. He distributed photos of models of the Indian figures, stating they should be shipped the 2nd week of February to a local artist who will airbrush them.

Bob Brotherton stated FDOT wants him to do the inspections and sign off on the project and the Building Official is also agreeable.

Mr. Powell displayed a rolled aluminum wave form. Mr. Brotherton was not pleased with it, and suggested putting it together with the model Indian and process it all in one piece. Mr. Powell stated he would obtain the cost estimate for doing that, which would necessitate a change order, and issuance of a credit for not using the rolled aluminum waves.