

INDIAN SHORES

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INDIAN SHORES LIBRARY BOARD MEETING AGENDA TUESDAY, MARCH 23, 2021, BEGINS AT 1:00 P.M. INDIAN SHORES MUNICIPAL CENTER 4th FLOOR (Council Chamber socially distanced maximum capacity is 25.)

- | ITEM # | AGENDA ITEM |
|--------|---|
| 1.0 | Consideration of approving the Town Library Board meeting agenda for March 23, 2021. |
| 2.0 | Comments from the public on any agenda item. |
| 3.0 | Consideration of approving the meeting minutes of February 12, 2021.
(Ref: pgs. 1-3) |
| 4.0 | Review of current library budget: expenditures and revenues. |
| 5.0 | Update on library construction. |
| 6.0 | Proposal to designate members of the Library Board of Directors as essential personnel. |
| 7.0 | Proposal to restart curbside service. |
| 8.0 | Citizen's comments on any subject. |
| 9.0 | Meeting adjournment. |

PLEASE SILENCE ALL CELL PHONES
PLEASE LIMIT PUBLIC COMMENTS TO 4 MINUTES

Patrick C. Soranno
Mayor

Diantha Schear
Vice Mayor

Mike Hackerson
Councilor

Michael (Mike) Petruccelli
Councilor

William F. (Bill) Smith
Councilor

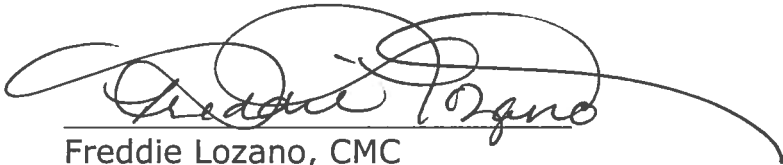
Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney

A handwritten signature in black ink, appearing to read "Freddie Lozano", with a long horizontal flourish extending to the right.

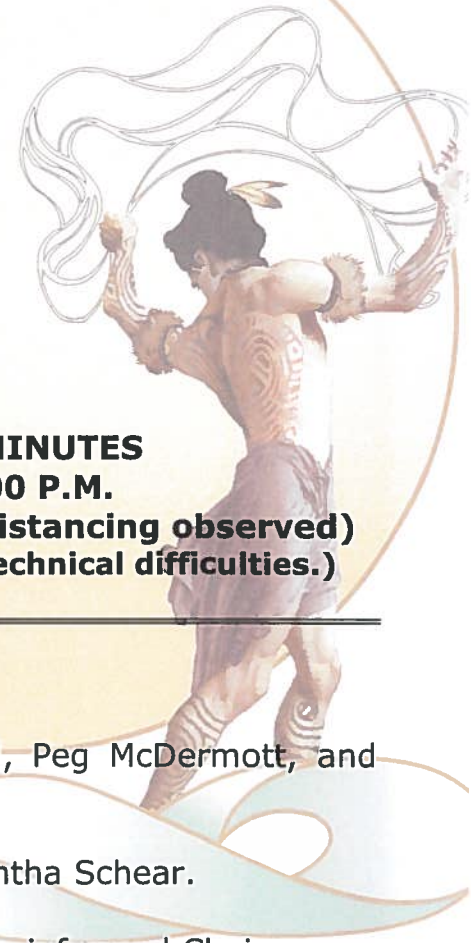
Freddie Lozano, CMC
Town Clerk

Any person who decides to appeal any decision of the Library Board with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Any person with a disability requiring reasonable accommodation in order to participate in this meeting should contact the Town Clerk's office with your request within 24 hours prior to the start of the meeting. Phone 727.595.4020, Fax 727.596.0050.

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INDIAN SHORES LIBRARY BOARD MEETING MINUTES FRIDAY, FEBRUARY 12, 2021, BEGAN AT 1:00 P.M. INDIAN SHORES MUNICIPAL CENTER 4th FLOOR (Social distancing observed) (*No audio recording was produced for this meeting due to technical difficulties.)

The meeting convened at 1:00 p.m.

Those present: Alice Lawrence, Laura Friedrich, Elizabeth Hill, Peg McDermott, and Town Attorney Kardash.

Also present: Town Clerk Freddie Lozano and Vice Mayor Diantha Schear.

By Telephone: Zulema Olander (After the meeting, Ms. Olander informed Chairperson Lawrence that she could not hear the meeting through the conference phone.)

ITEM # AGENDA ITEM

1.0 Consideration of approving the Town Library Board meeting agenda for February 12, 2021.

Chairperson Lawrence made an amendment moving agenda Item #6.0 for the Town Clerk to administer the Oath of Office to the Board members.

Motion by **Ms. McDermott** – seconded by **Ms. Friedrich** to approve the Agenda as amended. **Motion carried 4-0.**

Mr. Lozano administered the Oath to all the Board members present.

2.0 Comments from the public on any agenda item. None.

Patrick C. Soranno
Mayor

Diantha Schear
Vice Mayor

Mike Hackerson
Councilor

Michael (Mike) Petrucci
Councilor

William F. (Bill) Smith
Councilor

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Town Clerk

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Town Attorney

3.0 Consideration of approving the meeting minutes of July 9, 2020.

Motion by **Ms. McDermott** – seconded by **Ms. Friedrich** to approve the meeting minutes of July 9, 2020. **Motion carried 4-0.**

4.0 Overview of Sunshine Law and Public Records by Town Attorney Regina Kardash.

Attorney Kardash clarified that the Library Board is not private as it is a Board that operates under the Town, which makes it subject to the Sunshine Law and Public Records Law. She provided an overview of each law to the Board members to ensure that they are aware of what is expected of them under these laws to avoid consequences. She also discussed why each member must fill out a Financial Disclosure Form (FORM 1).

Conversation ensued with regards to when Board members are able to communicate with each other to operate the library. Attorney Kardash advised looking at what the Council delegated to them to determine what constitutes business. She recommended having one Board member present during volunteer training sessions. Budget related topics should be discussed in a public meeting. She also advised forming a separate committee for book recommendations.

5.0 Selection of the Library Board Chairperson, Budget Manager, Scheduling Manager, Read & Feeds Events Manager, and Book Selection Manager.

The following positions were appointed to:

- Library Board Chairperson – Alice Lawrence (nominated and elected by the Board)
- Budget Manager – Peg McDermott
- Scheduling Manager – Laura Friedrich
- Book Selection Manager – Elizabeth Hill
- Read & Feeds Events Manager – Zulema Olander and Chairperson Lawrence to assist

6.0 Library Board Members Oath of Office.

The Oaths were administered immediately after this agenda's approval (see Item #1.0).

7.0 Consideration of funding approval for Resource Mate support.

Chairperson Lawrence mentioned that the cost for Resource Mate support will be \$113.

Motion by **Ms. McDermott** – seconded by **Ms. Friedrich** to approve the funding for Resource Mate support. **Motion carried 4-0.**

8.0 Consideration of approval to purchase supplies for book maintenance, membership support, and book sale publicity up to amount specified in library budget.

Motion by **Ms. McDermott** – seconded by **Ms. Friedrich** to approve the purchase of supplies for book maintenance, membership support, and book sale publicity up to amount specified in library budget.

Motion carried 4-0.

9.0 Review of new library layout.

Discussion to begin planning considerations for the Library's future re-opening. There will be no computer for public use. After the meeting, the Board toured the area of the Library being remodeled for more security.

10.0 Citizen's comments on any subject. None.

11.0 Board Members' comments on any subject.

The Board reached a consensus to meet once per month.

12.0 Meeting adjournment.

2:36 p.m.