

INDIAN SHORES

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AUDITOR SELECTION COMMITTEE MEETING MINUTES TUESDAY, MAY 17, 2022, BEGAN AT 2:00 P.M. INDIAN SHORES MUNICIPAL CENTER, 4th FLOOR

The Meeting convened at 2:00 P.M.

Those present: Vice Mayor and Committee Madam Chair Diantha Schear, Citizen Committee Members; Noelle Daniel, Mark McKee, Dr. Candiss Rinker, and Town Attorney Regina Kardash.

Also present: Councilor Mike Hackerson, Town Administrator Bonnie Dhonau, Finance and Personnel Director Susan Scrogam, Town Clerk Freddie Lozano, and Zach Chalifour, CPA of James Moore & Co., P.L.

Those absent: Committee Member Michael Howard

ITEM # AGENDA ITEM

1.0 Consideration of approving the Auditor Selection Committee Meeting agenda for May 17, 2022.

Motion by **Dr. Rinker** – seconded by **Ms. Daniel** to approve the Auditor Selection Committee Meeting agenda for May 17, 2022. **All ayes. Motion carried 4-0.**

2.0 Comments from the public on any agenda item.

Mr. Chalifour could not attend the auditor interviews conducted on May 10, 2022. Therefore, he participated in this meeting to introduce himself to the Committee. Regarding the timeliness component of the

Patrick C. Soranno
Mayor

Diantha Schear
Vice Mayor

Mike Hackerson
Councilor

Michael (Mike) Petrucci
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney

audit, he clarified that their firm has resources ready to mobilize immediately upon any approval or execution of a contract with their firm. He added that they have plenty of availability and capability to meet the August 31, 2022 deadline.

Attorney Kardash noted that the language in paragraph 11 of the terms and conditions provides that the client shall indemnify James Moore. She requested that the language be stricken or allow her to redraft the terms and conditions to consider the Town's sovereign immunity as a government entity. Mr. Chalifour did not see a problem with making the adjustments as needed.

3.0 Consideration of approving the Auditor Selection Committee Meeting minutes of:

1. March 8, 2022
2. March 22, 2022
3. May 3, 2022
4. May 10, 2022

Motion by **Dr. Rinker** – seconded by **Mr. McKee** to approve the meeting minutes listed. **All ayes. Motion carried 4-0.**

4.0 Final ranking of top firms and recommendation of selected firm for Town Council consideration.

- **Evaluation criteria forms**
- **Engagement letter - CS&L CPAs**
- **Engagement letter – James Moore**

The Committee submitted their scores for the ranking in writing. Mr. McKee read his scores aloud for the record, and they were:

- CS&L CPAs = 84
- James Moore = 91
- Saltmarsh, Cleaveland & Gund = 45

The Committee's cumulative scores per firm were provided by the Town Clerk to determine which ranked the highest. The results were read in the following order:

- CS&L CPAs = 443
- James Moore = 473
- Saltmarsh, Cleaveland & Gund = 229

Madam Chair Schear announced that James Moore ranked the highest and was comfortable awarding their firm as the Town's auditors.

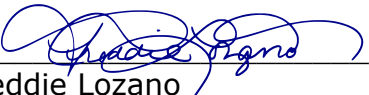
Motion by **Dr. Rinker** – seconded by **Mr. McKee** to recommend James Moore & Co., P.L. as the Town's auditors for Council consideration. **All ayes. Motion carried 4-0.**

5.0 Citizens' comments on any subject. None.

6.0 Committee Members' comments on any subject.

Madam Chair Schear commended the Committee on the great job they did on the auditor selection process.

7.0 Meeting adjournment. 2:07 P.M.



Freddie Lozano
Town Clerk