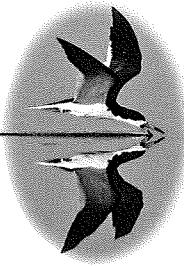


# Town of Indian Shores

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## BOARD OF ADJUSTMENT

### WORKSHOP MINUTES - 9 DECEMBER 2014

*The Board of Adjustment Workshop convened at 3:05 P.M. Those present were: Karl Olander, Eugene Thompson, Joseph Tawil, Diantha Schear, Lindsey Nobel, and Michael Hackerson.*

*Also Present: Elaine Jackson, Town Clerk; Attorney Robert J. Metz; Town Administrator, Bonnie Dhonau; Building Official, Malcolm Green; and Michelle Tidwell, Building Clerk.*

*Diantha Schear called the meeting to order.*

#### ITEM # AGENDA ITEM

##### 1.0 *Presentation by Attorney Robert J. Metz relative to the criteria and procedures for deliberation, motions and voting in regard to a Board of Adjustment Public Hearing.*

*Attorney Metz briefly reviewed the procedure for making a motion, making a second to the motion, and voting on the motion, wherein the motion will pass if approved by the majority.*

*Attorney Metz advised that the Board will need to elect a Chairperson and a Vice Chairperson by nominating a person. If the person accepts the nomination, the Board will conduct a vote.*

*Attorney Metz further reviewed Section 110-84 of the Town Code relative to criteria for granting a variance and the burden of proof. He also reviewed the procedure which must be followed at the Public Hearing, wherein presentations are made by the staff, the applicant and the public, rebuttals are made, summations are given and the Board deliberates until reaching a decision, and conducts a vote.*

*Note: Since there were six people on the Board, but only five were needed for a quorum for the meeting, Mr. Thompson volunteered to be the alternate members.*

***Motion by Lindsey Nobel – seconded by Michael Hackerson, to adjourn the meeting.**  
**Motion carried 5-0.***

*The Board of Adjustment Workshop meeting adjourned at 3:15 P.M.*

  
Elaine Jackson, MMC

**Town Clerk**

James J. Lawrence  
Mayor

Joan G. Herndon-Parrott  
Vice Mayor

William F. Smith  
Councilor

Patrick C. Soranno  
Councilor

Michael "Mike" Petruccelli  
Councilor

Bonnie Dhonau  
Town Administrator

Terry E. Hughes  
Chief of Police

Walter H. Pierce, III  
Director of Finance  
and Personnel

Elaine N. Jackson, MMC  
Town Clerk

Robert J. Metz, Jr.  
Town Attorney

Malcolm Green  
Building Official