

Town of Indian Shores

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TOWN COUNCIL MEETING

MINUTES - DECEMBER 11, 2012

INDIAN SHORES TOWN COUNCIL MEETING convened at 6:00 P.M. Those present were Mayor Lawrence, Vice Mayor Herndon, Councilor Smith, Councilor Sutch, and Councilor Irelan.

Also Present: Attorney Robert Metz; Chief Williams; Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Steve Andrews, Building Official; Charles Jackson; David Valladarez, Architect; Anne Miller; Charlie Parrott; Matt Towson; Jamie Newmann; Jeannie Carlson, Reporter.

1.0 REGULAR COUNCIL MEETING

1.1 Consideration of approving Council Agenda for December 11, 2012.

MOTION by Councilor Smith – seconded by Councilor Irelan – to approve Council Agenda for December 11, 2012 as amended, to add Item 1.61 to consider approving renewal of Pinellas County Mutual Aid Agreement with Sheriff's Department. Motion carried 5-0.

1.2 Consideration of approving "CONSENT AGENDA", as follows:

MINUTES: Council - 11/13/2012
PZB Com. - 11/27/2012

MOTION by Vice Mayor Herndon – seconded by Councilor Sutch – to approve "Consent Agenda" covering Minutes as amended, to correct Minutes of 11/13/2012, page 8, second paragraph to re-organization of DEP, instead of FSBPA. Motion carried 5-0.

James J. Lawrence
Mayor

Joan G. Herndon
Vice Mayor

Carole Irelan
Councilor

Steve Sutch
Councilor

William F. Smith
Councilor

E.D. Williams
Town Administrator
Chief of Police

Mary Karayianes
Director of Finance
and Personnel

Marcia Grantham
Town Clerk

James Yacavone
Town Attorney

Lawrence G. Nayman
Building Code
Administrator

A. RE-OCCURRING EXPENSES: (Resolution 7-2008)

From 11/6/2012 thru 11/28/2012.

MOTION by Councilor Smith -- seconded by Councilor Irelan -- to approve "Consent Agenda" covering Re-Occurring Expenses, as published. Motion carried 5-0.

1.3 APPROVAL of Committee expenditures: NONE

1.4 CORRESPONDENCE:

Mayor Lawrence advised Council members he had received a Christmas card to the Council from the employees wishing all happy holidays and thanking them for the extra holiday pay and time off during the holiday season.

1.5 Town Attorney's Report. NONE

1.6 PUBLIC HEARING – QUASI-JUDICIAL: Consideration of request from Charles W. Jackson, for site-plan approval to construct an 18 foot, 8 inches by 18 foot, 8 inches second level deck above spa deck and other ground level deck additions at 19320 Gulf Boulevard.

Attorney Metz reviewed the quasi-judicial process, determined from Council members that there had been no ex-parte communication and administered the Oath to those individuals who would be presenting testimony.

Steve Andrews, Building Official, addressed the request as stated for site-plan approval to construct an 18 foot, 8 inches by 18 foot, 8 inches second level deck above spa deck and other ground level deck additions at 19320 Gulf Boulevard.

The Building Official reported there was a BBQ with a portable kitchen area, and advised the Fire Department had approved as requirements are different for a residential home and if tank no larger than 20 gallons. He further reported the proposed site-plan meets all set-backs and other Code requirements.

Attorney Metz stated this is a public hearing and called for any comments from the public, however there were none.

MOTION by Councilor Irelan-- seconded by Vice Mayor Herndon -- to approve request from Charles W. Jackson, for site-plan approval to construct an 18 foot, 8 inches by 18 foot, 8 inches second level deck above spa deck and other ground level deck additions at 19320 Gulf Boulevard. Motion carried 5-0.

1.61 Consideration of approving renewal of the Pinellas County combined Mutual Aid Agreement with the Sheriff's Office.

Chief Williams reported the only change is the new term, and noted that St. Pete Beach has withdrawn as a participant. He recommended approval noting this Agreement has been on-going for several years and is needed to do business.

MOTION by Councilor Smith -- seconded by Councilor Sutch -- to approve the Town renewing the Pinellas County combined Mutual Aid Agreement with the Sheriff's Office. Motion carried 5-0.

1.7 Consideration of approving Customer Care Program with AVI-SPL, providing coverage for the Town's sound system, with annual cost of \$2,798.00, includes preferred services and on-site technical response.

Marcia Grantham, Town Clerk, addressed her Memo dated December 6, 2012, advising her recommendation was to approve the on-site Contract, as the lower cost did not provide much protection, noting the sophisticated system and need for that level of expertise for the sound system.

Councilor Smith questioned whether the enclosed rate sheet applied to the Town, and the Town Clerk responded it would not under the proposed Contract, but would if we had no Contract or a Contract with lesser coverage.

MOTION by Vice Mayor Herndon -- seconded by Councilor Sutch -- to approve Customer Care Program with AVI-SPI, providing coverage for the Town's sound system, with annual cost of \$2,798.00, which includes preferred services and on-site technical response. Motion carried 5-0.

1.8 Consideration of approving request from Chief Williams to purchase K-7A Ford Police Cruiser from Bartow Ford in the amount of \$28,196.00, together with trading in two of the oldest vehicles from the fleet.

Chief Williams addressed his Memo dated 12/6/2012, requesting purchase of new police vehicle, and rotating two of the oldest vehicles from the fleet as trade-ins.

It was noted that the vehicle would be purchased with CIP funds.

MOTION by Councilor Sutch – seconded by Councilor Irelan – to approve request from Chief Williams to purchase a K-7A Ford Police Cruiser from Bartow Ford in the amount of \$28,196.00, together with trading in two of the oldest vehicles from the fleet. Motion carried 5-0.

1.9 Consideration of approving the Town proceed with plans for an artist to display art work in the Municipal Center, and hold a future wine and cheese reception.

Chief Williams reported on a proposal he distributed from Sara Mullins to have various select artists represented by area galleries to provide quality pieces of fine art for sale to be displayed on the fourth floor of the Municipal Center.

Chief Williams further reported the initiative would culminate with a public showing of the artwork in combination with a Grand Opening reception for the Municipal Center near the end of February 2013, with artists and vendors being solicited to provide refreshments of wine and cheese.

Chief Williams advised the Town should not incur any cost, noting the artists will be responsible for liability, and the Town shall receive a 10% commission on sales. He also advised the only caveat is that a rail system will need to be installed whereby nails are not put in walls costing approximately \$750.00 - \$1,500.00, but Ms. Mullins believes a sponsor for this can be found.

Mayor and Council members all discussed the proposal and felt it was an excellent idea, questioning whether they would have any say into the pieces of art to be displayed, and Chief Williams stated he concurred and this could be included in the proposal.

It was a consensus of the Council for Chief Williams to follow thru with the initial proposal for art to be displayed in the Municipal Center.

1.10 Consideration of approving Financial Statement for the period ending November 30, 2012.

Mary Karayianes, Director of Finance, reported November was only the second month of the fiscal year, therefore showing low activity.

The Director of Finance reported the revenue to date is \$467,602.00, and \$195,000.00 of that is tax money received, with 27.4% of the budgeted revenue tax being received by the end of November.

The Director of Finance further reported that \$250,000.00 of tax money had been received in early December, noted Road & Bridge Fund is accrual and not much revenue in at this time, pointed out the debt payments were budgeted with the first payment made on the re-funding of the loan, and noted the Restricted Police Education and Beautification funds.

MOTION by Councilor Smith-- seconded by Councilor Sutch -- to accept Financial Statement for period ending November 30, 2012, and hold for audit. Motion carried 5-0.

1.11 Consideration of approving Police Activity Report covering the month of November 2012.

Chief Williams reported criminal and police activity reports were up, with arrests up over 50%, crashes up with one (1) occurring, citations, tickets and warnings up. Also reported all service calls up noting it was a busy month compared to this month a year ago, and pointed out the Summary report to review.

MOTION by Councilor Smith -- seconded by Councilor Sutch -- to approve Police Activity Report covering the month of November 2012. Motion carried 5-0.

1.12 Chief Williams' Report.

Chief Williams reported on the following items:

- 1. Christmas Party – Chief Williams reported he had received a lot of feedback on the Christmas Party for employees, stating it is the best we have had, the food was very good and Tony Thomas and his sidekick provided great music.**

Chief Williams further reported on the A/C problem that was experienced at the party, wherein the room was not cool enough. He advised that none were working and involved 3 different problems, with the levels showing incorrect readings. Chief Williams explained during the de-valuing process an \$11,000.00 main control was deleted, and it is impossible to properly control the A/C without a central system. He advised he would be coming back in the near future with a recommendation to install a main control panel.

2. **Floor Boxes – 4th Floor:** *Chief Williams reported Kenny Nayman has completed retrofitting 4 of the 5 boxes, and will be working on a method to smooth them over, stating he believes everyone will be happy when completed.*
3. **Pavilion Site:** *Chief Williams reported speaking with Steve Vinci, Architect, regarding the vision for the future Pavilion, and should have something to report after the first of the year.*
4. **Westphal Preliminary-Site Plan:** *Chief Williams reported meeting with Steve Andrews, Building Official, Bob Lyons Developer, Mayor Lawrence and Bob Brotherton to review the preliminary site plan for the 5 unit over parking condo project proposed for 20254-56 Gulf Boulevard at a cost of \$3.5 million. He noted they will re-submit the preliminary site-plan in about two weeks with some adjustments which need to be made.*

Mayor Lawrence addressed the Town party stating he saw everyone there who had worked at the St. Pat's Festival event and thanked the Chief for the wine he provided for the party. Mayor Lawrence stated there had been a lot of citizens who also had worked hard at the St. Pat's Festival, pointing out if the funds are used by the labor of volunteers they should be invited next time. Mayor Lawrence stated it was a great party.

1.13 Citizens' Comments on any subject. NONE

Mayor Lawrence reported that Larry Schear, Fire Board Commissioner was unable to attend tonight, however he did not have a Fire Department report to submit.

1.14 Mayor's and Council Members comments on any subject.

Councilor Irelan reported at 6 PM on Thursday the ISPOA and Women's Club would hold a combined Christmas Party that is open to all on the 4th floor of the Municipal Center.

Councilor Irelan also reported on the Grinchmas luncheon on 12/18/2012, which all committee members have been invited to. She announced the Library would host a Dickens' Christmas party from 1 – 3 PM on 12/20/2012, and advised the annual Christmas boat parade would be on 12/23/2012. Councilor Irelan wished all a merry Christmas and happy New Year.

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Councilor Sutch stated it had been a great 2012, and Town accomplished a lot with the new building. **Councilor Sutch** reported on all the vegetables his earth box in the Community Garden was producing.

Councilor Sutch stated the Town's Christmas decorations look great, and wished all a happy holiday season.

Councilor Smith reported that DEP would conduct a public workshop webinar on 12/18/2012 to discuss the revised rules on beach re-nourishment oversight. He advised the proposed draft would allow credit for public transportation, public lodging on the East side of Gulf Boulevard and bike racks, and hopes these changes will replace the public parking the Town installed at 198th Avenue West.

Councilor Smith wished all happy holidays.

Vice Mayor Herndon stated every time she passes by the spaces at 198th Avenue West she says a "thank you" to Violet Butler.

Vice Mayor Herndon also stated she is glad Councilor Smith is a Board Member on FSBPA and works hard for the Town in this area. **Vice Mayor Herndon** wished happy holidays to all.

Mayor Lawrence stated he had to leave town on short notice, and was glad all jumped in to help with the BIG-C and thanked **Councilor Smith** for serving as the host, and understood the Mayors' Council Christmas party at Salt Rock was very nice.

Mayor Lawrence stated that his wife just lost her mother and Elaine Jackson also just lost her mother, which brought to mind losing Larry Nayman this year, and he does not want to forget the naming of something in memory of Larry, and proposed naming the Community Room after Larry, asking Council members to think on this and it can be discussed at the next Council meeting.

Mayor Lawrence announced the Town Municipal Center would be closed on December 24 and December 31, 2012 for the holidays, and that the election deadline is at Noon on 12/14/2012, with the two incumbents qualified at this time. **Mayor Lawrence** wished everyone happy holidays.

INDIAN SHORES TOWN COUNCIL MEETING adjourned at 7:00 P.M.


MARCLA GRANTHAM, Town Clerk