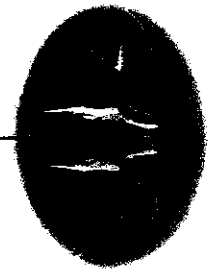


# Town of Indian Shores



19305 Gulf Boulevard, Indian Shores, FL 33785  
ph 727.595.4020 fax 727.596.0050

www.myindianshores.com

## TOWN COUNCIL MEETING

MINUTES - NOVEMBER 13, 2012

**INDIAN SHORES TOWN COUNCIL MEETING convened at 6:00 P.M. Those present were Mayor Lawrence; Vice Mayor Herndon; Councilor Smith; Councilor Sutch and Councilor Irelan.**

**Also Present: Attorney Bob Metz; Chief Williams; Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Anne Miller; Art Newsome; Larry and Diantha Schear; Matt Towson; Ken Zylich; Jamie Neumann; Jeannie Carlson, Reporter.**

### 1.0 REGULAR COUNCIL MEETING

#### 1.1 Consideration of approving Council Agenda for November 13, 2012.

**MOTION by Councilor Sutch -- seconded by Councilor Smith -- to approve Council Agenda for November 13, 2012, as published. Motion carried 5-0.**

#### 1.2 Consideration of approving "CONSENT AGENDA", as follows:

##### A. MINUTES: Council - 10/9/2012

**MOTION by Councilor Smith -- seconded by Vice Mayor Herndon -- to approve "Consent Agenda" covering Minutes of 10/9/2012, as published. Motion carried 5-0.**

##### B. RE-OCCURRING EXPENSES: (Resolution 7-2008)

**From 10/2/2012 thru 10/30/2012.**

**MOTION by Vice Mayor Herndon -- seconded by Councilor Smith -- to approve "Consent Agenda" covering Re-Occurring Expenses, as published. Motion carried 5-0.**

James J. Lawrence  
Mayor

Joan G. Herndon  
Vice Mayor

Carole Irelan  
Councilor

Steve Sutch  
Councilor

William F. Smith  
Councilor

E.D. Williams  
Town Administrator  
Chief of Police

Mary Karayianes  
Director of Finance  
and Personnel

Marcia Grantham  
Town Clerk

James Yacavone  
Town Attorney

Lawrence G. Nayman  
Building Code  
Administrator

**1.3 APPROVAL of Committee expenditures: NONE**

**1.4 CORRESPONDENCE:**

- 1) *Mayor Lawrence reported on a letter from the Florida League of Cities outlining the various services they offer to cities, and noted that since 2009 the League is continuing the 10% reduction in the membership fee.*
- 2) *Mayor Lawrence reported receiving a letter from County Commissioner John Morroni advising the appointment for the beaches representative on the Tourist Development Council (TDC) is expiring, and advised the BIG-C nominated Mayor Travis Palladeno of Madeira Beach to serve in this capacity.*

*Mayor Lawrence also reported that Bill Priakos will replace Doreen Moore as Travel Industry Representative on the TDC.*

**1.5 Town Attorney's Report. NONE**

**1.6 Consideration of approving extending Contract with AshBritt, Inc. for Disaster Debris Removal and Disposal.**

*Chief Williams reported the Town has piggy-backed off of the Pinellas County Contract with AshBritt, Inc., and will use it only if needed, noting that FDOT will do the first push for debris. He advised this would be for additional work which would be reimbursed from FEMA.*

***MOTION** by Vice Mayor Herndon -- seconded by Councilor Sutch -- to approve the Town extending the Contract with AshBritt, Inc., for Disaster Debris Removal and Disposal. Motion carried 5-0.*

**1.7 Consideration of change to process of selecting a Vice Mayor.**

*Mayor Lawrence reported he has been thinking about this process for awhile, stating he believes it is desirable to rotate the Vice Mayor position, whereby all Council members can get exposure and also become involved with viewing all the checks for the Town when they are signed.*

*Mayor Lawrence further reported the only problem he saw was the Town's Charter states in Section 3.06 that the Town Council shall elect one (1) of its council members as Vice Mayor.*

*Mayor Lawrence stated that some cities do have the rotating system, and asked Attorney Metz, if he had a recommendation regarding this matter.*

*Attorney Metz suggested that after the first year the Vice Mayor could step down and another member could be elected.*

*Discussion followed among Council members on rotating the position for all to participate in serving as Vice Mayor.*

*Councilor Irelan stated the Council could have like a "Gentlemen's Agreement", and rotate the position of Vice Mayor each year, with the member still being elected by the Council.*

*Mayor Lawrence advised he had wanted everyone to think about it in these terms to see if there were any objections. Mayor Lawrence stated there were no objections voiced and all concurred with the proposed system of rotating the position of Vice Mayor in the future.*

**1.8 Consideration of Town Newsletters and number of mailings per year.**

*Mayor Lawrence reported it was his understanding that the mailing of the Newsletter four (4) times a year got to be very expensive, and the Council had agreed to mail two (2) times a year for the purpose of including required FEMA and NPDES information, and to not mail the other two times, but to publish electronically on the web.*

*Mayor Lawrence further reported that the November time is here, however there is not much to put in a Newsletter at this time, and was looking for a policy on how many times the Council felt the Newsletter should be prepared.*

*Discussion followed among the Council members on the number of times and how best to reach the majority of residents, noting that requesting e-mail addresses from residents could be placed in a more prominent location on the Newsletters.*

*Councilor Irelan stated she felt the Mayor's updates which he sends out to his e-mail list of residents about every two (2) weeks are excellent and very informative, which should alleviate the need for having to prepare more than two a year.*

*It was a consensus of the Council members to continuing mailing of two (2) Newsletters each year, with the Mayor's Updates which he e-mails regularly covering the remainder of information to residents.*

- 1.9** *Consideration of allowing the Municipal Center to be closed on Monday, December 24, 2012 and December 31, 2012, with the Town allowing 4 hours each day and the employees using 4 hours each day of their leave time, and approval of "holiday pay" of \$150.00 to each employee on payroll.*

*Mayor Lawrence reported this has been the past practice for several years, especially when the holidays fall over the weekend, noting the holiday pay for employees has also remained at the same amount.*

*MOTION by Councilor Sutch -- seconded by Councilor Smith -- to approve Agenda Item 1.9, as proposed. Motion carried 5-0.*

- 1.10** *Consideration of Indian Shores hosting the BIG-C December 5, 2012 meeting.*

*Mayor Lawrence reported he wanted to identify the tasks for the Town hosting this function.*

*Vice Mayor Herndon and Councilor Irelan again volunteered to take care of a caterer for breakfast and decorating for the BIG-C meeting.*

*It was a consensus of the Council members for Vice Mayor Herndon and Councilor Irelan to proceed with the arrangements.*

- 1.11** *Consideration of approving Financial Statements for the periods ending September 30, 2012 and October 31, 2012.*

*Mary Karayianes, Director of Finance, reported as follows:*

**September Financial:**

*Advised the September year-end report is unaudited. The year-to-date revenues show below, as the auditors do the fund balance transfers, and it shows funds pre-approved. Noted the right hand column shows the revenue over expenditures of \$385,000.00 for General Fund; \$4,413.00 for Road & Bridge; and \$8,117.00 for CIP. The bottom right hand column reflects year end balances for restricted funds covering Beautification and Police Education.*

***MOTION by Councilor Smith – seconded by Councilor Irelan – to accept Financial Statement for the period ending September 30, 2012, and hold for audit. Motion carried 5-0.***

**October Financial:**

*Noted year-to-date revenue is normally 1 – 3 months behind as goes to accrual as applies to August and September.*

***MOTION by Councilor Smith -- seconded by Vice Mayor Herndon -- to accept Financial Statement for the period ending October 31, 2012, and hold for audit. Motion carried 5-0.***

*Mayor Lawrence reported on the Penny for Pinellas reimbursement advising that Mary Karayianes had put together a package of all the invoices from 3/13/2007 which the Town had paid out, which was about \$2 million and the package had been submitted to Pinellas County for review.*

*Mary Karayianes reported the package has been approved by the County and the Town should receive the first \$400,000.00 rather quickly, with the repayment schedule running through 2017.*

***It was also noted there is not a lot of ROW at the north end of Town to participate in the second FDOT Grant.***

***1.12 Consideration of approving Police Activity Report covering the month of October 2012.***

*Chief Williams reported criminal and police activity reports were down, physical arrests even, all else reflected increases, with parking warnings level, and noted there were 106 more calls for service this month than last year.*

***MOTION by Councilor Smith-- seconded by Councilor Sutch -- to approve Police Activity Report covering the month of October 2012, as published. Motion carried 5-0.***

**1.13 Chief Williams' Report.**

*Chief Williams reported on the following items:*

- 1) **Christmas Decorations** - *Wreaths for building are in, banding the poles is in process for about 50 decorations on approximately every other pole, to be put up right after Thanksgiving holiday.*
- 2) **Municipal Center Warranty** - *Balconies have been re-painted, and have spoken with Bronson Alexander, Hennessy Construction, and they issued a one (1) year additional warranty, noting Wilson-Kehoe did a good job, and he will be dealing with 2 – 3 dead palm trees which need replacing.*
- 3) **Floor Boxes on 4<sup>th</sup> Floor** - *Ordered a different style of floor box and have looked at it with Kenny, and believe it will retrofit, and have contacted tile people to give estimate on replacing tile in the area.*
- 4) **Pavilion, Playground & Tennis Court** - *Requested Council to place these items on hold. Advised of meeting with Steve Vinci, ARC III, who prepared a visionary rendering and began looking at other problems in the area, which evolved into a discussion on the Town Square and possibly a better way to lay out activities and would like to review further and get a recommendation from ARC III.*
- 5) **Gulf Boulevard Improvement** - *Addressed lack of a celebrated entry into the Town, advising the Gateway area is the place to accomplish that and will be looking into different things that might fit in under the Penny plan.*
- 6) **Cell Tower Lease Funds** - *Recommended Council develop a plan of action for a better future investment, whereby money does not get lost in the forest.*

**\*\* Councilor Sutch** *reported that an individual in a wheelchair had difficulty getting into the front main entrance of the Municipal Center at the Veteran's Festival on Saturday.*

**Chief Williams** *advised there are some problems with the doors and they may have to put some type of openers on them, noting he has had discussions with the contractor and the vendor.*

**Mayor Lawrence** *stated for informational purposes that the building and doors were built to ADA standards, however it is a "soft push" door, and changes may have to be made.*

**1.14 Citizens' Comments on any subject.**

- 1) **Fire Board Commissioner, Larry Shear**, reported Board held a Workshop session on 11/6/2012 discussing new fees and impact to improving cash flow; need new Fire Marshall to replace David Martin; deployed a new Gator donated by Firehouse Subs for beach rescue efforts; Dedication for 911 Memorial will be scheduled soon, as funds needed have been received.
- 2) **Art Newsome** reported ISPOA happy hour will be held tomorrow at 5:30 P.M. at Mickey Quinn's, and also advised that Mickey Quinn's will hold a wine tasting on November 19, 2012 from 5 to 7 P.M.
- 3) **Diantha Shear** reported that ISPOA and the Women's Club will hold a combined Christmas Party on 12/13/2012 at 6:00 P.M., in the Municipal Center.
- 4) **Larry Shear** reported signs are ready for the outdoor furniture on the balconies, reflecting the vendor.
- 5) **Matt Towson** reported the re-done historical museum in Indian Rocks Beach will open in late January or early February, and they are in need of items from a 1950's kitchen and high resolution photos of the area and beach.
- 6) **Jamie Neumann** questioned the status of a memorial for former Building Official Larry Nayman.

*Art Newsome* responded stating that pavers were to be put down, however Kenny Nayman, his son, has not gotten back with them on his wishes as of this date.

**1.15 Mayor's and Council Members comments on any subject.**

**Councilor Irelan** stated she attended the Veteran's Festival which was very good, and reported the Library will hold a Read and Feed sometime in January featuring the book "The Promised Land".

**Councilor Sutch** thanked everyone for all their support during his recent surgery, and especially thanked Mayor Lawrence and Councilor Irelan for conducting the Coastal Clean-up in October.

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**Councilor Smith** reported the beach re-nourishment work has been completed in Indian Shores, and they will be moving south of Indian Shores.

**Councilor Smith** also reported he had heard there has been a major re-organization at FSBPA, and working with the people on the rules is up in the air, but Andy Squires at the County advised they are still there.

**Councilor Smith** further reported the PZB Committee will hold a meeting on November 27, 2012 @ 2:00 P.M., to consider a request for site plan review.

**Vice Mayor Herndon** stated that after the recent tragic nor-easter storm on the east coast that there is a great need for a catastrophic fund and hopes the government will move forward with this.

**Vice Mayor Herndon** discussed ideas and plans she has for beautifying the north end of Town, with possibly using sculptures, and when more information is gathered it will be presented to the Committee, and discussed meeting with the recreation committee on Friday, if possible.

**Mayor Lawrence** reported on the Mayors' Council Christmas luncheon to be held on December 7, 2012 at Salt Rock Grill and asked everyone to get in their reservations.

**Mayor Lawrence** reported on the Christmas Boat Parade which is scheduled for December 23, 2012, noting he has not yet decided if he will hold a get together or not, and if so it will be by invitation only.

**Mayor Lawrence** reported the Town employees Christmas party would be held on December 8, 2012 at 6 PM.

**Mayor Lawrence** reported that Bob Brotherton would be conducting a tour of the Town's Community Garden on 11/16/2012 @ 10 A.M., for persons from Hillsborough County.

**Mayor Lawrence** stated it is too early to present a report relative to the Veterans' Festival held on 11/10/2012.

**INDIAN SHORES TOWN COUNCIL MEETING adjourned at 7:25 P.M.**

  
**MARCIA GRANTHAM, CMC**  
Town Clerk