

# Town of Indian Shores

19305 Gulf Boulevard, Indian Shores, FL 33785  
ph 727.595.4020 fax 727.596.0050

[www.myindianshores.com](http://www.myindianshores.com)



## TOWN COUNCIL WORKSHOP

MINUTES - JANUARY 22, 2013

**INDIAN SHORES TOWN COUNCIL WORKSHOP MEETING convened at 2:00 P.M. Those present were Mayor Lawrence, Vice Mayor Herndon, Councilor Smith, Councilor Sutch and Councilor Irelan.**

**Also Present: Chief Williams; Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Sharon Cornetet, Building Clerk; Bonnie Dhonau, Administrative Assistant; Bob Brotherton, Engineer; Anne Miller; Matt Towson; Art Newsome.**

**1.0 Consideration of approving Council Workshop Agenda for January 22, 2013.**

**Consensus of Council members to approve Workshop Agenda for January 22, 2013, as published.**

**2.0 Discussion of constructing proposed new Pavilion in the park behind the Municipal Center, and how it will interact with the tennis court and playground area.**

**Chief Williams reported this item was in this year's budget, as \$150,000.00 had been set aside covering the proposed Pavilion as a capital project. He advised that during construction of the Municipal Center he had asked ARC III to come up with a rendering, which re-orientes the proposed Pavilion with the existing Municipal Center.**

**Chief Williams further reported he based the figure of \$150,000.00 with discussions he had with Larry Nayman before he passed away. He also noted that Steve Vinci, ARC III, agreed that was a ballpark figure, pointing out that numbers discussed today are only ballpark figures.**

**Chief Williams advised that the tennis court and playground had also been included, with \$55,200.00 set aside to refurbish the court at \$4,700.00, and about \$50,000.00 for improvements to the playground. He further advised of interviewing 3 vendors regarding the playground and 2 for the tennis court with a proposal of \$4,700.00 from Welch for refurbishing the court. He noted there were several different options for the playground from rejuvenating the rubber mat to chips and wood mat, stating he wanted to address all three (3) issues at once.**

James J. Lawrence  
Mayor

Joan G. Herndon  
Vice Mayor

Carole Irelan  
Councilor

Steve Sutch  
Councilor

William F. Smith  
Councilor

E.D. Williams  
Town Administrator  
Chief of Police

Mary Karayianes  
Director of Finance  
and Personnel

Marcia Grantham  
Town Clerk

James Yacavone  
Town Attorney

Lawrence G. Nayman  
Building Code  
Administrator

**Town Council Workshop Minutes**  
**January 22, 2013 - Page 2**

**Chief Williams** stated there were some suggestions to re-locate the playground area, and he had looked off-site, however there was no shade, advising if the Council all agree on the location of the Pavilion, then the Council can consider the playground area and react to those that complain, with no feedback from the rest of residents.

**Chief Williams** reported the Town to date has invested about \$58,000.00 in the tennis court, noting the cell tower is a little problem with the bird nest, and is cleaned up each day, advising if the Council can deal with the playground area in its present location there is a lot of money also in the recycle dumpster.

**Chief Williams** stated if the Council is happy where things are presently located then the Pavilion proposal can move forward, noting it can be made bigger with four (4) buildings being needed, i.e. bathrooms, pass thru kitchen and storage.

**Chief Williams** reported the Town needs to keep points with FEMA, and cannot exceed 300 ft. per building, and can wet flood proof, noting he is speaking in general terms at this point.

**Chief Williams** distributed the rendering and Council discussion followed regarding the concept and layout of the proposed Pavilion, and interaction with the tennis court and playground area.

**Mayor Lawrence** reported he did have the Chief look into off-sites and he did some negotiating with Ed Fernandez, but it was a lot of money to buy the land, about \$480,000.00, plus the Town does not need both lots and he did not want to split them up.

**Mayor Lawrence** stated he is good with the recycle area, but has received a few complaints the playground is too close to the dumpster, and need the roll-off somewhere else.

**Chief Williams** stated the Nature Refuge area might work and advised he would review for a solution.

**Mayor Lawrence** stated he liked the patio layout for the Pavilion, and all concurred.

**Councilor Irelan** questioned whether the playground could in fact be moved and advised not to make the Pavilion any smaller.

**Chief Williams** reported on the playground area being under a FRDAP grant, and could possibly be moved, but would have to deal with the swale and fishing area, noting if the Council wants to move it he would give Steve Vinci, Architect, the parameters.

*Chief Williams stated he would recommend wood chips for the playground area.*

*Councilor Sutch stated he felt the tennis court should be moved to a north/south location, rather than the present east/west location, as it gets much more use than the playground area.*

*Mayor Lawrence stated he is hearing from Council members that the proposed Pavilion is compatible with the present one and everyone likes the orientation.*

*Chief Williams stated he would like to move forward with refurbishing the tennis court first, as it is a lower cost item and get the lights back up, and then proceed with the other items.*

*Council members all concurred with the recommendation by Chief Williams.*

**3.0 Discussion of amending limits for soliciting competitive purchase proposals, and authorized expenditures by major committees and Department Heads.**

*Mayor Lawrence reviewed the proposed increase in limits as reflected in the draft of a proposed Ordinance, as follows:*

<i>Major Committees:</i>	<i>From \$2,500.00 to \$5,000.00</i>
<i>Committee Chairpersons:</i>	<i>From \$1,000.00 to \$2,500.00</i>
<i>Mayor Authorized</i>	<i>From \$2,500.00 to \$5,000.00</i>
<i>(In absence of Committee quorum)</i>	
<i>Department Heads:</i>	<i>From \$500.00 to \$1,000.00</i>

*Mary Karayianes, Director of Finance, reported the above would be by Ordinance, and addressed the proposed increases in the Purchase Order procedures as follows:*

*For obtaining three independent, competitive purchase proposals from a minimum of \$1,000.00, but not more than \$25,000.00 (which was \$7,499.00 previously).*

*For obtaining three independent, competitive sealed bids from \$7,500.00 to \$25,001.00.*

*Mayor Lawrence noted these rules have been in place for a long time and costs have increased over time.*

*Council members and the Director of Finance responded to various questions, and it was a consensus to increase the minimum amount in paragraph 8 for competitive purchase proposals from \$1,000.00 to \$5,000.00, and amend the wording to delete "State and County", and insert "any governmental contract". It was noted this item will be forwarded to Council for approval.*

**4.0 Discussion on Ashton Woods' preliminary site plan issue.**

*Chief Williams reported when the Town approved the Agreement with Town of Redington Shores the Town exempted site plan review, agreeing that Bob Brotherton would cover this area and the anticipated project for the old Hungry Fisherman Restaurant property, which was a major project and the Town would employ the services of Quorum to handle this project.*

*Chief Williams further reported Shawn Brooker, from Quorum services is the back up for Redington Shores and was ready to let us piggy back for services, noting Ashton Woods is pushing to get the site plan moving.*

*Chief Williams advised that Council had indicated the need for beach parking for re-nourishment purposes, and he had asked them if they could give the Town some relief in this area. They looked into the matter and felt it was better to give the Town a 20 ft. strip abutting Gulf Boulevard, noting they also increased the number of units by an additional building from 7 to 8 buildings.*

*Chief Williams stated at the last preliminary site plan meeting there were 11 spaces for guest parking and they proposed giving six (6) spaces in that 20 ft. strip to the Town. Chief Williams reported looking at Development Agreement and you have to comply with the land building requirements, but there is some ability to be non-conforming, noting you cannot have parking within 10 ft. of Gulf Boulevard and cannot park in front of a unit.*

*Chief Williams advised this would put them at a "zero" lot line if they donate parking to the Town, and could possibly use the 20 ft. for dual purpose and maybe find a way around the other items i.e. 10 ft. from Gulf Boulevard and no parking in front of a unit. He noted they said they could go back to the original plan, but if use the 18 ft., would have the same issue.*

*Chief Williams requested feedback from the Council on how they felt about this parking issue, as it appears it would slow down the project.*

**Bob Brotherton, Engineer,** reported initially this last building was not in the original plan, and after discussing parking on Gulf Boulevard they went back and added six (6) additional units to eliminate underground drainage.

**Bob Brotherton, Engineer,** also reported they re-worked space for the pool, making it smaller and changed some green space to parking, noting the 18' available includes sidewalk, with 5' of sidewalk, 8' of grass and 10' of parking. He advised FDOT should accept parallel parking on Gulf Boulevard, noting the problem is what the Town Code requires, and suggested an easement could be written for front parking as a solution.

**Councilor Irelan** questioned the status of what the DEP is doing in regard to parking requirements.

**Councilor Smith** stated as the rule is now written, but not officially adopted, the Town would not need the additional parking.

**Discussion** continued among Council members and Chief Williams concerning future parking requirements.

**Matt Towson, resident,** stated putting parking on 198<sup>th</sup> Avenue West is insane.

**Mayor Lawrence** stated the real question is does the Town want to pursue parking arrangements and stretch the rules, noting a downstream issue is a lot of annoyance and complaints from owners, citing issues with Barefoot Beach Resort.

**Councilor Irelan** pointed out the Town put all these rules in place and she would have a problem with violating them.

**Chief Williams** stated if the Council was NOT to pursue additional parking for the Town, the project would move forward easier, advising he would like to proceed without the additional parking and pursue services with Quorum.

**It was a consensus of the Council members for Chief Williams to proceed forward as he recommended.**

**5.0 Discussion of permit fees for the Building Department.**

**Chief Williams** reported that in his opinion the Town's Building Department fees were out of kilter with Redington Shores and other communities, pointing out the Town is sharing the same Building Official, noting the parity in fees in a couple of areas.

*Chief Williams noted the Town's base fee is \$25.00, with Redington Shores fee being \$35.00, and the Town's fee of \$7.50 per \$1,000.00 of job cost, and Redington Shores fee is \$10.00.*

*Mayor Lawrence stated the Town does not give too many services and have not increased fees for several years, advising times have changed and it becomes a "user pays" fee, noting this is a small increase.*

*Chief Williams advised it will be a process and go through the PZB Committee for review and recommendation, and he will bring more information to the Committee in the near future.*

**6.0 Discussion of beach raking.**

*Chief Williams reported he had retained Mr. Della Pia, Beach Masonizing, to rake on Tuesdays with two (2) passes landward of the CCCL and the re-nourishment then came through and he believes Mr. Della Pia has discontinued the raking.*

*Chief Williams reported that funds were budgeted for once a week raking and believes he is fair with his billing, noting it keeps the Town consistent with other beaches.*

*Chief Williams further reported that traditionally the Town has raked once a week on Fridays, however due to the lack of personnel in the Public Services Department this was stopped, and complaints are received if the beach is not properly raked.*

*Mayor Lawrence stated he wanted to ensure that we need to rake the beaches and make sure it is a worthwhile effort.*

*It was a consensus of the Council members for the Chief to proceed with having the beach raked regularly.*

**7.0 Discussion of establishing a policy to allow Service Dogs only in the Municipal Center.**

*Mayor Lawrence stated he was not sure this was an issue, but wanted to get feedback from the Council members.*

*All Council members concurred that they did not believe this to be an issue at the present time.*

*Town Council Workshop Minutes  
January 22, 2013 - Page 7*

*Mayor Lawrence reported the Swearing-In Ceremony for Councilor Herndon and Councilor Smith will take place on 3/26/2013, and asked if all were happy with the food being served from Chick-fil-a, as was done last year.*

*All Council members were in agreement to again use Chick-fil-a refreshments for the upcoming ceremony.*

*INDIAN SHORES TOWN COUNCIL WORKSHOP MEETING adjourned at 3:55 P.M.*

*Marcia Grantham*  
MARCLIA GRANTHAM, CMC  
Town Clerk