

Executive Summary

**TOWN OF INDIAN SHORES
FY 2012/2013 Operating Budget
And Capital Improvement Plan**

Executive Summary

The Fiscal 2012/2013 Budget is proposed with the following considerations:

For FY 2012/2013, we are again in the undesirable position of having our taxable value for existing properties decline 1.3% resulting in a decline in assessed value of an additional \$8,160,075. .

For the 2012 millage rate we are allowed to increase the rolled-back rate by the change in per capita Florida personal income which has been certified by the Florida Department of Revenue at 1.0447%. The **2011 aggregate rolled-back rate** has been calculated at **1.8744 mills**.

For the purpose of calculating the maximum allowable millage rate we utilize the DR-420 MM-P form that provides direction in calculating the required TRIM rates. The **maximum millage rate** that can be levied by a Majority vote of the Council is **2.9621 mills**. We can levy a millage rate of **3.2583 mills** by a 2/3 rds. vote of the membership of the Council. .

The following chart is a comparison of the taxable value, millage rate and taxes generated for the current fiscal year and the values estimated for the upcoming fiscal year 2012/2013.

<u>FY2011/2012</u>		<u>RATE</u>	<u>LEVY</u>	<u>BUDGET</u>
Certified Taxable Value	\$ 626,782,078	1.8500	1,159,032	1,124,261
<u>FY2012/2013</u>		<u>RATE</u>	<u>LEVY</u>	<u>BUDGET</u>
Certified Taxable Value	\$ 618,622,003	1.8700	1,156,823	1,122,118

This budget is prepared with an **Operating Millage of 1.8700** which is **0.23% less** than the rolled-back rate of **1.8744**. The budgeted **property tax revenue** in the general fund is **\$2,143 less than last year** totaling \$1,122,118 budgeted at **97%**.

6. The budget proposal includes providing Police Service for Redington Shores. The FY 12/13 contract charge is **\$ 411,647 for the third year in a row**. The Town of Redington Shores has signed a five-year agreement for the provision of Law Enforcement Services with the Town of Indian Shores.
7. Capital purchases include a police vehicle budgeted in the Capital Improvement Fund (**\$28,419**) and money for other items totaling **\$28,850** is detailed in each department within the general fund.
8. The Sheriff's lease for the space in the Public Services Building provides **\$15,770** of revenue to the general fund.
9. Within the General Fund we recognize **\$36,000** of parking machine revenue. This is the net amount of revenue after payment of 7% sales tax, and the 40% Pinellas County share.
10. The Public Services Department in the FY 12/13 budget was prepared with two (2) Full-Time and one (1) Part-Time employees that will be supplemented by day labor through a contracted outside company, as needed. Bonnie Dhonau has been tasked with the additional duties of the Public Services Supervisor.
11. Interfund transfers to other funds for various purposes are shown in Department 90. **\$351,000** in Public Utility Tax and 2.5% of the Communications Services Tax money is transferred to the Capital Improvement Fund for payment of our undergrounding debt. In addition, **\$48,700** is transferred to the Road and Bridge Fund to supplement funds for the cost of street lighting and traffic signal maintenance and **\$55,200** is being transferred to the Capital Improvement Fund from the buy-out of the Tower Lease for the refurbishment of the Tennis Courts and the Playground.
12. **GRANTS –**

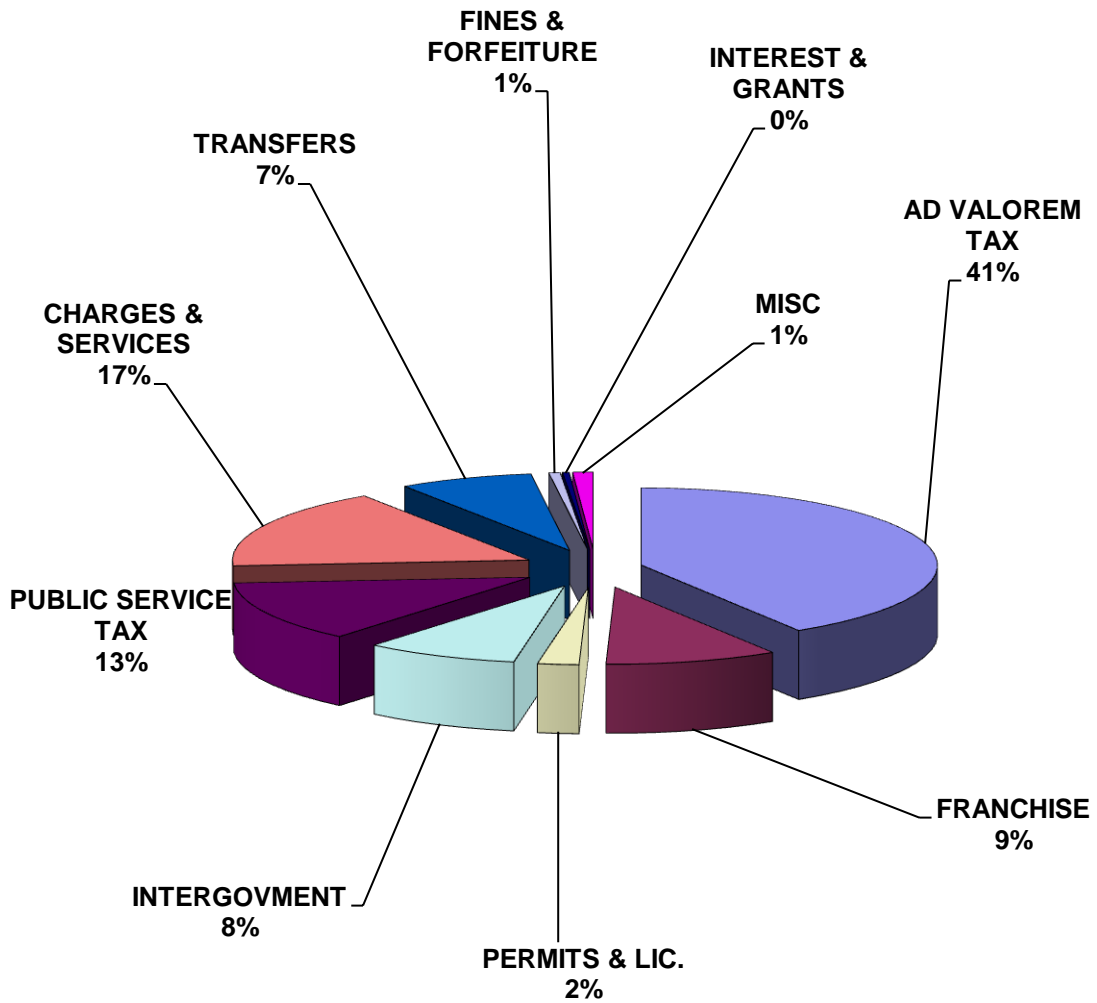
Within the General Fund we have budgeted **\$1,000** for a grant to purchase police equipment.

General Fund

TOWN OF INDIAN SHORES
Statement of Estimated Revenues
2012 - 2013 FY BUDGET
GENERAL FUND

	ACCT. #	Actual	Amended	Budget	
REVENUE	FUND #001	2010/2011	2011/2012	2012/2013	5 YR AV
AD VALOREM TAX	311.100	1,133,086	1,124,261	1,122,118	1,383,431
UTILITY TAX - ELECTRIC	314.100	280,536	285,000	285,000	496,882
UTILITY TAX - P. C. WATER	314.300	63,123	48,000	48,000	
UTILITY TAX - GAS	314.400	14,402	15,000	15,000	
COMMUNICATION TAX	315.000	120,474	121,000	120,000	148,287
PERMITS	322.000	64,172	55,000	55,000	125,049
FRANCHISE FEES - ELECTRIC	323.100	246,648	250,000	240,000	225,716
FRANCHISE FEES - GAS	323.400	13,062	13,000	16,000	11,259
SITE PLAN REVIEW	325.000	-	100	100	3,929
OTHER LIC	329.000	950	1,000	1,000	790
FED GRANT Police Equip.	331.202	1,000	1,000	1,000	815
STATE REVENUE SHARING	335.120	19,997	21,400	21,800	24,115
STATE ALCOHOL LICENSE	335.150	2,741	3,000	2,700	3,186
1/2 CT SALES TAX	335.180	88,126	87,000	80,000	93,817
FUEL TAX REIMBURSEMENT	335.410	1,024	1,000	1,000	1,015
RECYCLING GRANT - STATE	337.300	1,362	1,300	1,800	-
ZONING FEE	341.200	2	100	100	120
COPY FEES	341.400	420	600	500	694
QUALIFYING FEES	341.900	100	100	200	124
POLICE SERVICE CONTRACT	342.100	411,647	411,647	411,647	364,775
RD & BRIDGE CHARGES	342.200	10,656	10,000	10,000	11,394
POLICE SERV EX DUTY	342.400	829	1,000	1,000	3,869
CONSERVATION FEE	343.700	5,913	5,000	5,000	10,645
BUILDING OFFICIAL EDUCATION	343.900	367	-	-	
PARKING MACHINE REVENUE	344.500	37,493	36,000	36,000	
LIBRARY FEES	347.100	1,674	3,000	3,000	2,242
COURT FINES	351.100	13,706	14,000	13,000	28,474
POLICE EDUCATION	351.300	1,478	1,500	1,000	1,795
PARKING FINES	351.500	2,410	4,000	2,500	
FINES-LOCAL ORD.VIOLATION	354.000	-	2,500	500	
INTEREST - BANK.	361.100	-	100	-	7,350
INTEREST - SBA & FMVT & MMA	361.200	7,709	8,500	10,000	56,880
RENTAL FEES	362.000	162	500	500	870
MOBIL TOWER- AGMNT	362.200	26,217	28,400	-	20,999
COUNTY LEASE PS BLDG	362.400	15,772	15,700	15,770	37,098
ADMIN.FEES-RS PKG.TKTS	363.250	556	500	750	
INSURANCE PROCEEDS	364.320	-	500	500	2,389
SALE OF EQUIPMENT	364.400	2,102	2,000	2,000	1,364
CONTRIBUTIONS	366.900	-	100	100	164
TOWN FUNCTIONS	366.910	-	-	5,000	
MISC REVENUE	369.900	257	1,000	1,500	11,680
G.F. - UNASSIGNED TRANS CIF	381.000	-	-	55,200	
G.F. - COMMITTED - P.W. EQUIPT.	381.001	-	-	10,000	
G. F. UNASSIGNED TRANS RD & BDC	381.011	-	45,900	48,700	-
FUND BALANCE APPROPRIATION	271.000	-	74,469	85,673	-
TRANS FRM COMMITTED -BEAUT	381.247	-	18,500	-	-
TOTAL	GEN REVENUE	\$ 2,590,173	\$ 2,712,677	\$ 2,730,658	\$ 3,113,808

TOWN OF INDIAN SHORES GENERAL FUND REVENUES FY 2012/2013



**TOWN OF INDIAN SHORES
GENERAL FUND EXPENDITURES**

The General Fund expenditures primarily reflect the cost for operation of the Town's Government. Your Government consists of the following Departments.

Legislative - Department 011: The Legislative Department consists of the Town Council

Administrative - Department 022: The Administrative Department consists of the Town Administrator, Assistant to the Administrator/PIO, Town Clerk, Deputy Clerk and part-time Receptionist.

Finance - Department 033: The Finance and Personnel Department consists of the Director of Finance and Personnel and part-time Accounting Clerk

Maintenance - Department 044: The Maintenance Department utilizes allocated personnel hours from Public Services and tracks the cost of supplies and contracted services for all facilities.

Parking - Department 045: The General Fund department that tracks the revenue received by the Town from the parking machine at Tiki Park along with the expenses associated with the collection of the parking fees.

Police - Department 055: The Police Department is comprised of the Chief, the Major, a Detective/Sergeant, a Secretary/Administrative Assistant, Full-Time and Part-Time Dispatchers, Eight Officers, and Reserve Officers.

Building - Department 066: The Building Department consists of a part-time Building Official, a Consulting Engineer for Site Plan Review and a full-time permit clerk.

Library - Department 077: The Library provides services to our residents with no direct personnel costs to the Town through Voluntary service.

Public Service - Department 088: The Public Services Department consists of a Skilled Laborer, Groundskeeper, and 1 part-time Laborer.

Each department is responsible for monitoring line item expenditures on a monthly basis.

TOWN OF INDIAN SHORES					
LEGISLATIVE SERVICES					
The expenditures under this section of the budget reflect the following:					
1.	Council Members and Committee Members salary.				
2.	Council Retirement along with a 3.0% employee contribution.				
3.	Council reimbursement for seminars, meetings, travel and per diem.				
4.	Budgeted funds to provide Special Events for our residents.				
	a. Sun Coast League of Cities Annual Conference				
	b. Florida League of Cities Conference				
	c. Representation at the Fl. Shore and Beach Preservation Conference				

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
LEGISLATIVE DEPARTMENT					
EXPENDITURES	ACCT.#	Actual	Amended Budget	Budget	Actual
	011.000	2010/2011	2011/2012	2012/2013	5 YR AV
PERSONAL SERV.	511.100	42,501	43,273	43,273	41,080
EXPENSES	511.300	5,967	8,460	8,460	8,224
TOWN FUNCTIONS	511.49	-	-	5,000	1,000
TOTAL		48,468	51,733	56,733	49,305

**TOWN OF INDIAN SHORES
ADMINISTRATIVE DEPARTMENT**

The expenditures under this section of the budget reflect the following:

- 1** Salary and benefits for the Town Clerk, Deputy Clerk, part-time Administrative Receptionist, part-time Town Administrator and the Administrative Assistant / PIO.
- 2** Professional Services such as consultants, lawyers ,computer support and engineering services.
- 3** Office supplies and maintenance for Town Hall.
- 4** Education and memberships for Council , Administrative Staff and Police Department
- 5** Funds for reimbursement to employees for approved courses and expenses related to their jobs towards an advanced degree.
- 6** Equipment Purchase: ie: Software ,computer
- 7** Other Council approved donations or promotional activities.

ADMINISTRATIVE DEPARTMENT					
EXPENDITURES	ACCT.#	Actual	Amended		Actual
			Budget	Budget	
	022.000	2010/2011	2011/2012	2012/2013	5 YR AV
PERSONAL SERV	512.100	284,131	291,191	292,858	261,311
PROFESSIONAL SUPPORT	512.310	21,553	35,250	32,350	36,906
CONTRACTUAL SERVICES	512.340	13	940	2,000	503
TRAVEL/PER DIEM	512.400	-	470	470	256
COMMUNICATION	512.410	10,364	9,400	9,400	10,842
TRANSPORTATION	512.420	4,167	3,290	3,800	3,460
RENTALS AND LEASES	512.440	3,765	4,230	4,200	3,824
MAINTENANCE	512.460	1,461	6,110	2,810	4,468
PRINTING	512.470	3,982	5,640	4,500	5,726
OTHER	512.490	129	6,110	5,000	1,881
EQUIPMENT-100	512.510	-	188	100	28
SUPPLY	512.520	10,640	13,160	13,000	12,386
PUB'L MEMSHIP./ED	512.540	6,600	6,580	6,580	6,483
PD RESERVED ED \$	512.541	2,145	3,290	2,000	2,220
EQUIPMENT	512.640	-	1,880	1,500	2,631
IT EQUIPMENT & SUPPLIES	512.650	15,012	17,484	15,000	51,406
LEGAL SERVICE	514.310	17,262	18,800	17,500	22,881
JUDICIAL	516.310	210	-	-	2,555
UTILITIES	519.430	48,570	66,520	68,500	30,773
PROMOTIONAL	519.480	1,831	5,640	5,000	3,942
AID TO ORG.	519.820	2,500	2,350	2,000	1,010
OVERTIME	521.140	70	423	423	148
TOTAL		434,409	498,946	488,991	465,640

**TOWN OF INDIAN SHORES
FINANCE DEPARTMENT**

The expenditures under this section of the budget reflect the following:

1. Salary and benefits for the Director of Finance and a Part Time accounting clerk.
2. Auditor fees and banking service charges.
3. Supplies, education, memberships, and training of the Finance Department.
4. Town Insurance coverage, excluding workers compensation and insurance costs directly related to the Police Department.

**TOWN OF INDIAN SHORES
2012-2013 FY BUDGET**

FINANCE DEPARTMENT

EXPENDITURES	ACCT.#	Actual 2010/2011	Amended		Actual 5 YR AV
			Budget 2011/2012	Budget 2012/2013	
PERSONAL SERV	513.100	114,996	117,160	116,985	109,116
AUDIT SERVICES	513.320	9,350	9,350	9,350	8,890
OTHER CONT SERV.	513.340	6,906	3,760	8,000	5,039
TRAVEL/PER DIEM	513.400	611	940	900	528
PRINTING & BINDING	513.470	250	470	450	328
SUPPLY	513.520	476	940	900	614
MEMBERSHIP/ED	513.540	391	940	900	608
PROFESSIONAL SERV	519.310	143	470	450	534
INSURANCE	519.450	43,404	45,000	45,000	43,434
TOTAL		176,527	179,030	182,935	169,091

**TOWN OF INDIAN SHORES
MAINTENANCE
GENERAL FACILITIES**

The expenditures under this section of the budget reflect the following:

- 1 Cost of supplies and equipment for Building Maintenance.
- 2 Under Contracts funds are budgeted to provide Spring Water for the Municipal Center and for the hiring of Temporary Labor on an as needed basis.
- 3 Maintenance includes monitoring and technical support services with the various agreements for service being shown in the Maintenance/Support Agreements Chart at the end of the Budget.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
BUILDING MAINTENANCE DEPARTMENT					
EXPENDITURES	ACCT.#	Actual	Amended	Budget	Actual
			Budget	Budget	5 YR AV
	044.000	2010/2011	2011/2012	2012/2013	
PERSONAL SERV	519.100	19,100	18,000	18,000	16,154
CONTRACTS	519.340	10,109	7,520	7,520	26,071
RENTAL	519.440	-	94	94	0
MAINTENANCE	519.460	3,813	4,700	28,000	4,325
SUPPLIES	519.520	4,029	5,170	5,170	4,191
EQUIPMENT	519.640	493	940	940	1,816
TOTAL		37,544	36,424	59,724	52,557

**TOWN OF INDIAN SHORES
PARKING DEPARTMENT**

1. The Parking Department records the operation and maintenance of the Town-owned parking devices used for the collection of vehicular parking fees in the parking area.

2. The Town of Indian Shores has an interlocal agreement with Pinellas County to reimburse 40% of the revenues net of Sales Tax payments to the County on a quarterly basis.

3. Any improvements to the Tiki Gardens Parking Area is reviewed with Pinellas County and then reimbursed to the town through retainage of the parking fees paid up to the balance due the Town.

4. This department tracks expenses to operate and collect parking fees. With the new Cale parking meter we have the capability to collect the fees through credit cards as well as cash payments. There is a processing fee for credit card payments along with regular maintenance and repairs to the machine.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
PARKING DEPARTMENT					
			Amended		
EXPENDITURES	ACCT/ #	Actual	Budget	Budget	Actual
	045.000	2010/2011	2011/2012	2012/2013	5 YR AV
MAINTENANCE/REPAIRS	545.460	2,600	3,000	3,000	-
TOTAL		2,600	3,000	3,000	-

**TOWN OF INDIAN SHORES
POLICE DEPARTMENT**

This budget pertains to the following Police related expenditures:

- 1** Salaries, benefits and overtime for 14 personnel including the Chief, Major, Detective/Sergeant, 8 Police Officers, Administrative Assistant/Secretary, and 1 full-time and 1 part-time Dispatcher.

- 2** The Police Union has negotiated a contract covering the sworn officers and dispatchers that is in the second year of a three year agreement.

- 3** Police related professional services, publications, memberships, travel and per diem.

- 4** Rental and leases and communication services, repairs and maintenance to vehicles and equipment.

- 5** Anticipated purchase of machinery and equipment -(a police vehicle will be purchased by the Capital Improvement Fund)

- 6** Office supplies, fuel, uniforms and operating expenses such as insurance and auditing .

- 7** Police training is a reserved account. It is reflected in the Administration Department as account #001-022.000-541.520. FY12/13 budgeted funds = \$2,000.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
<i>POLICE DEPARTMENT</i>					
EXPENDITURES	ACCT. #	Actual	Amended Budget	Budget	Actual
	055.000	2010/2011	2011/2012	2012/2013	5 YR AV
PERSONAL SERV	521.100	995,295	1,019,974	1,015,056	930,970
OVERTIME	521.140	19,245	30,000	30,000	24,792
PROFESSIONAL FEE	521.310	1,464	1,500	1,500	1,849
POLICE AUDIT	521.320	9,350	9,350	9,350	7,390
CONTRACTUAL SERVICES	521.340	7,175	7,176	7,496	
TRAVEL/PER DIEM	521.400	90	750	750	502
COMMUNICATION	521.410	18,567	23,849	24,460	15,442
TRANSPORTATION	521.420	189	300	300	258
RENTAL	521.440	-	150	150	920
INSURANCE	521.450	33,235	39,129	39,129	31,862
MAINTENANCE	521.460	13,265	14,000	14,000	13,902
SUPPLIES - GAS, ETC.	521.520	29,865	29,606	33,593	30,821
MEMBERSHIP/ED	521.540	120	350	350	546
EQUIPMENT	521.640	4,015	1,000	-	2,493
TOTAL		1,131,875	1,177,134	1,176,134	1,064,553

**TOWN OF INDIAN SHORES
BUILDING DEPARTMENT**

The expenditures under this section of the budget reflect the following:

- 1 Shared services with Redington Shores for a half-time Building Official and a full-time Permit Clerk.
- 2 Supplies, education and expenditures related to the Building Department.
- 3 Funds for the Special Magistrate to hear complicated and difficult cases such as FEMA related cases. Budgeted for FY 12/13 is \$2,500 in legal services.
- 4 Funds in Contractual Services for Site Plan review along with specific projects and Emergency coverage.
- 5 Stormwater maintenance, NPDES and Flood information to be administered through the Building Department.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
BUILDING DEPARTMENT					
			Amended		
EXPENDITURES	ACCT. #	Actual	Budget	Budget	Actual
	066.000	2010/2011	2011/2012	2012/2013	5 YR AV
PERSONAL SERV	524.100	157,756	180,455	48,749	163,429
LEGAL SERVICES	524.311	1,610	2,500	2,500	6,136
TRAVEL	524.400	1,575	2,162	2,162	1,461
OVERTIME	521.140	54	500	500	552
CONTRACTUAL SVCS	524.340	90	2,594	68,600	19,223
MAINTENANCE	524.460	2,195	1,000	1,000	2,382
STORMWATER MAINT	524.464	-	-	3,000	
SUPPLIES	524.520	2,270	2,820	2,820	2,579
MEMBERSHIP	524.540	2,679	3,290	3,290	2,592
EQUIPMENT	524.640	-	-	-	2,434
TOTAL		168,229	195,321	132,621	200,788

**TOWN OF INDIAN SHORES
LIBRARY**

These expenditures under this section of the budget reflect the following:

- 1 Supplies and other costs to operate the Town's Voluntary Library, including \$75.00 County Library Membership reimbursement.
- 2 Purchase of Library Books.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
LIBRARY DEPARTMENT					
			Amended		
EXPENDITURES	ACCT/ #	Actual	Budget	Budget	Actual
	077.000	2010/2011	2011/2012	2012/2013	5 YR AV
SUPPLY	571.520	143	300	300	241
MEMBERSHIP	571.540	1,245	1,000	1,000	1,127
EQUIPMENT	571.640	-	100	100	64
BOOKS	571.660	2,666	3,400	3,400	3,219
		-			-
TOTAL		4,054	4,800	4,800	4,651

**TOWN OF INDIAN SHORES
PUBLIC SERVICE DEPARTMENT**

The expenditures under this section of the budget reflect the following:

- 1** Two full-time and one part-time Public Service employees with time allotted for janitorial services for Town facilities and street maintenance. The personnel services account is reduced by \$18,000 to reflect the time allocated in the Building Maintenance Department.
- 2** Contractual Services in the amount of \$2,000 for expenses to provide uniforms to staff.
- 3** Maintenance has been level funded at \$6,000 with lawn maintenance being broken out into a separate line item based on the contract price.
- 4** Stormwater Maintenance has been reduced to \$3,000 and will be used for cleaning CDS Units and other drainage requirements.
- 5** Supplies have been increased based on this past years expenditure rate.
- 6** Costs necessary to maintain the following items:
 - A.** Town Parks, Bathrooms and Medians
 - B.** Public Service Building
 - C.** Beach Cleaning
 - D.** Recycling
- 7** We are utilizing \$10,000 from the Public Works Equipment Reserve to purchase a John Deere Gator. (Equipment Reserve Balance = \$42,841)
- 8** Overtime has been budgeted at \$1,000.
- 9** Beautification funds have been level funded at \$7,050.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
DEPARTMENT OF PUBLIC SERVICE					
EXPENDITURES	ACCT.#	Actual	Amended		Actual
			Budget	Budget	
	088.000	2010/2011	2011/2012	2012/2013	5 YR AV
PERSONAL SERV	519.100	103,283	105,011	105,711	144,381
CONTRACTUAL SERVICES	519.340	8,455	16,773	2,000	10,294
TRAVEL	519.400	-	94	94	16
COMMUNICATIONS	519.410	720	705	705	525
RENTALS & LEASES	519.440	-	-	500	
MAINTENANCE	519.460	12,036	6,000	6,000	11,345
LAWN MAINTENANCE	519.461	-	-	16,000	
BEACH MAINTENANCE	519.463	-	-	11,000	
STORMWATER MAINTENANCE	519.464	800	4,700	-	1,050
SUPPLY	519.520	11,897	4,500	6,000	9,876
CIVIL DEFENSE	519.525	-	1,000	1,000	1,225
MEMBERSHIPS/TRAINING	519.540	420	250	250	223
EQUIPMENT RESV	519.600	-	-	-	-
EQUIPMENT	519.640	-	1,410	11,410	3,433
OVERTIME	521.140	510	1,000	1,000	691
COST RELATED TO RECYCLING	534.520	2,271	1,800	2,100	2,038
BEAUTIFICATION	575.000	9,336	7,050	7,050	11,192
DEPARTMENT TOTAL		149,728	150,293	170,820	

**TOWN OF INDIAN SHORES
INTERFUND TRANSFERS**

- 1 Transfers are for the Budgeted transfer of Utility Taxes and 2.5% of the Communications Services Tax to the Capital Improvement Fund for debt service.

- 2 Transfer of funds to the Road and Bridge Fund to supplement funds for Streetlighting expenses.

- 3 Transfer from General Fund for the refurbishment of the Tennis Courts and Playground from the proceeds of the Tower Lease buy-out.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
INTERFUND TRANSFERS					
EXPENDITURES	ACCT.#	Actual	Amended		Actual
			Budget	Budget	
	090.000	2010/2011	2011/2012	2012/2013	5 YR AV
TRANSFER TO CIP FOR PROJECTS	519.381	-	18,500	55,200	-
UTILITY TAX Transfer to CIP for DEBT	519.382	361,073	351,025	351,000	287,610
RESERVE Transfer to Rd & Bridge	519.273	55,600	45,900	48,700	53,559
TRANSFERS		416,673	415,425	454,900	

**TOWN OF INDIAN SHORES
2012-2013 FY BUDGET**

DEPARTMENTAL SUMMARY

		Amended	
	Actual	Budget	Budget
DEPARTMENT	2010/2011	2011/2012	2012/2013
Legislative	48,468	51,733	56,733
Administrative	434,409	498,946	488,991
Finance	176,527	179,030	182,935
Building Maintenance	37,544	36,424	59,724
Parking	2,523	2,000	3,000
Police	1,131,875	1,177,134	1,176,134
Building	168,229	195,321	132,621
Library	4,054	4,800	4,800
Public Service	149,728	150,293	170,820
Transfers	416,673	415,425	454,900
TOTAL	2,570,030	2,711,106	2,730,658

TOWN OF INDIAN SHORES GENERAL FUND SUMMARY 2012/2013							Total
<i>Department</i>	Salaries & Overtime	FICA	Worker's Comp	Retirement	Health/ Dent & Dis.	Personal Service	
Administrative	221,631	16,955	776	27,194	26,753	293,308	
Finance	90,621	6,933	317	10,239	8,875	116,985	
Building Dept	33,850	2,590	118	4,401	8,790	49,749	
Police	735,300	56,250	24,835	119,892	108,778	1,045,056	
Public Services	67,348	6,529	7,255	8,980	17,600	107,711	
Legislative	33,795	2,587	118	6,772		43,273	
Building Maint	18,000					18,000	
Library	0					0	
Parking	0					0	
Totals	1,200,545	91,844	33,419	177,479	170,796	-	1,674,082

TOWN OF INDIAN SHORES GENERAL FUND SUMMARY 2012/2013							Total
<i>Department</i>	Contract/ Maint.	Auditors	Attorney Consult	Transfer to Other Funds	Operating	Capital	Total Budget
Administrative	42,020		49,850		87,313	16,500	488,991
Finance	3,300	9,350			53,300		182,935
Building Dept	68,195		2,500		12,177	-	132,621
Police	19,500	9,350			102,228	-	1,176,134
Pub Svcs & Trans	31,100			454,900	20,599	11,410	625,720
Legislative					13,460		56,733
Building Maint	24,143				16,641	940	59,724
Library					4,800		4,800
Parking					3,000		3,000
Totals	188,258	18,700	52,350	454,900	313,518	28,850	2,730,658

***Road
And
Bridge
Fund***

**TOWN OF INDIAN SHORES
ROAD AND BRIDGE**

The Road and Bridge Fund reflects a budget for improvements and maintenance of the roads and beach accesses ,street lighting, traffic light maintenance and electricity. This fund controls the use of the restricted revenues.

There are several revenue sources that are restricted to road and transportation purposes only. The State Revenue Sharing program monies are distributed monthly according to Florida Statutes Section 206.605 (3). Currently 29.02% of the Revenue Sharing Funds are credited to the Road and Bridge Fund.

Local Option Gas Tax funds are distributed by the County on a monthly basis and are credited to the Road and Bridge Fund for road and transportation expenses.

Other funds are credited to the Road and Bridge Fund such as reimbursement from the State and County for the maintenance of traffic signals.

Transportation Impact Fees are charged to offset the cost of additional facilities or services necessary as the result of new development.

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
ROAD & BRIDGE FUND					
			Amended		
	ACCT. #	Actual	Budget	Budget	Actual
REVENUES	FUND # 011	2010/2011	2011/2012	2012/2013	5 YR AV
STATE REV SHARE	335.120	8,093	8,700	8,500	8,893
STATE ST. LGT. & SIGNL.	335.490	28,663	27,000	33,600	23,931
LOCAL OPTION GAS	338.900	22,243	22,000	23,000	21,486
TRANS G F RESERVE TRANS	381.001	55,600	45,900	48,700	59,480
R&B - RESERVE TRANSFER	381.001	-	30,000		
TOTAL		114,599	133,600	113,800	113,790
ROAD & BRIDGE FUND					
			Amended		
	ACCT. #	Actual	Budget	Budget	Actual
EXPENDITURES	088.000	2010/2011	2011/2012	2012/2013	5 YR AV
PERSONAL SERV	541.100	10,656	10,000	10,000	10,030
UTILITIES	541.430	93,908	96,600	96,600	69,002
MAINTENANCE signals & Lights	541.460	6,898	7,000	7,200	8,377
PARKING SPACES	541.632	-	20,000	-	
TOTAL		111,462	133,600	113,800	93,330

***Capital
Improvement
Fund***

**TOWN OF INDIAN SHORES
CAPITAL IMPROVEMENT**

The Capital Improvement Budget reflects anticipated Capital expenditures for the **2012/2013** year as presented in the Town of Indian Shores Capital Improvement Program.

2012 - 2013 FY BUDGET

Refurbish Tennis Courts & Playground	\$	55,200
New Pavillion		150,000
Police Vehicle		28,419
		233,619
<u>Municipal Center Debt</u>		
Debt Payment - Principal		133,334
Debt Payment - Interest		64,698
		198,032
<u>Undergrounding Debt</u>		
Debt Payment - Principal		130,000
Debt Payment - Interest		241,190
Debt Payment - Charges & Fees		5,775
		376,965
Trans. To Unassigned Fund Balance		133,623
TOTAL	\$	942,239

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
CAPITAL IMPROVEMENT FUND					
			Amended		
	ACCT. #	Actual	Budget	Budget	Actual
REVENUE	FUND 300	2010/2011	2011/2012	2012/2013	5 YR AV
UNDERGROUNDING REIMB FROM P.C.	331.203	-	-	400,839	
FDOT - BEAUTIFICATION GRANT	332.100	86,393	150,000	-	10,000
INFRASTRUCTURE TAX	335.180	130,013	130,000	135,200	138,580
INTEREST ON INVESTMENT	361.200	958	-	-	70,911
ASSIGNED- GEN FD TO CIP	381.000	-	18,500	55,200	
TRANS FROM GF - COMM SVC TAX	381.006	3,012	3,025	3,000	2,553
TRANS FROM GF - PUB SVC TAX	381.007	358,061	348,000	348,000	259,018
JAG GRANT	331.150	10,000	-	-	11,505
RESERVE TRANSFER - FD BAL	381.273		195,658		20,224
REAPPROPRIATION OF PRIOR YR FDS	382.000	3,469,295	-	-	
TOTAL		4,057,732	845,183	942,239	1,073,009

TOWN OF INDIAN SHORES					
2012-2013 FY BUDGET					
CAPITAL IMPROVEMENT FUND					
			Amended		
	ACCT. #	Actual	Budget	Budget	Actual
EXPENDITURES	300	2010/2011	2011/2012	2012/2013	5 YR AV
FDOT - BEAUTIFICATION	519.890	-	150,000	-	0
POLICE VEHICLE	519.272	26,202	27,590	28,419	24,276
STORMWATER MANAGEMENT	519.710	-	-	-	38,861
MUNICIPAL CENTER	519.887	3,003,988	69,073	-	0
TOWN - BEAUTIFICATION PROJECT	519.888	7,576	-	-	
2ND ST EXTENSION	519.891	14,850	-	-	
COMMUNITY GARDEN	519.892	7,590	18,500	-	
OLD TOWN HALL - DEMOLITION	519.893	3,720		-	
REFURBISH TENNIS COURTS & PLAYGROUND	519.XXX			55,200	
NEW PAVILLION	519.XXX			150,000	
POLICE EQUIPMENT	521.640	10,035	-	-	23,705
TRANS TO UNASSIGNED FD BAL	381.273	-	-	133,623	
DEPT SUB-TOTAL		3,073,961	265,163	367,242	
MUNICIPAL CENTER					
DEBT PAYMENT - PRINCIPAL	560.000	66,667	133,334	133,334	
DEBT PAYMENT - INTEREST	565.000	73,897	69,851	64,698	
		140,564	203,185	198,032	
UNDERGROUNDING					
DEBT PAYMENT - PRINCIPAL	571.000	120,000	125,000	130,000	181,667
DEBT PAYMENT - INTEREST	572.002	250,415	245,984	241,190	326,961
DEBT PAYMENT - FEES	573.000	5,903	5,851	5,775	7,158
DEBT SUB-TOTAL		376,318	376,835	376,965	
GRAND TOTAL		3,590,843	845,183	942,239	1,586,448

INTERFUND TRANSFER SUMMARY

FY 2012/2013				
TRANSFERS FROM	TRANSFER TO			TOTAL TRANSFERS FROM
	General	Capital Improvement	Road and Bridge	
General		406,200	48,700	454,900
Road and Bridge				0
Capital Improvement				0
TOTAL TRANSFERS TO:	0	406,200	48,700	454,900

**TOWN OF INDIAN SHORES
MAINTENANCE/SUPPORT AGREEMENTS**

VENDOR	DESCRIPTION	AMOUNT
Professional Services	I. T. ; Engineering & Actuary	32,350
Zeno Office Solutions	Copy Machine Lease	3,350
Pitney Bowes	Postage Machine	850
Audio Visual Innovations	Audio System Annual Maintenance	1,920
Municipal Code	Ordinance Codification	3,000
SHI	Anti-Virus Annual Licenses	550
Tyler Technologies	Accounting Software Support	3,300
Image One	Annual Large Scanner Maintenance	2,195
Contractual Services	Bldg. Off., Inspections, Plan Review, etc.	66,000
Crystal Springs	Weekly - Spring Water	1,100
Otis Elevator	Annual Elevator Maintenance	5,760
Stanley Security	Fire Alarm ; Key Cards ; CCTV	6,432
Coastal Service & Supply Inc.	Generator Service 72 KW & 262 KW	1,291
TBD	A/C System - Periodic & Annual Maint.	6,960
Castles to Cottages	Semi-Annual Floor Heavy Cleaning	1,500
Terminex	Monthly Pest Control	1,100
AlSCO	Uniform Service	2,000
Buccaneer Landscape	Landscape Maintenance	16,000
Beach Masonizing	Beach Maintenance	11,000
Waste Services of Fl. Inc	Cost related to Solid Waste	2,100
Pinellas County Sheriff	Radio Dispatch	14,500
Pinellas County Sheriff	Forensic Services and Latent Prints	1,700
Intellichoice (E-Force)	Software support and Annual License	3,300
Pinellas County	Rd & Bdg - Traffic Signal Maint.	7,200
	TOTAL	\$ 195,458

2012 BUDGET CALENDAR		
Date	Description	Reference
Tuesday March 6	Administration & Finance Committee meeting to recommend a CPI figure to the Council for approval for the Director of Finance to prepare the preliminary FY2012/2013 Budget.	
Wednesday March 14 6:00 P.M.	Council Meeting - Chief presents the FY2012/2013 Targeted Police Budget for approval	
Monday April 2	Town notifies Redington Shores of FY2012/2013 Police Budget and renewal of Police Service Contract.	
Tuesday May 1	Town of Redington Shores notifies Town regarding renewal of Police Service Contract.	
Tuesday May 15 2:00 P.M.	Council Workshop to review preliminary budget considerations for FY2012/2013.	
Friday June 1	Property Appraiser delivers Estimate of Taxable Value	200.065 (7)
Monday July 2	Property Appraiser delivers Certification of Taxable Value (DR-420)	200.065 (1)
Tuesday July 17 2:00 P.M.	Council Workshop for discussion/review of Draft Budget for Fiscal Year 2012/2013	
Tuesday July 24 6:00 P.M.	Special Council Meeting - Determine the proposed aggregate millage rate, rolled-back rate, date, time, and meeting place of the two (2) required public hearings to adopt a tentative budget and a final budget.	
Friday August 3	Notify the Property Appraiser of proposed millage rate, date/time/place of 1st public hearing (return completed DR-420)	200.065 (2)(b)
Monday August 20	Property Appraiser mails TRIM Notices	200.065 (2)(b)
Wednesday September 5 6:00 P.M.	Special Council Meeting - 1st Public Hearing to adopt a tentative millage rate and FY2012/2013 Budget	200.065 (2)c
Sunday September 16	Publish Budget Advertisement of the Town's intent to hold the final Public Hearing to adopt the final budget and millage rate	200.065 (2)(d) 200.065 (3)
Wednesday September 19 6:00 P.M.	Special Council Meeting - hold 2nd Public Hearing to adopt final budget and millage rate	200.065 (2)(d)
Wednesday October 3	FINAL day to notify Property Appraiser of Approved Millage Rate and Budget	200.068